

Village of Three Oaks
Parks and Recreation Board
Minutes of December 3, 2018 Regular Meeting

Call to Order: 7:00 pm by Chair Brown

Roll Call:

- **Present-** Joan Brown, Marlene Kramer, Larry Shawver, Debbie Weber
- **Absent-** Steve Henderson, Steve Shimek
- **Attending-** Mike Green, Village Manager

Approval of Minutes: **Motion** by Kramer, 2nd by Shawver to accept minutes of the November 5, 2018 meeting, and agenda of December 3, 2018 as presented. Motion passed unanimously.

Public Comment: No public comment

Unfinished Business:

- Carver Park- Comments on how beautiful the Lights on the tree and pavilion are, as well as throughout downtown. Mike related that squirrels, etc. had destroyed the lights/wires and the crew removed and replaced. Great job!
- Chamberlain Path: Weber discussed status on Chamberlain Memorial Plaque. It should be installed by the end of the year, if the ground is not frozen at that time. All thanked Debbie Weber for accomplishing this.
- Watkins Park /Hoadley
 - Shawver reported that on the signage (RCHC and HCH) . 49 posts are planted. 5 4x4 post should be done by end of year.
- Oak trees in Carver Park and Dewey Cannon – would it be prudent to trim lower branches this winter during dormant season.(see minutes September 2018)
- Oak Wilt Education – further discussion of holding another event at the TOPL in March with follow-up brochures. Brown will contact the Library.

New Business:

- The Three Oaks Public Library, with possible funding from The Pokagon Fund, would like to place Little Free Libraries in the village, including Parks, such as Dillard. The Board agreed that this would be a good community addition. Mike confirmed that since no village funding would be involved, the Park & Rec Board would approve and approve the actual placement. Brown will contact the Library.
- On behalf of the entire Parks and Recreation Board, Marlene Kramer, Larry Shawver and Joan Brown thanked Debbie Weber for her contribution to the Board throughout her term, which has now ended.
- The scheduled meeting time for 2019 will remain the first Monday of the month at 7:00pm, with the exception of the September meeting which will be held on September 9th, due to Labor Day closings.
- **Public Comment:** no comment

Adjournment: **Motion** to adjourn at 7:19 pm by Kramer, 2nd by Shawver, passed unanimously.

Next meeting: January 7, 2018 7:00pm

Minutes submitted by Joan Brown on behalf of Secretary Steve Henderson.