



Select Board /Assessors Meeting Summary

Nov. 16, 2022

7 p.m.

Select Board members Present: Wes Daniel, Tom Johnston and Mitch Garnett

Others Present: Town Clerk Mary Anderson, Code Enforcement Officer Corey Fortin, EMA Director Don Grinnell

Wes Daniel called the Select Board meeting to order at 7 p.m.

Approve Summary of Nov. 9, 2022: Motion to approve summary by Tom Johnston, Mitch Garnett seconded; all in favor, motion carries.

Sign Treasurer's Warrants dated Nov. 17, 2022:

P/R Warrants #96: \$6,071.35

A/P Warrants #97: \$7,798.75

Motion to approve warrants by Tom Johnston, Mitch Garnett seconded; all in favor, motion carries.

Road Foreman Report: Written by Frank Jones Jr. and read by Wes Daniel

11/7: Fixed the gates at Marr Cemetery; Steven got more cold patch from CH Stevenson; Ricky and Frank swept the intersection of Skidmore Road and unplugged culverts; put cold patch in

11/8: Chipped brush on Mountain Road at Lenfest intersection

11/9: Chipped brush on Mountain Road

11/10: Steven and Frank worked on P200 sander to get ready to paint and checked for cracks

11/12: Called out for downed trees on Calderwood and Lenfest roads; checked roads for washouts; unplugged culverts

CEO Report: CEO Corey Fortin has drafted and will send two notices of violation for accumulated trash. Since the leaves have fallen, he's spent a few hours driving around town and spotted a couple of campers that may or may not be being lived in full-time. He will investigate further. Corey continues to work on pit inspection reports and there are several violations to address that are boundary related. One building permit has been issued for a barn. Corey checked for compliance regarding a consent agreement for a Bailey Island property but didn't have it in front of him so will check the property again at a later date.

Health Officer report: None

Town Clerk/Treasurer's Report: Health insurance for town employees will increase 4.5 percent next year (\$2.36 per week increase for employees). The town auditor will be in the office tomorrow to help Stephanie finish reconciling the August bank statement and general ledger.

All properties facing 2020 foreclosures have been paid so the town will not foreclose on any this year.

The checking account balance is \$1,309,809. Jake from The First reached out to alert the town of an interest rate increase of .25 percent, to one percent.

Mark Ouellette from Axiom Technologies has requested a meeting with Select Board and Broadband Committee members. Mary asked if Nov. 30 at 6 p.m. will work and Select Board members said it would.

Mary confirmed that Select Board members wish to meet with the Budget Committee on Dec. 14. The Select Board will meet at 6:30 that evening and Budget Committee will immediately follow at 7 p.m.

Thursday, 138 courtesy letters to those who still owe 2022 property taxes will be mailed. Paying before Dec. 31 will prevent the property owner name from being printed in the annual report.

Other Agenda Items: EMA director Don Grinnell briefly spoke about an updated draft of the Emergency Operations Plan, which must be updated every five years if the town wishes to receive FEMA reimbursements. He said he would like the updated plan to be signed by the end of the year and he will ask Fire Chief Phil Meunier to update information on the town's fire apparatus.

Don also plans to go over the current EMA ordinance to see if any changes are needed.

Other business: Tom made a motion to correct the increased pay rate for the Roads Foreman to \$28/hour. (At the last meeting, it was set at \$27/hour in error.) Wes seconded the motion; all in favor, motion carries.

Questions/comments: None.

Mitch made a motion to adjourn, Tom seconded; all in favor, motion passes. Meeting adjourned at 7:16 p.m.

Respectfully submitted by Stephanie Grinnell