



Downtown Development Authority
Regular Meeting February 9, 2022 5:30 PM at Village Hall
Meeting Minutes

Call to Order 5:35 PM - Present: Bierwirth, Froehlich, Derucki, Pauly, Chavarry, Hinman

1. Additions/Deletions to the Agenda - None
2. Approval of Agenda - Motion: Bierwirth, Second: Pauly - Motion Carries
3. Approval of January Minutes - Motion: Pauly, Second: Derucki - Motion Carries
4. Financial Report - Beginning Balance: \$90,062.69
End Balance: \$89,992.61
5. Public Comment - None
6. Farmers' Market
 - a. Budget - A budget was proposed for the DDA, with a projected gross revenue of \$18,500, projected expenses totalling \$16,650, resulting in a net revenue of \$1,850.
 - b. Name - The name "Three Oaks Market" was decided upon.
 - c. Policies - Policies to implement were discussed to be approved at future meetings, including application and fees, vendor definitions, appropriate conduct and anti-harassment, smoking, pets, vendor expectations and conduct
 - d. Recruitment - The market will recruit vendors within a 40 mile range of Three Oaks, prioritizing vendors within the village and township
 - i. Selection criteria for vendors was discussed and amended as follows:
 1. Local and regional farmers and artisans, including prepared food.
 2. Everything sold must be produced by the vendor
 3. No imports, re-sale or co-packing permitted
 4. Prioritizing of local ingredients, products, producers and vendors
 - ii. The Three Oaks Market will also welcome space for local organizations that serve Three Oaks and the Harbor Country area.
7. Public Comment - None

Adjourn 6:45 PM - Next meeting 3/9 @5:30 PM in Village Hall

Term Expires - April 2022

Colleen Froehlich

Term Expires - April 2023

Suzanna Bierwirth, Chair

Carolyn Drier

Ron Zaranenello

Term Expires - April 2024

Janet Schuttler, Vice Chair

Cristina Derucki

Term Expires - April 2025

Thomas Pauly

Marco Chavarry

Joseph Hinman - Village Council Liaison