

**VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 01-08-20**  
Chair called Village Council Meeting to order at 7:00 PM at Three Oaks Village Hall.  
Pledge of Allegiance: Yes

Roll Call: Present: Graziano, Kramer, Thomas, Pappa, Newquist, Zebell, Grosse  
Absent: None

Approval of the Agenda as presented by Village President, David Grosse. Moved: Kramer Supported: Graziano Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.

Public Comment on the Agenda: None

Approval of the Consent Agenda to include: Approval of Minutes of the Regular Council Meeting held on 12-11-19. Approval of the Police Department's Report. Approval of Invoices to be paid (\$63,011.53) (with the exception of the Three Oaks Ford invoice for \$1,177.84). Approval of Disbursements made from December 1 through December 31, 2019 (\$102,002.34) and Approval of Prepays, and Payroll as paid (\$57,088.42). Moved: Thomas Supported: Zebell Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.

- **MASTER PLAN UPDATE:** The final version of the 2050 Master Plan, along with a new map showing future land use options was presented by the Planning Commission and DDA to Council for approval. The new map is more specific in defining the options for land use and the Enterprise Park now has its own separate designation/category stating that it can be considered for anything other than a “big box” store – something that is under 10,000 sq. ft. Gene Svebakken, the Planning Commission Chairman, stated that the Plan was the result of intensive work over two (2) years of time with lots of community input going into the Plan. He is pleased with the final result and proud of the work the Planning Commission put into the final document. **A Motion was made to approve and accept the 2050 Master Plan and new map (which shows options for future land use) as presented by the Planning Commission and the DDA. Moved: Graziano Supported: Kramer Aye: 7 Nay: 0 Absent: 0 Abstain: 0 MOTION CARRIED.**
- **SCHOOL OF AMERICAN MUSIC LEASE:** The current five (5) year lease with the School of American Music expires in March. They are interested in extending their lease for an additional five (5) years with the same terms. They recently began a campaign with a goal of raising \$500,000 for an endowment plan to secure funding which will enable the school to be financially viable for years to come. The School offers a lot to the community in terms of music instruction, recitals, free concerts, etc. and are a great asset to the Village. **A Motion was made to extend the lease for five (5) years to the School of American Music at 14 Maple Street for \$1.00 per year and the cost of utilities. Moved: Newquist Supported: Thomas Aye: Graziano, Kramer, Thomas, Pappa, Newquist, Zebell, Grosse Nay: None Absent: None Abstain: None MOTION CARRIED.**
- **PLANNING COMMISSION:** Council Member, Colleen Newquist reported that at their January 7, 2020 meeting that they are currently reviewing the zoning files and welcomed new board members. The newly elected/re-appointed officers are Gene Svebakken as Chairman, Darlene Heemstra as Vice Chairman, and Rob Woerdehoff as Secretary. Other members of the board include Jose Hernandez, Jim Wisner, Richard Smith and Colleen Newquist as the Council liaison. The next meeting is scheduled for 7:00 pm on Tuesday, February 4, 2020.

- **DDA BOARD:** Dave Grosse, on behalf of the DDA reported that at their meeting earlier this evening they discussed the façade improvement plan for the downtown area and said that a meeting had been held with the contractor for the Chamberlain Path project. They welcomed new members and elected officers. Suzanna Bierwirth is Chairman, Janet Schuttler is Vice Chairman, and Garth Taylor is Secretary. Other DDA board members include Angela Reichert, Karrie Lintner, Colleen Froehlich, Carolyn Drier and Dave Grosse is the Council liaison. There will not be a DDA meeting in February. The next meeting is scheduled for 5:30 pm on Wednesday, March 4, 2020.
- **PARKS and RECREATION BOARD:** Council Member, Becky Thomas reported that at their January 6, 2020 meeting, the Parks & Recreation Board discussed adding Basketball and Pickleball courts at Watkins Park, the possibility of a dog park, and a mural. Joan Brown was re-appointed as the Chairman. Other members include: Marlene Kramer, Larry Shawver, Tyler Ream, Georgianna Carroll, Debbie Schutt and Becky Thomas is the Council liaison. The next meeting is scheduled for 7:00 pm on Monday, February 3, 2020.
- **VILLAGE MANAGER INTERVIEWS:** There were three (3) candidates selected to be interviewed tonight. The position is open after previous Village Manager, Michael Greene resigned to take a new position in Saline, MI. The first candidate was James Toth, most recently a city administrator in Walsenburg, Colorado who has recently relocated back to this area. He holds a Master of Public Administration degree. The second candidate was Patricia Rayl, most recently a Village Manager in Colon, MI who also holds a Master of Public Administration degree. The third candidate was Kevin Gillette who is most recently a substitute teacher, but formerly was a Village Manager in Cassopolis who holds a Bachelor of Science degree in Political Science & Public Administration. After the interviews were concluded, Council indicated that they were interested in the first candidate, James Toth, but would like to interview several more candidates. Interim Village Manager, Dave Grosse also raised the option of hiring a retired Village Manager on a part-time basis who also could conduct a search for a permanent, full-time manager. It was decided to hold a Special Meeting next Wednesday, January 15<sup>th</sup> at 6:00 pm to interview two (2) additional candidates.
- **INTERIM VILLAGE MANAGER'S UPDATES:** David Grosse, Interim Village Manager, reported that there was a pre-construction meeting concerning the upgrades to Chamberlain Path. Work is scheduled to begin as soon as weather permits and is expected to be completed by May. This project is being mainly funded by a \$79,000 grant from the USDA
- **AN AUDIENCE MEMBER** stated that he was pleased that the interviews were well conducted with lots of good questions for the candidates and great interactions between the candidates and Council members.
- **MEETING ADJOURNED AT: 9:19 pm**

Submitted by:

Cynthia E. Moynihan,  
 Three Oaks Village Clerk  
 Minutes for the 01-08-20 Council Meeting  
 Were **APPROVED** at the 02-12-20 Council Meeting