



Village of Three Oaks Parks & Recreation
Regular Committee Meeting
October 3, 2022
7:00 pm Three Oaks Village Hall

Meeting called to order at 7:08pm by Chair Joan Brown

Roll Call Attendance:

Present: Joan Brown, Marlene Kramer, Larry Shawver, Ed White, Gigi Carroll, Tyler Ream, Lindsay Clements

Attending: Village Manager Dan Faulkner, Village President Richard Smith

Guest: Ira Johnson

Approval of: Minutes of the September 12, 2022 meeting, and agenda of October 3, 2022 – with edits to the agenda by Ream (draft corrected)

Motion to approve by: Clements, Seconded by: White. Motion carried.

Public Comment: no comment

Unfinished Business

- Parks:
 - Carver Park:
 - Varnishing of exposed beam ends on Pavilion: Faulkner: informed by contractor that he will complete late fall or early spring.
 - Chamberlain Path:
 - Sculpture replacement –Villager Manager has spoken again with Mr Peterson of the Pokagon Tribe, who will check for a sculpture for possible placement on the cement pad. Continue an application process plan with local artists.
 - Dewey Cannon Park:
 - Mulching this year around oak tree in SE edge, and other trees in 2023 -
 - Village Manager Faulkner informed that there are 2 park trees that are dead/dying. A third fell during the storm of 9/25, a tree needs a major limb removed, and there are other trees in the village that need to be taken town. Stump grinding" mulch will be used to mulch. Faulkner requested motion concerning tree removal:
Motion by Ream, seconded by Kramer, to recommend to village council that the dying maple in the north east corner of Carver Park (behind fire station) be cut down. Motion carried.
The second tree, in the South East corner of Dillard Park is decayed in the middle, with but has a strong bark/cambium. Shawver suggest 'cement' in the middle of the trunk similar to tree in Buchanan, Guest Johnson offered information. On request of committee, Village Manager will investigate this possibility of reinforcing and saving this Catalpa tree. The large maple in Dillard Park will need a limb removed in the future.
- Watkins Park
 - Faulkner informed that the SPARKS Grant is opening in mid-October. This is 'first come/first served so time is short to submit a request. Discussion on doing in house or hiring Abonmarche. Intern Sullivan completed much of the ground work for a grant request. When more information is available, Faulkner will pass on to committee, and may request a special session to discuss 'in house'. This is also an alternative for the Restroom Project.

Watkins Park continued:

- The local Lions Club has disbanded. Faulkner has been in contact with Lions International. The buildings on the northwest quadrant will be commandeered after an inventory (with pictures) is taken this fall and buildings are cleared, Faulkner said Parks and Recreation should absorb the buildings. Committee asked to volunteer to assist with this project.
- Faulkner has spoken with Peterson of The Pokagon Fund regarding available grant money (municipal funds) Faulkner will send letter to the Pokagon Fund.
- Memorial Bench and Tree Program – Tabled to January 2023
- Dedication Plaque – Tabled to January 2023
- Budget –2022/2023 – Faulkner detailed some line items, and will provide approved 2022-2023 Parks & Recreation budget when available.
- 5yr plan – A 'final draft' is ready for publishing and public review. The Notice of 30 day review and hearing will be placed in the Berrien County Register on October 6, 2023. Notices will be on doors of Village Hall and Township Hall, Three Oaks Public Library, Facebook pages. A printed copy will be available for review at the Village Hall, Township Hall, Three Oaks Public Library, and via email on request. The hearing is scheduled for 7:00pm November 7, 2023. Kramer and Brown will receive any public comment, share with committee, and update the draft as needed prior to November 7 7pm if possible.

New Business:

- Park Holiday Lighting.
 - Dewey Cannon: Discussion of an LED lighting strip that could be permanent, and if the P&R Committee would do decorating. Suggestion to work with the DDA.
Motion by Ream to Village Council: to invite DDA to decorate Dewey Cannon Gazebo with Parks and Recreation for the 2022/2023 Season running Thanksgiving weekend until February 28, 2023, with white led lights. Seconded by Shawver. motion carried.
 - Carver Park – Discussion of holiday lighting of the Pavilion and Holiday Tree (small) This lighting is done by the DPW
Motion by Kramer to Village Council: Request lighting for thanksgiving weekend. The tree with colored light as in the past. Preferably white lighting (matching the led lights on Dewey Cannon Pavilion if possible) Second by Clements. motion carried.

Public Comment: none

- Charcoal Grills in Parks: Request by Smith to consider removing the small grills in the parks. They are seldom if ever used, are rusting, and are a mowing issue.
Motion by Shawver to recommend to village council that the small grills in all parks be removed. (Watkins Park large grills remain) Seconded by Ream. Motion carried.

Manager Comments: no additional

Motion to Adjourn:

Motion to adjourn at 8:30 pm by Kramer, seconded by Clements. Motion carried. Meeting adjourned.

Submitted by Joan Brown

Meeting Dates remaining 2022:
Nov 7, Dec 5

2023 Meeting Dates:
January 9th, February 6, March 6, April 3, May 1, June 5, July 10th, August 7, September 11 October 2,
November 6, December 4.