

Parks and Recreation Board minutes
June 5, 2023

Village of Three Oaks, Parks and Recreation Meeting, 5 June 2023
The meeting was held at the Village Hall, 21 N.Elm Street,
Three Oaks, Michigan

Call to Order

Parks and Recreation Chair Lindsey Clements called the meeting to order at 7:00 pm, and called the roll:

**Present: Lindsey Clemnts, Joan Brown, Marlene Kramer,
Tyler Ream, Larry Shawver and Ed White.**

Absent: None

Village President Richard Smith, was present as a member of the public, Village Manager Dan Faulkner served in support of the meeting and Village Intern Aidan Sullivan was also present.

There were no additions or deletions to the Agenda which was then approved.

A motion to approve the minutes of the May 1 meeting was made by Kramer, supported by White and approved.

1) **Suzanna Bierwirth**, speaking for the DDA, asked if the Board would look with favor on relocation of the weekly Farmers Market to either Carver or Dewey Cannon Park. She was seeking information, she intended to share with the DDA as they planned to discuss its relocation at their next meeting.

After discussion, in which the Board did not express major objections to the general idea of its relocation, Suzanna was asked to bring any recommendations from the DDA regarding possible relocation of the Farmers Market to the next Parks and Recreation Board meeting.

Suzanna also opened discussion regarding possible improvement to signage promoting Village attractions and businesses, better utilizing the entry location to the Village at Carver Park, as visitors turn off Highway 12. After discussion it was suggested a PR (?) committee might be formed to develop ideas. Suzanna suggested a committee of 4; two from the DDA and 2 from the Parks Board. Larry Shawver and Ed White volunteered to serve on such a committee if it were developed.

2) **Sparks Grant Applications:**

After welcoming back our Parks and Recreation intern, Aidan, discussion of the Round Two Spark's Grant application took place. Matching fund requirements were discussed, and although it was determined there were not any specific matching requirements, we might include mention of funds recently spent for tree planting in the Village done in support of the objectives of the 5-year plan.

Following discussion of the Sparks Grant application, Shawver moved to support a grant request of \$535,000 without matching requirements, Brown supported the motion which was unanimously approved.

3) **Village of Three Oaks Parks and Recreation Board Rule**

and Procedures: Tyler Reem reviewed an initial draft of the P & R Board Rules and Procedures and will have the revised and edited copy available for approval at our July meeting

4) **Commemorative Tree and Bench Program:** Chair Clements

presented drafts for Commenerative Tree and Bench Program and general concepts of guidelines and application for discussion, she will refine and edit the material and bring it to the next meeting of the Board,

5) **Dedication Plaques:** Nothing to report. Brown will bring updates to the next meeting.

6) **Watkins Park:** Village Manager Falkner continues to finalize agreement with the Lions Club regards their intention to gift their buildings located in Watkins Park to the Village.

7) **Dewey Cannon Park:** Discussion took place regards the need to have the gazebo repaired and painted. After discussion it was agreed that Shawver would work with the Village Manager to draft and post an RFP seeking applicants for the work.

After remarks from the Village president and Village Manager, there being no further comments from the Board or Public, Chair Clements asked for a motion to adjourn.

At 9:02 pm Kramer made a motion to adjourn, which was supported by Shawver and approved.