

# Draft Minutes

Parks and Recreation Board Meeting  
March 6th, 2023

## **Call to Order:**

Village of Three Oaks Parks and Recreation Meeting-Date: 03-6-23

**Parks and Recreation Chair Lindsey Clements, called the meeting to order at 7:00pm**

The meeting was held at Village Hall at 21 N. Elm Street, Three Oaks, Michigan.

**Roll Call:** **Present:** Joan Brown, Stacy Koziel, Marlene Kramer, Tyler Ream, Larry Shawver and Lindsey Clements. **Absent:** Ed White.

**Additions, delitions to the agenda:** No additions or deletions to the agenda:

**Additions, delitions to Last Month's Minutes:** In response to a request from Brown, made prior to this meeting, Secretary Shawver agreed to modify the opening statement regarding Approval of the Minutes.

**Approval of the Agenda and Last Months Minutes:** Motion was made by Ream, Supported by Shawver to approve the agenda and Last Month's Minutes (as amended). Motion unanimously approved..

**Public Comment:** Dennis Weisenritter spoke on behalf of establishment of a memorial wall or recognition bench program where residents of Three Oaks might be memorialized in the Village. Several years ago a couple died in a tragic fire at their home on North Elm. At the time of the tragedy there was conversation of a bench being installed in the Village in memory of the deceased couple. This memorial intent did not come to being at the time, and Dennis requested it be revisited. He suggested a few ways this might be done and shared pictures of a memorial wall and proposed bench ideas. After discussion it was suggested Dennis reflect on his ideas and bring a more specific suggestion to a future meeting of this board, or possibly more appropriate, to the Village Council that would eventually have to approve the idea of a recognition wall.

**Watkins Park** Ongoing discussion re Lion's Club proposal to give their buildings in Watkins Park to the Village. Village Manager Falkner agreed to contact Lion Club representatives to request they remove any items they want to retain from the buildings and report his findings to the Board at our April meeting. Following the determination of Lion's position we will then be able to schedule an inventory of remaining items to determine what the necessary next step might be.

**Chamberlain Path:** Following discussion initiated by Village Manager Falkner regards trimming of bushes in Chamberlain Path,; **Motion was made by Ream,** to request the DPW staff to do a "deep " trimming of all the bushes in Chamberlain Path, **Motion was supported by Koziel and approved.**

**Carver Park:** President Smith presented info for the Board that the replacement of the holiday tree in Carver Park would be done in the "Ber months", (September, October, November, December), as this is the recommended best time for planting.

**Dewey Cannon Park: Chair Lindsey Clements reaffirmed our previous commitment** to remove the smaller lights from the pavilion. We affirmed our commitment to the task and reaffirmed the scheduled time 11:00 am 15 March.

**Dedication Plaques:** Brown and Kramer opened discussions of their efforts to obtain the recognition plaque for Brian Vollsdorf. After "considerable discussion" of the significant difference between the two bids for the plaque and how it might be installed;, it was requested they revisit the two firms. Asking that one might refine its bid and clarify the methods of installation both might recommend, and bring this information to the Board at its next meeting. It was also discussed that our recommendation to the Village Council should contain all costs of the project and where the plaque might be installed.

**Five Year Parks and Recognition Plan.** Chair Clements confirmed we had received approval of the Five Year Parks and Recognition Plan that had been submitted. This approved plan will be valid through 2027 and we can now proceed to submit grant applications, supported with a valid Village parks plan.

**Memorial Tree (Wendi):** Tyler reported he had discussed Wendi's request for a memorial tree, and reported she would like to have a Tulip tree planted in Dewey Cannon Park. Ream then made a motion, supported by Shawver to : **Follow the Village Forest Tree Program and plant a tree in Dewey Cannon Park (with no cost to the Village), pending DPW approval of its location.** Motion was unanimously approved

**Grant Applications:** After considerable discussion regards our grant application preparedness, and possible project priority for grant requests. Brown agreed to discuss Aden's availability for another "summer internship", and between her and Falkner determine when it might be best to schedule a meeting with a grant manager/writer, if deemed necessary, to move forward with our proposed grant requests.

Following comments, remarks and discussion from Village Manager and Board members, Chair Lindsey Clements called for a **motion to adjourn, which was made by Kramer, supported by Koziel and approved at 9:01 pm**

Prepared by Larry Shawver, Secretary

