



## Select Board /Assessors Meeting Summary

Sept. 13, 2023

6:30 p.m.

**Select Board members present:** Wesley Daniel, Katherine Grinnell and Mitchell Garnett

**Others present:** Town Clerk Mary Anderson, Code Enforcement Officer Corey Fortin

Wes Daniel called the Select Board meeting to order at 6:30 p.m.

**Approve Summary of Sept. 6, 2023:** Motion to approve summary by Mitch, Wes seconded; all in favor (Kate abstains), motion carries.

**Sign Treasurer's Warrants dated Sept. 14, 2023:**

P/R Warrant #73: \$22,887.75

A/P Warrant #74: \$57,922.48

Motion to approve warrants by Mitch, Kate seconded; all in favor, motion carries.

**Road Foreman Report:** Written by Frank Jones Jr. and read by Wes

9/4: Labor Day holiday

9/5: Worked on Calderwood Road, patched the washout (not the hill)

9/6: Finished the washout on Calderwood Road; moved to McDowell Road, worked on shoulders

9/7: Worked on McDowell Road shoulders; patched washouts on Dorman Road (70 yards surface gravel)

**CEO Report:** Code Enforcement Officer Corey Fortin has been conducting septic and internal plumbing inspections. He provided an updated list of gravel pit owners who have paid and he continues to work on inspection reports; the deadline for payment is Oct. 1. A complaint was received about excavation near the shore on Washington Pond but Corey hasn't been able to check it out yet because the road was roped off. Another complaint was received about trees being cut on Allen Road.

Mitch asked if there is a late fee stated in the pit inspection letters and Corey said there is not, because if the process isn't complete by Oct. 1 the pit loses its standing and must start all over again with Planning Board. He said he would locate contact information for those who have not yet paid and reach out to them.

**Health Officer Report:** None.

**Town Clerk/Treasurer's Report:** Mary asked for the OK to upgrade Adobe, which will allow creation of fillable forms to post on the new website. Select Board members gave the go-ahead. Kate has been signed up for an Introduction to General Assistance class. Another \$50,000 has been paid back to the line of credit, leaving \$50,000 remaining to be paid. The checking account balance is \$188,712. Kate attended an Elected Officials class last week and was told Planning Board and Budget Committee members must also complete Freedom of Access Act trainings.

**Broadband update:** None, other than the monthly meeting scheduled for Friday has been cancelled.

**Other Agenda Items:** Two quitclaim deeds for plots in Marr Cemetery were signed (lots 326 and 335).

**Other business:** None.

**Questions/comments:** None.

Mitch made a motion to adjourn, Wes seconded; meeting adjourned at 6:50 p.m.

Respectfully submitted by Stephanie Grinnell