

Draft
Parks and Recreation Board Minutes
5 February 2024

Village of Three Oaks, Parks and Recreation Meeting, 5 February 2024. The meeting was held at the Village Hall, 21 N.Elm Street, Three Oaks, Michigan

Call to Order

Parks and Recreation Chair Lindsey Clements called the meeting to order at 6:56 pm, and called the roll:

Present: Lindsey Clements, Joan Brown, Marlene Kramer, Dennis Wojtczak and Larry Shawver
Absent: Ira Johnson and Ed White

Village President Richard Smith, was present as a member of the public, Village Manager Dan Faulkner served in support of the meeting.

Chair Lindsey Clements asked for a motion to approve the 8 January meeting minutes and tonight's agenda; **A motion to approve the minutes of the 8 January meeting and tonight's agenda, was made by Kramer, supported by Brown and approved.**

Clements then asked for Public Comment, and introduced Dennis Wojtczak as the Village Council member appointed to serve on the Parks and Recreation Board, replacing Tyler Ream. The Board then welcomed Dennis.

- 1) **Chamberlain Path:** Ira Johnson informed he hopes to have a Rain Garden plan developed for review at our March meeting

- 2) **Watkins Park:** Village Manager Dan Falkner gave an update on the previously discussed the possibility of an individual negotiating the purchase of the adjoining land to the west of Watkins Park, who had indicated the possibility of gifting the southern portion of the parcel to the Village. That transaction did not take place, therefore we no longer can entertain the gift possibility.

Dan also indicated the Berrien County Drain Supervisor had no plans for removal of any invasive species and other plants that have overgrown the drain.

- 3) **Dillard Park:** Dan did not have an update on the proposed removal of the Catalpa Tree from the park.
- 4) **Dewey Cannon Park:** Several projects were discussed: There is no new information regards the Patronicity Grant request; We will plan on setting a date for the removal of the gazebo lights at our March meeting; There apparently is no immediate need for a survey to define the property line between the Park and the RR, also noted and discussed that 2024 was the 125th anniversary of the park, and the possibility of coordinating with DDA and Music in the Park the celebration of the event. Following after the broad discussion :

Brown made a motion, which was supported by Kramer and approved to:

Recommend to the Council the installation of a seasonal barricade on the south perimeter of the park to eliminate the parking of cars from driving onto the lawn along the street, which harms the health of several oak trees along the park's perimeter. Such barricades should also indicate where those performers playing for Music in the Park concerts should enter the park to unload their equipment.

ADA Porta potty for the Park: In anticipation of the Patronicity Grant later, Brown had prepared a cost estimate with photos for a temporary ADA porta potty concept for the Park (attached with these minutes). After discussion :

Brown made a motion, supported by Kramer and approved by voice vote; to recommend to the Council, the establishment of a Temporary Restroom Enclosure on the south west corner of the park, not to exceed the cost of \$2,500.00.

Roll call: Clements, yes, Brown, yes, Kramer, yes, Shawver, yes, Wojtczak, yes.

- 5) **Carver Park:** Holiday tree light removal was discussed with agreement to coordinate any action necessary with the light removal from the gazebo in Dewey Cannon Park, in March.

Clements then polled the Board members for any additional remarks. There being none, she noted the time was 7:58 pm and called for a motion to adjourn. Such a motion was made by Kramer, supported by Wojtczak and approved.