

Proposed Minutes

Call to Order:

Village of Three Oaks Regular Parks and Recreation Meeting - Date: 02-6-23
Parks and Recreation Chair, Lindsey Clements, called the meeting to order at 7:00pm.
The meeting was held at Village Hall at 21 N. Elm Street.

Roll call: **Absent**, White, **Present:** Shawver, Ream, Kramer, Koziel,
Brown, Clements.

Additions deletions to the agenda: No additions or deletions to agenda

Additions deletions to last month's Minutes: ~~Brown opened discussion regarding her statement made last month regarding her not voting on items requiring an expenditure, due to the fact she was not a citizen of the Village. Brown had not meant to say she would never vote on such items. Discussion followed and it was agreed that all members of the committee had the right to vote on all committee agenda items.~~

Discussion of the voting rights of committee members took place. It was agreed upon that everyone on the committee has an equal right to vote on all items. Discussion of the Michigan Open Meeting Act also took place. Secretary Shawver agreed to include all required information per the Act, paying special attention to the required 8 and 5 day rules for completion of draft and final minutes. Committee members Brown and Kramer expressed opinions they would like to have more details on some items that are discussed. **Motion to approve the minutes:** Following discussion, a motion to approve the Minutes was **made by Shawver, support by**

Ream, Roll call: Yes; Shawver Koziel, Ream, Clements; No; Brown, Kramer.

Minutes approved by vote of yes-4, no-2

Public Comment: President Richard Smith, speaking as a member of the public, informed the committee the "Turkey Sculptor" in Chamberlain Park was being moved to the sewer barn for storage.

Correspondence: Chairman Clements shared a notice she had received informing of a free seminar at Weko Beach House on "Stopping the Spread of Oak Wilt" scheduled for 2/18/23 10:00 am. Village Manager Dan Faulkner confirmed he had passed the information onto the DPW crew.

Brown informed she had received an email from Pat Fisher, President of Harbor Country Hikers, raising the possibility of the Village buying a piece of land adjoining the Hoadley Trail (to the East ?), currently owned by Berrien County. Faulkner expressed doubt that the County would sell the property for a nominal sum and requested Brown send a copy of the e-mail to him. and Chairman Clements, Brown agreed to send him a copy.

Unfinished Business

Watkins Park: Status of Lion's Club building was discussed. Chair Clements informed a group that included representatives of those seeking a pickle ball court in the Village, had met at the building, and it was determined the building in its current condition would not be suitable for pickleball. There was some discussion of grant funding to make needed building improvements. It was agreed that Village Manager Faulkner needed additional information from the Lion's as to their intentions to give the buildings to the Village. What items/material currently in the buildings do they want to keep?? Once we have this information and a clearer idea of what their intentions are, a plan to go forward could be developed.

Chamberlain Path: Turkey Sculptor is planned to be removed.

Carver Park: The replacement of the Holiday Tree in Carver Park was revisited and; **a motion was made by Brown supported by Koziel** to request the DPW make the selection for the replacement tree between the two trees being considered; either a Concolor Fir or a Balsam Fir. **Following discussion of the motion, the motion was withdrawn by Brown and a new motion was made by Brown, seconded by Kramer** to: Request the DPW select the replacement tree, either a Concolor Fir or Balsam Fir not to exceed the cost of \$500.00. This motion was discussed and approved; As the motion involved an expense a **Voice Roll Call was held:** White, absent, Shawver, Koziel, Brown, Kramer Ream and Clements voted yes, **motion unanimously approved.**

Dewey Cannon Park: The holiday lighting of the lights put up on the gazebo. The timing for turning off both the Edison Lights and the small Christmas lights which were placed on the gazebo for the Christmas season were discussed. **A motion: To leave the Edison Lights on year around,** was made by Koziel, supported by Brown and unanimously approved. After additional discussion regarding the smaller Christmas lights, **a motion to take the small Christmas lights down on or about 15 March,** was made by Brown, supported by Kramer and unanimously approved.

Dedication Plaque: Brown and Kramer have been working to finalize a recommendation for the dedication plaque for Bryon Volsdortf recognizing his establishment of the Apple Cider Century bike ride and his long time commitment to Three Oaks.. The draft for the wording on the dedication plaque and its estimated costs, for purchase and installation were favorably discussed; and **agreement was reached to make our decision and recommendation to the Council at our next meeting.** Tyler suggested he would discuss the general plans with the Council to field any concerns they may have regarding the placement of the recognition plaque.

5 Year Parks and Recreation Plan: Chairman Clements informed the committee that we received notification from the DNR of their approval of the “Village of Three Oaks Five Year Parks and Recreation Plan”, pending certification. Once the DNR receives notification of Village Council approval of the plan they will certify the plan. (such approval should take place at this week’s Village Council meeting). Following discussion, with much appreciation to all, committee member Brown informed her intention to assemble all supporting documents and information into a PDF, and her intent to then circulate it to all. **Congratulations to all for a job well done!**

Pending Park Maintenance: A recurring item covering maintenance work in Carver Park was then discussed, with Shawver questioning why this item continued to appear on the monthly agenda. After discussion it was agreed that we will follow up with the Village Manager in the spring to assure the pavilion receives the necessary maintenance, previously agreed on at prior meetings.

Memorial Tree: Followup on request to plant a memorial tree in a Village Park.

Tyler had agreed to review the Village’s Tree Program for information about tree selection, and presented a page from the planting regulations which suggests various type trees for planting in/on Village parks and streetways . Tyler also explained the program in which the Harbor Country Rotary Club joined with the Village to provide \$150.00 per tree. Following discussion it was generally agreed we should plant the tree in Dewey Cannon Park, selecting a tall tree to provide a good canopy, giving consideration to either a Linden or Burr Oak. Tyler will seek information regarding other possible options and discuss options with the individual making the request; and **bring his findings back to the committee for voting and resolution at our next meeting.**

Grant Applications: With the approval of our five year plan we will now be able to seek additional grants. After discussion it was agreed that Dan would converse with our grant writer to determine if we might submit select grant applications this year, or if we should focus on 2024; and **bring such information to the committee for consideration at our next meeting.**

Managers Report: Village Manager Dan Faulkner reported the Village Council has been focused on developing a short term rental ordinance for the Village; and the DDA is preparing a request for a Social District in downtown that will be made to the Village Council at their meeting on Wednesday (February 8th); and the Council is working to finalize the ACO with the state.

Adjourn: There being no further business to consider, Chairman Clements asked for a motion to adjourn. **At 8:37 pm, such motion was made by Kramer, supported by Brown and unanimously approved.**

Minutes prepared by Larry Shawver, Secretary

