

Draft Minutes

Parks and Recreation Board Meeting April 3, 2023

Call to Order:

Village of Three Oaks Parks and Recreation Meeting—Date: 3 April 2023
Parks and Recreation **Chair Lindsey Clements called the meeting to order at 7:00 pm.**

The meeting was held at Village hall at 21 N. Elm Street, Three Oaks, Mich.

Roll Call: Present: Joan Brown, Marlene Kramer, Tyler Ream, Larry Shawver and Lindsey Clements. **Absent:** Stacy Koziel, Ed White.

Additions, deletions to the Agenda and Last Month's Minutes: No additions or Deletions to the Agenda or Last Months Minutes.

Approval of the Agenda and March 6th Meeting Minutes: Motion to approve the Agenda and March 6th Meeting Minutes was made by Shawver, supported by Kramer and approved.

Clements noted that Dennis Weisenritter and Dan Coffee had requested to speak on behalf of; item 9, Memorial Tree and Bench Program; and, item 11, Radio Station Sale, and suggested these two agenda items be moved forward to accommodate their participation. All agreed to move them forward.

1) Memorial Tree and Bench Program:

Clements had prepared a draft Bench and Tree request form for discussion and encouraged comments and suggestions from Board members and the Public (Dennis Weisenritter) on its contents. Ream pointed out that we had previously suggested dropping Memorial from the title. Commemorative was discussed as being more appropriate and Clements noted that, along with other suggestions for wording, and tree choices to be included in the final document. After considerable conversation Clements agreed to draft a revised Bench and Tree Request form for consideration by the Board at our next meeting.

2) Radio Station for sale:

Dan Coffee, realtor representing the estate owners of the old radio station and the two lots north of the parking lot in front of the pavilion and two Lions Club buildings, at the entrance to Watkins Park (west of the entrance road), which have been listed for sale. The radio station on the larger lot (198' X 200') is priced at \$85,000, and Coffee estimated it might cost \$20-30,000 to demolish and clear the building from the lot (net cost \$105,000 to \$115,000).

The asking price for the smaller lot (99' X 200") which adjoins the entrance street (path) to Watkins Park is priced at \$40,000.

Manager Dan Falkner asked the Parks Board to review the offer in consideration of adding them to Watkins Park; and to bring their recommendation to the Village Council.

After discussion of the pros and cons of such a purchase, **Kramer made a motion to recommend to the Council they purchase the smaller lot as an addition and enhancement to the entrance of Watkins Park, but with a purchase price not to exceed \$25,000. The motion was supported by Shawver. As the motion includes a financial commitment, Clements called for a voice vote, and the motion was passed unanimously.**

3) Watkins Park:

Village Manager Falkner had not yet been able to meet with the Lion's Club, to inform them of our request to remove any and all items they want to retain prior to making their gift of the buildings to the Village. Once this has been done the Parks Board can take necessary steps to inventory and clear out the buildings. Once these steps have been completed the Board will be better prepared to make its recommendation regarding what should be done with the buildings by the Village Council..

Page 2; (Watkins Park cont.)

The condition and feasibility of Timber Town playground as a long term component of the park was again discussed. Both President Richard Smith (speaking as a member of the public), and village manager Dan Falkner expressed concern regarding the practicality of maintaining the playground for the long term. The DPW plan to review, discuss and give their recommendations to the Manager next week. The Board agreed to wait to receive their observations and suggestions; and to discuss possibilities for repair or replacement at their next meeting.

4) Dewey Cannon:

Clements reported the planting of the requested memorial tree has been reviewed by the DPW team, and a tree has been selected; which will be planted in Dewey Cannon Park on 24 April.

5) Carver Park:

Clements informed the Holiday Tree in Carver Park will be planted in September, in time for the Christmas Tree lighting in December.

6) Dedication Plaque:

Following their research on possible vendors for the presentation plaque being proposed to recognize Bryan Volsdorf and the Apple Cider Century, Brown and Kramer shared the merits of the two vendors being considered.

After considerable discussion it was determined to go with the bids received from Artistic Bronze and to utilize B.C.Welders for the posts planned for its installation.

Shawver then made the motion to request the Council to approve the purchase of the bronze recognition plaque from Artistic Bronze for a price not to exceed \$3,000.00. And to request Brown and Kramer to work with the Village Manager to draft the order, assuring proper instructions are provided with the order to accommodate securing the plaque to the installation posts. Ream supported the motion, and Clements called for a voice vote. Motion was unanimously approved.

6) Dedication Plaque (cont.)

Motion was made by Kramer, supported by Shawver to recommend the purchase of two industry standard posts for installation of the plaque from B.C.Welders, for a price not to exceed \$1,000. Clements again called for a voice vote, which was taken, Motion was unanimously approved.

7) Parks Ordinances:

Tyler Ream asked the Board to review its position regarding the current Parks Ordinances and rules, pointing out we had not revisited the item for several months. After discussion regarding park hours and general rules the Board agreed to not recommend any changes to the current policy and practices of Village management of the parks.

8) Five year Parks and Recreation Plan:

Village Manager Dan Falkner confirmed that Aiden (last summer's intern) would be joining us again in mid-May for 2-3 months. Aiden will be primarily assigned to tasks in support of the Parks Board and available to help with grant writing. Hopefully he will be focused on the application for the second round of the Sparks Grants. Aiden's time will be managed by Dan

General discussion took place regarding moving forward on addressing the five year plan, the Village Managers report and; then a request from Clements for any additional remarks from the board or public.

President Richard Smith (speaking as a member of the public) informed the Board the Village had received \$38,000 form the first distribution of tax revenue from marijana sales and was considering transferring \$25,000 to this year's Park's budget.

There were no further comments; **Chair Lindsey Clements asked for a motion to adjourn. Motion was made by Kramer to adjourn, which was supported by Shawver and approved. Meeting was adjourned at 8:41 PM.**

Prepared by Larry Shawver, Secretary
Submitted 10 April 2023

