



Town of Wagram
24421 Marlboro Street • Post Office Box 118
Wagram, North Carolina
(910)369-2776 • townofwagram@windstream.net

Application for Use of Wagram Community Center
Wagram Community Center ♦ 22080 McKay Street ♦ Wagram NC 28396
Complete/Return to: Wagram Town Hall | 24421 Marlboro Street | Wagram NC 28398 | 910-369-2776

Deposit \$100.00 (Required to Reserve/*Refundable) | Rental Fee \$200.00 (Required for Key to building – Non-Refundable)
**** Non-Wagram Residents \$250.00 ****

Person/Organization Using Facility _____
(Deposit Refund Check Made Payable to Name Above)

Address _____ City _____ State _____ Zip Code _____
Home # _____ Cell # _____ Email _____

Purpose for Requesting Facility _____

Date Requested _____ Arrival Times: Fridays – 2:00pm, Saturdays/Sundays – 10:00am. Time Event Ends _____

Number of Guest Expected _____ (Not to exceed Fire Code Rating of 120)

OFFICE USE: Date Deposit Paid _____ Amount Paid _____ How Paid _____
Balance Due _____ Date Paid _____ Date Key Returned _____

TOWN OF WAGRAM COMMUNITY CENTER GENERAL POLICIES

It is the policy of the Town of Wagram that the Wagram Community Center should be made available to the public to use for activities that benefit individuals and organizations. Therefore, the Town of Wagram sets forth the following for the management and protection of the public facilities it oversees and for the protection of the people granted permission to use the same. Failure to abide by these policies may result in the immediate termination of the use of Wagram Community Center, forfeiture of all fees, and removal from the facility.

The individual or organization signing the rental contract will be responsible for any missing or damaged items and will also be responsible for any damage done to the building during date reserved. Lost or unreturned keys will be charged to the individual or organization at the replacement cost to re-key entire facility.

The applicant is required to comply with all applicable federal, state, and local statutes, ordinances, and regulations, in addition to, any policies or conditions imposed by the Town of Wagram upon approval of the request, including, but not limited to, all the following: arranging and paying for adequate security services by the Town of Wagram's Police Department, if necessary.

LIABILITY WAIVER:

I, the undersigned, do hereby release and forever discharge the Town of Wagram from and against any and all liability and responsibility for any injury, illness, or sickness which may result from my usage of this facility. I hereby further agree to indemnify and hold harmless the Town of Wagram, its agents, officers, and employees from any and all liability and responsibility in such regard.

Signature _____

Date _____

(Continued on reverse)