

Town of Washington
Site Plan Review Application

Property owner information

Name _____

Address _____

Phone _____

Applicant (If different from owner)

Name _____

Address _____

Phone _____

Property information

Map _____

Lot _____

Book _____

Page _____

Road name _____

Applicable Land Use District(s) _____

Existing use of property _____

Proposed use of property _____

Please use the Submissions Checklist to confirm all required information is included with this application.

Fee _____

Applicant signature _____ Date _____

Submissions checklist

All of the following are required – unless the applicant makes a written request to the Planning Board prior to initial review or preapplication meeting(s), and is approved for, a waiver.

Existing conditions:

- New or existing 911 address: _____
- New or existing Driveway Entrance permit (Date approved: _____)
- Building permit (Date paid: _____)
- Subsurface Wastewater (septic) application (Existing – Date installed: _____)
- Site plan drawn to approximate scale with lot and building measurements, setbacks, septic disposal fields, graveyards, fences, streets/rights-of-way within 200 feet of the site, parking, wells or underground tanks, signs including dimensions, and utility lines as well as natural features including but not limited to: wetlands, stone walls, trees, floodplains, deer wintering areas, significant wildlife habitats, scenic areas, rare and endangered plant/animal habitat, sand/gravel aquifers, and historic/archeological resources. The site plan should include preparer's name, registration number and seal; and a signature block for Planning Board approval/signatures that states "Approved: Town of Washington Planning Board."
- Map/drawing of existing surface water drainage across the site
- Map showing site location in the town (highlight the lot on copy of property tax map)
- Map showing additional contiguous property totally or partially owned by applicant
- Copies of any state or federal permits
- Names, addresses and map/lot numbers for all property owners within 500 feet of all property boundaries
- Copy of deed showing applicant ownership or proof of purchase option by applicant; including easements, covenants or deed restrictions
- Proof of technical and financial capability to complete project
- Ten copies of the above listed written materials and ten sets of maps/drawings (applicant may bring the copies to the initial review/preapplication meeting)

(Continued on next page)

Proposed development:

- Estimated demand for water/sewer and location and dimensions of any new proposed systems; evidence of adequacy for proposed use. If the project requires Maine Department of Environmental Protection approval, also include stormwater calculations, erosion and sedimentation control measures and water quality and/or phosphorus export
- Map/drawing of proposed additional surface water drainage, with assessment of impacts on downstream properties
- Provisions for handling/storage of solid wastes, including hazardous materials, including screening of any onsite collection or storage
- Location, dimensions and construction materials for proposed driveways/parking/loading area(s), walkways and changes in traffic flow
- Proposed landscaping and buffering
- Locations, dimensions and ground floor elevation of all proposed buildings or building expansions
- Location, front view, materials and dimensions of proposed sign(s) including securing method for each
- Location and type of proposed exterior lighting
- Location of all utilities, including fire protection systems
- Estimated peak hour and daily traffic to be generated by project

SUBMIT VIA EMAIL