



Return Form To:
Village of Three Oaks
21 North Elm Street
Three Oaks, Michigan 49128
(269) 756-9221 • Fax (269) 756-3031
www.threeoaksvillage.org

1. PROPERTY OWNER INFORMATION:

Name: _____ Phone: (____) _____

Address: _____

City: _____ State: _____ Zip Code: _____

2. APPLICANT INFORMATION (if not the property owner):

Contact Person's Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

3. PARENT PARCEL INFORMATION:

Address: _____

Parent Parcel Number: _____

Legal Description of Parent Parcel (or attach): _____

Size of Parent Parcel: _____

Township, City or Village Name: _____

4. PREVIOUS DIVISIONS

List here or attach copies of all previous divisions of the parent parcel: _____

5. PROPOSED DIVISION

Describe the division(s) being proposed:

a. Number of new parcels: _____

b. The division of the parcel provides access to an existing public road by: (check one)

_____ Each resulting parcel has frontage on an existing public road.

_____ A new public road, proposed road name: _____

(Road name cannot duplicate an existing road name)

_____ A new private road, proposed road name: _____

(Road name cannot duplicate an existing road name)

_____ A recorded easement (driveway).

c. Write here, or attach, a legal description of the proposed new road, easement or shared driveway:

c. Write here, or attach, a legal description for each proposed new parcel:

6. ATTACHMENTS (All attachments must be included).

Letter each attachment as shown here.

_____ A. Map, drawn to scale, of the proposed division(s) of the parent parcel showing:
(1) boundaries as of March 31, 1997, and
(2) all previous divisions made after March 31, 1997 (indicate when made or none), and
(3) the proposed division(s), and
(4) dimensions of the proposed divisions, and
(5) existing and proposed road/easement right-of-way(s), and
(6) easements for public utilities from each parcel to existing public utility facilities, and

_____ B. Indication of approval, or permit from County Road Commission, MDOT, or respective city/village street administrator, for each proposed new road, easement or shared driveway.

_____ C. A fee of \$ _____

_____ D. Other (please list) _____

7. DEVELOPMENT SITES:

Does any resulting parcel have or is any resulting parcel intended for building development? ____Yes ____No

If yes, for each parcel, attach the following:

_____ A. A soil evaluation or septic system permit for each proposed parcel prepared by the _____ Health Department, or each proposed parcel is served by a public sewer system.

_____ B. An evaluation/indication of approval will occur, or a well permit for potable water for each proposed parcel prepared by the _____ Health Department, or each proposed parcel is served by a public water system.

Reviewer's Action

_____ Approved: Conditions, if any: _____

_____ Denied: Reasons (cite): _____

Signature and date: _____