



Village of Three Oaks Parks & Recreation
Regular Committee Meeting Minutes
November 7, 2022
7:00 pm Three Oaks Village Hall

Meeting called to order at 7:00m by Chair Joan Brown

Roll Call Attendance:

Present: Joan Brown, Gigi Carroll, Lindsay Clements Marlene Kramer, Larry Shawver, Ed White, Tyler Ream,

Attending: Village Manager Dan Faulkner, Village President Richard Smith,

Guest: George Mangold

Chair Statement – Thank you to Gigi Carroll for her service and volunteerism on the Board Members Kramer and Brown were given a card, and gifted with a tree planting through the Village Forests Program in appreciation of the work on the 5-yr plan. It was appreciated.

Approval of: Minutes of the October 3, 2022 meeting, and agenda of November 7, 2022

Motion to approve by: Shawver, Second by Kramer. Motion carried.

Public Comment: no comment

Motion to close regular meeting to enter Public Hearing (7:10pm): Motion by Kramer, second by White, motion carried.

Motion to open Public Hearing: Motion by Clements, second by Carroll, motion carried.
public comments on the

Three Oaks Parks and Recreation 5-Year Plan 2023-2027
A Joint Project of the Village of Three Oaks and Three Oaks Township.

Motion to close Public Hearing (7:55 pm): Motion by Kramer, second by Shawver. motion carried.

Motion to open regular meeting: Motion by Clements, second by Carroll, motion carried.

Unfinished Business

- Parks:
 - Carver Park:
 - Varnishing of exposed beam ends on Pavilion: Faulkner: expect completion early spring 2023.
- Chamberlain Path:
 - Sculpture replacement –tabled pending application and correspondence with Mr. Peterson of the Pokagon organization.
- Dewey Cannon Park:
 - Mulching this year around oak tree in SE edge, and other trees in 2023 -
 - Per Faulkner – An extensive list of dead/dying trees to be removed in 2023 /2024. The mulch will be made from these trees
- Spark Grant
 - Grant application opened October 24. Final submission date is December 15, 2022. Aidan Sullivan is working in conjunction with Parks & Recreation and Village Manager on an application based on the Phase 1 work. This grant is unique in that it allows for repair and maintenance items, and requires no matching fund. This is part of the Covid Relief monies available to the state from the federal government.
 - **Motion** by Carroll to support a draft resolution of 11-22-01 request be considered by Village Council at the November 9, 2022 meeting. Support by Carroll motion passed.

Watkins Park continued

- Former local Lions Club building. Discussion of disposition of buildings. These are on Watkins Parks property, and could be used for recreational activity. Suggestion – possible indoor pickle ball, float building, Rotary/Feeding America food distributions, other. Photos of the interior of the buildings were viewed. Faulkner indicated that an inventory would be needed, and other Lion Clubs might want anything marked 'Lions Club'. Maintenance, such as roof might be needed soon, and inventory disposed of. A building might also be of interest to the DPW.
 - **Motion** by Shawver to explore removal of Lions Club inventory with their participation. Second by Clements. Motion carried.Further discussion of Parks and Recreation use of buildings and responsibilities tabled.
- Memorial Bench and Tree Program – Tabled to January 2023
- Dedication Plaque – Tabled to January 2023
- Park Holiday Lighting.
 - Faulkner reports that a suggestion was made to decorate one of the tall trees in the park. Suggestions: tree is NE corner, and the one used in the past in the SE corner This would require a lift. Faulkner will access the current tree and choices of other trees.
 - **Motion** by Kramer to request of Village Council to purchase led lighting not to exceed \$500. Second by Shawver. Motion passed.
 - Dewey Cannon: DDA and Parks & Recreation will have a joint project on November 16 at 3:00pm to decorate the Pavilion. DDA has a budget of \$1500 for lights/ etc. Per motion of 10/3/22, lighting will be LEDs. The exception would be the lights that are part of the garland used last year.
- 5yr plan – Discussion in Public Hearing.
 - **Motion** by Kramer to request adoption of the 5yr plan by council on November 9. Second by Shawver. Motion carried.
 - **Motion** by Shawver to request adoption of the 5yr plan by the Three Oaks Township Board. Second by Kramer. Motion carried

New Business:

- Three Oaks Community Garden
Faulkner indicated that George Mangold, Township Supervisor suggested the idea that the Village could assume possession of the Community Garden property and make it an official village park. Discussion followed. This has not been discussed at a Village Council or Township Board meeting to date. All agreed the Three Oaks Community Garden is an asset to the community, and the future status needs to be considered.
- Snowflake Stroll 2022 2:00 pm to 8:00 pm
Member Ream reported on various activities in planning to take place in village parks:
Motion by Shawver to allow 3 donkey to be in Chamberlain Path from approximately 2-4 pm. Second by Clements. Motion passed.
Motion by Clements to have the Clydesdales to return to Carver Park from approximately 2-4 pm. Second by Kramer motion passed.
Suggestion by Tyler that Parks & Recreation provide cocoa and cookies during Santa's visit as a community outreach/building volunteer event. Discussion of how and where followed, and will continue at the Dewey Cannon Gazebo decorating.

Public Comment: none

Manager Comments: no additional

Village Council President Comments:

President will make selection of new P&R member based on submitted applications and will make his recommendation at Village Council meeting on November 7, 2022. Member will join P&R at the December 5, 2022 meeting.

Motion to Adjourn:

Motion to adjourn at 9:08 pm by Kramer, seconded by Clements. Motion carried. Meeting adjourned.

Submitted by Joan Brown

Meeting Dates remaining 2022: Dec 5

2023 Meeting Dates: January 9th, February 6, March 6, April 3, May 1, June 5, July 10th, August 7, September 11
October 2, November 6, December 4.