

APPLYING FOR A PERMIT TO CARRY A HANDGUN

The following instructions apply to initial filing and renewal application

YOU MUST APPLY IN PERSON FOR YOUR OWN PAPERWORK

Out of State Residents – Apply at a non-toll road State Police Barracks closest to your residence.
In State Residents-Apply to your local police department –West Deptford also services National Park.

Please call the police department with current hours to drop off paperwork – Do not just show up
Please contact Christine Duffy @ (856) 853-4599 ext. 157 or @ cduffy@westdeptfordpd.com

The following must be provided at the time of applying for Permit to Carry.

1. Driver's license and Birth Certificate OR Driver's License and Passport OR Driver's license and Naturalization Paperwork/Green Card
2. One (1) original State of New Jersey Application for Permit to Carry a Handgun form SP642. Must be double-sided on one sheet of paper and notarized.
3. Two (2) color photographs (passport size)
4. Consent for Mental Health Search form SP066. We will witness signature.
5. Submit proof of qualification with a certified firearms instructor along with firearms instructor proof of certification.
6. At the time of applying, you must submit payment in the amount of \$50.00 to New Jersey State Police and that payment must be in the form of a money order. A payment of \$150.00 is required to West Deptford Township and that payment can be in the form of CASH or CHECK to West Deptford Township.

All applicants (Initial and Renewal) must be fingerprinted

You will be given a form for fingerprinting and instructions at the time of dropping off your completed application.

A New Jersey Permit to Carry is valid for two (2) years from time of approval.