

Three Oaks District Parks & Recreation
Regular Committee Meeting
July 11, 2022
7:00 pm Three Oaks Village Hall

Meeting called to order at 7:00pm by Chair Joan Brown

Roll Call Attendance:

Present: Joan Brown, Gigi Carroll, Marlene Kramer, Tyler Ream, Ed White

Attending: Village Manager Dan Faulkner, Village President Rich Smith, Aidan Sullivan

Approval of: Minutes of the June 6, 2022 meeting, and agenda of July 11, 2022

Motion to approve by: Ream Seconded by: Kramer. Motion passed.

Public Comment:

Community Garden Report: the TOCG Summer Report was provided. A representative will attend a future meeting.

Motion to send an appreciation letter to TOCG by Shawver, seconded by Ream. Motion passed.

Unfinished Business

Parks:

- Carver Park:
 - Need for spar varnishing of the Pavilion log structure this summer. Matt Barrett (builder) has been contacted.
- Chamberlain Path:
 - Sculpture replacement –Ream suggested an application process open to the public for a sculpture submission. Final approval of placement by committee. Details outlined at August 1 meeting.
- Dewey Cannon Park:
 - Taskforce progress: no further meeting with DDA.
 - Working on our preliminary concept with Sullivan. Suggested that an arborist assess the existing trees.
Motion by: Kramer, seconded by Carroll to request that council approve the quote of \$275 by C&A Arborist to assess the trees in Dewey Cannon Park Motion passed.
Motion by Kramer seconded by Carroll to request council approve additional \$150 to assess trees at Carver Park. Discussion: Brown to discuss with C&A. Motion passed.
- Park Signage Ream reviewed proposed Park Signage. Council did not accept motion as presented, as they would like ordinances updated prior to signage going up in the parks. Ream provided updated ordinance suggestions that he will submit to council.
- Memorial Bench/Tree Program. Tabled to August meeting- review and finalize proposed program.
- Budget – discussion of budget requests for 2022/2023.
 - Dog waste bag dispenser- discussion of type and necessity. Option “Mini Dispensers preferred. Ream will research further.
 - Evergreen (arborvitae) windbreak. 2 quotes submitted for Thuja Giant. Ream will research further.

Budget continues page 2

Budget continued:

- Picnic tables. 2 quotes: Meyer Wood Products and Lowes. Meyer quote lowest, and tables would match those purchased in 2020. There is a need for tables in Dewey Cannon Park now.
Motion by Kramer, seconded by Ream to request purchase of 5 Tables at \$259.00 each, not to exceed \$1300.00 from Meyer Wood Products. Discussion: pick up More submissions requested for August meeting. by the Village at Meyer Wood Products, staining by the Parks and Recreation Committee. Motion passed.
- Shawver submitted request for Bike lane painting on Locust St.
- 5yr plan – Discussion of the draft Survey results. This will now be incorporated into the 5-year plan. Thank you to Ream for the detailed analysis.
- Watkins Park:
 - RCHC Hoadley Trail Project. White and Shawver: past 6 months: 1 picnic table trash receptacle installed, culvert work done. Plans for benches on the trail. Report great harmony and cooperation with DPW. Thank you RCHC.
 - Concept of phase 1-3 proposed 2023 grant request
Sullivan presented final renderings of Phase 1, 2, 3 for review and questions.
Motion by Ream, seconded by Carroll to move forward with the Watkins Park Phase 1 as presented. Motion passed.

New Business: none

Public Comment: none

Manager Comments:

Motion to Adjourn:

Motion to adjourn at 9:35 pm by Kramer, seconded by Ream. Motion passed. Meeting adjourned.

Submitted by Joan Brown

Meeting Dates remaining 2022:

Aug 1, Sept 12, Oct 2, Nov 7, Dec 5