

**VILLAGE OF THREE OAKS SPECIAL COUNCIL MEETING – DATE: 01-22-20**

**Chair called Village Council Meeting to order at 6:30 PM at Three Oaks Village Hall.**

**Pledge of Allegiance: Yes**

**Roll Call: Present: Graziano, Kramer, Thomas, Pappa, Newquist, Zebell, Grosse**

**Absent: None**

**Approval of the Agenda as presented by Interim Village President, David Grosse.**

**Moved: Newquist Supported: Thomas Aye: 7 Nay: 0 Absent: 0 Abstain: 0**

**MOTION CARRIED.**

**Public Comment on the Agenda: None**

- **DISCUSSION of VILLAGE MANAGER POSITION and APPLICANTS:** The committee of Dave Grosse, John Pappa and Colleen Newquist, who had been selected to conduct a second interview with James Toth, reported back to Council that they were very encouraged by the positive responses, enthusiasm and experience that James had presented in his interview. At the conclusion of that interview, James verbally stated that if Council agreed to extend an offer to him, he would accept the position with a pay rate of \$60,000 and could begin on January 27, 2020. He would be agreeable to work for 7 to 10 days with no “formal” contract until the background check had been completed at which time the actual contract would be signed. The committee is confident that he would do a great job for the Village and recommended that a contract offer be extended to him. **A Motion was made to hire James Toth to fill the Village Manager’s position with an annual salary of \$60,000 effective January 27, 2020 with continued employment contingent upon a satisfactory background investigation. Moved: Newquist Supported: Kramer Aye: Graziano, Kramer, Thomas, Pappa, Newquist, Zebell, Grosse Nay: None Absent: None Abstain: None MOTION CARRIED.**
- **A Motion was made to authorize the Village President / Interim Village Manager, Dave Grosse to negotiate a two (2) year contract with James Toth contingent upon completion of a satisfactory background investigation. Moved: Newquist Supported: Thomas Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- A background investigation will need to be conducted and will take approximately 7 to 10 days to complete. The firm of Kenneth Ouellette Investigations from Haslett, MI was recommended. The firm indicated that the average background check runs about \$750.00. **A Motion was made to approve a contract for a background investigation on James Toth with Kenneth Ouellette Investigations, Haslett, MI for a fee of no more than \$1,500.00. Moved: Newquist Supported: Thomas Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- **MEETING ADJOURNED AT: 6:39 pm**

Submitted by:

Cynthia E. Moynihan,  
Three Oaks Village Clerk  
Minutes for the 01-22-20 Special Council Meeting  
Were **APPROVED** at the 02-12-20 Council Meeting