

Village of Three Oaks  
Parks and Recreation Committee  
June 4, 2018

**CALL TO ORDER:** Meeting called to order by Secretary Steve Henderson at 7:00 PM

**ROLL CALL:** *Present:* Secretary Steve Henderson, Darlene Heemstra, Steve Shimek, Larry Shawyer, Debbie Weber, Marlene Kramer

*Absent:* Chairman Joan Brown

*Guest:* Chuck Sittig *Attending:* Village Manager Mike Green

**Approval of minutes:** Motion by Shawyer, Second by Kramer to approve minutes of the May 7, 2018 meeting. Carried unanimously.

**Public comment:** None

**Unfinished Business:**

**Carver Park-**Replacement of wooden signs, including Prancer sign, still under review by Village. Tabled until next meeting.

Discussion about use of Bulletin Board for non-Village business and events.

**Chamberlain Path-**Planters have been filled by volunteers with plants donated by Calvary Tabernacle Church-Thank you!

**Dewey Cannon-** The Time Capsule will be buried during the Flag Day ceremony at 1:00 pm on June 17, 2018.

**Dillard Park-** None

**Warren Plaza-** Discussion about plantings and benches. Decided that plaza was finished as is-no new discussion

**Watkins Park-** Southwest Michigan Planning Commission has distributed communication to surrounding municipalities that we have applied for a grant. A sight evaluation will take place soon. All normal progress for the grant.

Hoadley Trail is part of the Chikaming Open lands"10 trails" promotion in July. Rotary is planning to clear the trail of fallen debris in June. Rotary club has approved budget for some new signage at the trail.

**Joint Park Board-** Chuck Sittig addressed the board and discussion about new use for Three Oaks Township former offices took place. There was talk about uses, costs, restrictions and other options. Mike Green, Village Manager, is going to follow up with Village Board.

Township is currently clearing the conservation area trails and has purchased a new lawn tractor for various uses. Some damage has occurred at Pavilion area.

**Capital Improvement Project-** No discussions

**Oak Wilt Education-** Discussion about ways to distribute information other than current fliers. Darlene Heemstra will research a mailing with the next tax bills.

**New Business:**

**Community Garden-**Some minor pilfering has taken place. Lock will be installed on new doors recently placed on shed. Combination to be distributed via email. Repairs ongoing to beds as wood is beginning to deteriorate. Attempting to get a garbage can to augment recycling bill on the lot already.

No other new business.

**Public Comment:** Village Manager Mike Green stated that he has received notification of two projects occurring around the village from the Southwest Michigan Planning Commission. One is for the Marquette Green way bike path to Chicago and the other was for a public use restroom in the New Buffalo marina. No motion was necessary, but support for both projects was unanimous.

**Motion to Adjourn:** Motion by Kramer, 2<sup>nd</sup> by Weber to adjourn meeting at 8:04 pm. Carried unanimously.

Minutes submitted by Secretary Steve Henderson. Next regular meeting on July 2, 2018