

DRAFT
Parks and Recreation Board Minutes
4 December 2023

VillageO Three Oaks Parks and Recreation Meeting 12/4/2023
The Meeting was held at the Village hall, 21 N. Elm Street
Three oaks, Michigan 49128

Call to Order:

Parks and Recreation Chair Lindsey Clements called the meeting to order at 7:40 pm and called the roll:

Present: Lindsey Clements, Joan Brown, Ira Johnson, Tyler Ream and Larry Shawver.

Absent: Marlene Kramer (excused) and Ed White

Motion to approve the Agenda and the 6 November 2023 Meeting Minutes was made by Shawver, supported by Brown and approved.

Aiden Sullivan was present via Zoom and the Village Manager Dan Faulkner served in support of the meeting

1) Watkins Park:

Faulkner reported an ad had been placed in the newspapers requesting all individuals with ownership rights to anything in the Lion's buildings to come forward, had met the required notice time and the Village would now move forward in clearing the two sheds. Dan will report status at our next meeting.

2) Three Oaks SnowFlake Stroll recap:

The Committee overwhelmingly felt the entire event was a great success. With the decoration of the Dewey Cannon Park gazebo to the lighting of the Christmas Tree in Carver Park. Santa and Elf, hot chocolate and cookies, along with the Harbor Country Rotary's

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distribution of gifts of books. The significant gathering of many visitors and Three oaks residents made for an outstanding start of the Holiday Season. For the record it was noted we used 7 ½ gallons of hot chocolate and about 250 treats. **The Committee also felt we should anticipate budgeting \$500.00 for next year; \$250 for lights and \$250 for cocoa and treats.**

3) Commemorative Tree and Bench Program:

Clements circulated her revised copy for the Memorial Bench and Tree Program with a Request Form, and process instructions. The form was discussed and edited to include instructions that the cost of the Tree/Bench would not be due until approved.

After discussion **Ira Johnson made a motion to approve the Form and process as edited, which was supported by Joan Brown and approved.**

4) Dewey Cannon Patronicity Grant:

Aiden Sullivan joined the Committee's conversation (via zoom) for an update on the planned Patronicity Grant. After brief discussion, it was agreed that he and Village Manager Dan Faulkner would proceed in finalizing the Grant proposal with Patronocity for its placement on the internet, and bring an update to the next meeting.

5) Community Garden:

The proposed purchase of the Community Garden property by the Village from the Township was discussed, with the Committee affirming their position of agreement that it could become a Village Park if purchased by the Village. Twsp Supervisor Mangold will have more information after the Twsp Meeting. Village Manager Faulkner will provide an update at our next meeting.

6) Election of Chair and Secretary:

Clements explained it was time to elect the Committee Officers for 2024, with their term of office being the 2024 calendar year, January thru December 2024. Chair Clements also indicated she would accept the nomination, if that was the decision of the Committee.

Joan Brown then nominated Lindsey Clements for 2024 Chair. After discussion, with no further nominations, **Brown made a motion to elect Lindsey Clements as the Parks and Recreation Chair for 2024. Motion was supported by Ira Johnson and approved.**

Discussion continued regarding nominations for Secretary. Secretary Shawver indicated he would accept the appointment if others did not feel ready. No other nominations were made, and Tyler Ream then nominated Larry Shawver, and with no further nominations being made, **Ream moved for the election of Shawver to be Secretary for 2024. Motion was supported by Ira Johnson and approved.**

Parks and Recreation Officers for 2024:

Chair Lindsey Clements

Secretary Larry Shawver

Following the Managers and Village Council Representative Reports. Chair Clements asked for further remarks from the Committee. There being none,

Clements asked for a motion to adjourn; Fittingly, as this was his last meeting as the Village Council's representative, Tyler Ream called for a motion to adjourn at 8:19 pm, such motion was supported by Shawver and approved.

