

Village of Three Oaks  
Parks and Recreation Committee  
February 7, 2022

Meeting called to order at 7:00 pm by Chair Joan Brown

**Roll Call Attendance:**

Present: Joan Brown, Lindsay Clements, Marlene Kramer, Tyler Ream, Larry Shawver, Ed White

Attending: Village Manager Dan Faulkner, Village President Rich Smith

**Approval of:** Minutes of the January 3, 2022 and agenda of February 7, 2022

Motion to approve by: Shawver, Seconded by Kramer. Motion passed.

**Public Comment:** no public in attendance

**Unfinished Business**

- 5 yr Parks & Recreation Plan
  - Work session was held on January 31, 2022, attended by Carroll, Shawver, Kramer, Brown, White, and village president Rich Smith.
    - Committee members came with top 'wants' for the plan.
    - Discussion of a Park Authority Board. with outline provided. Dan will research further. Does not appear feasible.
  - Another work session planned for February 21, 2022 to further discuss game plan going forward with the plan.
  - Committee agreed that the scope of work/quote received seems high, and that the committee would take on some tasks.

**Motion** by Shawver to request the Village Manager seek two more quotes (Williams & Works, Abonmarche, or Wightman & Associates)
- 2022 Grant Application:

Discussed with the 5 yr plan, Will be delayed to 2023. Discussed resources available other than DNR grants. Discussion of priorities of the parks.
- Carver Park:
  - No discussion
- Chamberlain Path:
  - No discussion
- Dewey Cannon:
  - Dewey Cannon Park task force, consisting of Kramer, Clements and Brown met with DDA on February 3, 2022. Reviewed a recent rendering, and discussed moving forward. DDA will contact an engineer (Abonmarche?) about the drainage. Another meeting will be set.
- Dillard Park:
  - No discussion
- Warren Plaza:
  - No discussion
- Watkins Park:
  - Possible synthetic ice rink/ pickle ball combination. Should be 34 x 64

Watking Park continued

- Pavilion
  - Shawver indicates the Rotary Club of Harbor Country (RCHC) will discuss 'adoption' of the Pavilion maintenance at their July meeting, and would like to know the scope of work planned. This committee agreed replacing overhead doors, painting (paint provided by Rich Smith), possible kitchen and restroom repairs is still the scope at this time. DPW and RCHC have worked together on Hoadley Trail.
- Township Report
  - No report – continued discussion of an independent joint board.
  - Ream reported on the Hike that took place on February 5, 2022 at the Forest Lawn Conservation area and SW conservancy. It was well attended. Thank you to Township for clearing the snow from the parking lot.
- Signage:
  - Ream will provide information and ideas used by Chikaming for new and replaced signage in the Parks concerning open containers, glass containers and other standard guidelines.

**New Business:**

- Berrien County Trails Master Plan- discussion of participation on this plan. It would be good to have a seat at the table when one is available.
- Council will have a report on the disposition of the Elementary School Property.

**Manager Comments:**

- Dan reported the village needs a part-time person to water flowers and mow. Over 18yr old.
- Thank you to Rotary Club of Harbor Country (RCHC) for support. 2021 \$4900 grant in total was received by club and assisted village. DPW and RCHC have been working together on Hoadley Trail improvements.

**Public Comment:**

**Motion to Adjourn:**

Motion to Adjourn at 8:53 pm by Kramer, seconded by Clements, Motion passed. Meeting adjourned.

Submitted by Joan Brown

*Meeting Dates 2022:*

*March 7, April 4, May 2, June 6, July 11, Aug 1, Sept 12, Oct 2, Nov 7, Dec 5*