

Village of Three Oaks  
Parks and Recreation Committee  
Minutes of July 2, 2018 Regular Meeting

**Call to Order:** 7:05 pm by Chair Brown

**Roll Call:**

- **Present-** Joan Brown, Darlene Heemstra, Debbie Weber
- **Absent-** Steve Henderson, Steve Shimek, Marlene Kramer, Larry Shawver
- **Attending-** Mike Green, Village Manager, Guest: Priscilla Lee Hellenga

**Approval of Minutes:** As there was not a quorum present, minutes of the June 4 meeting will be held to the August 6 2018 meeting.

**Public Comment:**

Guest Priscilla Lee Hellenga requested to be added to the agenda to present proposal.

**Unfinished Business:**

- Carver Park-
  - Village review of sign replacement including Prancer sign – no updates
  - Outcome of discussion of Bulletin Board- Per Mike Green: for Village and village events – no private use
- Chamberlain Path: A plaque for H Chamberlain – discussion with DDA and Village
- Dewey Cannon: Time Capsule is buried
- Dillard Park: no discussion
- Warren Plaza – (complete)
- Watkins Park
  - Status of Grant- Site visit was done on June 29.
  - 10 Trails promotion - started
- Joint Park Board: no discussion. No open Township matters.
- Capital Improvement Projects – no outstanding discussion
- Oak Wilt education- bookmarks were mailed with the tax bill. Discussion of printing a card with more info. Has been reviewed by ASM.

**New Business:**

- Report –Community Garden – 56 summer school students will be in the garden, starting week of 7/9/18. New doors and locks.
- Village of Three Oaks Memorial Tree and Bench Program (see minutes of 11/2016) and Tree Planting Incentive Program. – Discussed awareness of these programs. No designated area has been identified for the memorial program.
- Priscilla Lee Hellenga presented a proposal to name the Gazebo in Dewey Cannon Park the “Eldon and Peg Lee Memorial Gazebo”. (written proposal provided to committee) Discussion followed, action tabled to August 6, 2018 regular meeting. Priscilla also reminded all of the Civil War Days in Three Oaks on July 28/29
- Village Manager presented the Parks Budget with explanations.

**Public Comment:** no comment

**Motion to Adjourn:** no motion: meeting adjourned at 7:36pm.

Next meeting: August 6, 2018 7:00pm

*Minutes submitted by Joan Brown on behalf of Secretary Steve Henderson.*