

Appeals Board Meeting Summary
special meeting to vote on by-law changes
April 9, 2015

In attendance: Norman Casas, Dorothy Sainio, Lowell Freiman, Thomas Potter, Henry Chapman, James Kearney, and Bob Temple
Public in attendance: Henry Sainio

Norman Casas called the meeting to order at 7:00pm, called roll, a quorum was established.

Dorothy Sainio made a motion to accept the summary from 3/12/2015 with a correction (Thomas Potter sat in as a voting member for James Kearney) Henry Chapman seconded, all in favor to accept the summary after correction is made.

Action on held cases – none.

Public hearing – none scheduled.

Review of revised by-laws and action on same. The changes suggested at the 3/12/15 meeting were gone over. Section 4 Public Hearing was taken from the ordinance. After some discussion, **Henry Chapman made a motion to accept the revised by-laws, Dorothy Sainio seconded, all in favor.** Mary Anderson will put the revised by-laws on the town website.

Review of draft appeals applications and action on same. The applications were discussed. Norman Casas suggested the Appellant Signature and required fee be moved to page one, put a space for the Chairman's signature on page two, and make the Appeals Board Decision box bigger. Bob Temple stated that for a specific variance a finding of fact order will be attached to help the appellant and board go through the process and will help us have an accurate record. If there is to be a public hearing there is a different finding of fact. Bob will make necessary corrections on all the applications – Abatement; Interpretation; Administrative; Variance, send them to Mary who will mail them to the board.

James Kearney made a motion to adjourn the meeting at 7:40pm, Henry Chapman seconded, all in favor.

Next meeting will be held on May 14, 2015 at 7PM.

Respectfully submitted,

Mary Anderson
Recording Secretary