



Selectmen's /Assessors Meeting Summary

January 27, 2021

7:00 P.M.

Selectmen Present: Wesley Daniel, Tom Johnston, Berkley Linscott

Others Present: Mary Anderson-Town Clerk, Traci Hoffman

Wesley Daniel called the Selectmen's Meeting to order at 7:00 p.m.

Approve Summary of January 20, 2021: Motion to approve summary by Tom Johnston, Berkley Linscott 2nd, All in favor, Motion's carried.

Sign Treasurer's Warrant dated January 27, 2021:

Payroll Warrant #7- \$4,626.91

A/P Vendor Warrant #8 - \$12,335.75

Motion to pay warrants by Tom Johnston, Berkley Linscott 2nd, All in favor, Motion's carried.

Road Foreman Report: Written by Frank Jones, Jr. and read by Wesley Daniel:

1/17/2021: 5:00am-9:00am- Called out to sand for black ice; Frank called in Greg, Steven and Troy to help.

1/18/2021: 6:30am-4:30pm- Martin Luther King, Jr. holiday.

1/19/2021: 6:30am-4:30pm- Worked on P-300 tailgate; Fixed wash out on old Union at Box 312, the culvert was plugged.

1/20/2021: 6:30am-4:30pm- Moved air tanks on P-600, they were too low.

1/21/2021: 6:30am-4:30pm- Finished on P-600 air tanks; Frank put a new fire extinguisher in and worked on lights on loader.

1/22/2021: 4:30am-10:00am- Called out for snow and ice, Frank called in Greg, Steven and Troy to help sand.

CEO Report: None.

Health Officer Report: None.

Town Clerk/Treasurer's Report: Mary Anderson stated that we received a Revenue Share check for \$11,968.73; Tuesday morning she is going to participate in a webinar for COVID-19 and HR; The State has extended the State of Emergency until the end of March but it is now up to the Municipalities to determine if they want to voluntarily pay for time off for COVID, Mary is going to work on a policy for the Selectmen to review; Mary received a 6 month extension to spend the COVID Grant money; She sent the information for the Workers' Comp Audit out via email, which will happen Friday; Mary stated that she has received many write-ups for the Town Report and it is going smoothly. Tom Johnston asked what the bank balance was and Mary responded that it is in the mid-\$500,000's, similar to last week.

Other Agenda Items:

-Wesley Daniel stated that he and Berkley interviewed a candidate for CEO Assistant and would like to hire him. Wesley Daniel made a motion to appoint Corey Fortin for the job as Assistant CEO until May 2021, when the appointment will expire, Berkley Linscott 2nd, All in favor, Motion passed. Tom Johnston asked about his certifications and Wes and Berkley stated that he does not have certification but he is going to begin the process of certification immediately.

-Wesley Daniel stated that Peg Hobbs of the Rec Committee submitted a Monday Dog Walker's Dog Policy for approval. It basically is a waiver stating that the dog owner is fully responsible for his own dog and relieves the Town of liability if anything happens to or by the dog. Tom Johnston made a motion to accept the waiver, Wesley Daniel 2nd, All in favor, Motion passed.

-There are no Union Ambulance or Tri-County Waste Management numbers yet.

Questions and Comments:

-Tom asked if there were any other questions regarding the budget. Wesley Daniel stated that Tom needs to do something regarding the two \$40,000 lines notated in the budget spreadsheet in Road Maintenance. It is too confusing as it is written. He stated that we need separate Warrant Articles to move the money from surplus back into Road Maintenance for paving and crushing. The lines for truck maintenance need to be reduced by \$4,000. Tom stated that he'd work on it.

Motion to Adjourn by Berkley Linscott, Tom Johnston 2nd, All in favor, Motion's carried.

Meeting adjourned at 7:13 p.m.

Respectfully submitted by Joan Hayward