

Three Oaks District Parks & Recreation
Regular Committee Meeting
June 6, 2022
7:00 pm Three Oaks Village Hall

Meeting called to order at 7:01 pm by Chair Joan Brown

Roll Call Attendance:

Present: Joan Brown, Lindsey Clements, Gigi Carroll, Marlene Kramer, Tyler Ream, Ed White

Attending: Village Manager Dan Faulkner, Village President Rich Smith, Aidan Sullivan

Approval of: Minutes of the May 2, 2022 meeting, and agenda of June 6, 2022

Motion to approve by: Carroll, Seconded by: Kramer. Motion passed.

Public Comment: none

Unfinished Business

- Carver Park:
 - Need for spar varnishing of the Pavilion log structure this summer. Matt Barrett (builder) will be contacted.
- Chamberlain Path:
 - Sculpture replacement – Dan Faulkner will reach out to The Pokagon Fund about possible sculpture.
- Park Signage Ream reviewed proposed Park Signage. Discussion followed with slight changes made.
Motion by Kramer to request Council approve the signage as presented, and purchase one sign for each village park. (5 total) Cost not to exceed \$1000.00 total. Seconded by White motion passed.
- 5yr plan – moved to after new business
- Memorial Bench/Tree Program. Reviewed/discussion followed that this could be a good program. Shade and seating at Tlmbertown is a community request. Tabled to August meeting.
- Watkins Park:
 - RCHC Hoadley Trail Project. Ed White gave a brief update of the project, and will bring a report to future meeting.
 - Pavilion – doors are down. Discussion of possible replacement for wind/shade block on west.
 - Concept of phase 1-5 updates to park 2023 grant request – moved to after new business.
- Budget – discussion of budget requests for 2022/2023. Specific items should have two quotes to be added. Discussion continues on Watkins Park Pavilion shade. Arborvitae is a possibility as a natural shade/wind block, using small tree planted and maintained through the first year by board members. Discussion at the July meeting.

New Business:

- Refrigerator for Watkins Park kitchen.
Motion by Ream to recommend to Village Council to purchase a refrigerator for not to exceed \$679.00. No Second, motion failed for lack of support.
- Community Garden: representative unable to attend. Will have required report for the July 11 meeting.

New Business con't

- Rotary Club of Harbor Country: will host the Feeding America food truck at Watkins Park on July 21 and October 20. They will use only the parking lot, but have a need for storage.
Motion by Ream to allow RCHC to store 6-8 tables, cones, vests from July 1, 2022 through October 31, 2022 in the storage room at the Watkins Park Pavilion. If not removed by October 31, items become the property of the Village of Three Oaks. Seconded by Clements, motion passed.

5 yr. Park and Recreation Plan

- The Public Engagement held May 14 was well attended. The trees and perennials offered attracted visitors interested in hearing about the park plans. Most have taken the survey.
- Survey – Clements and Ream presented the results. Top comments were: quiet nature walks, maintenance of current facilities, pest control at Timbertown, bike paths, more ADA accessible equipment, Pickle Ball, dog park, and overwhelmingly restrooms. Survey results and analysis are being prepared.

Concept of phase 1-5 updates to park 2023 grant request – moved to after new business.

- Aidan Sullivan provided detailed drawings of concepts for Watkins Park. The priorities are providing more pedestrian access to the park from the east and west. Windbreaks for the Pavilion, Expandable Pickleball area. ADA parking accessible to Pickleball, Timbertown, Pavilion. A possible surface material for walkways that is permeable, ADA compliant, and cost effective. Concept to be discussed further at July 11 meeting.

Public Comment: none

Manager Comments:

Motion to Adjourn:

Motion to adjourn at 9:20pm by Clements, seconded by Kramer. Motion passed. Meeting adjourned.

Submitted by Joan Brown

*Meeting Dates remaining 2022:
July 11, Aug 1, Sept 12, Oct 2, Nov 7, Dec 5*