

Village of Three Oaks Parks & Recreation  
Regular Board Meeting Minutes  
December 5, 2022  
7:00 pm Three Oaks Village Hall

Meeting called to order at 7:00 pm by Chair Joan Brown

Prior to the Roll Call, Chairman Brown confirmed that Stacy Koziel had been appointed to serve on the Parks Board and the Village Council had confirmed her appointment. Unfortunately Ms. Koziel was not able to attend this meeting.

**Roll Call Attendance:**

Present: Joan Brown, Lindsey Clements, Marlene Kramer, Larry Shawver, Ed White, Tyler Ream, absent: Stacy Koziel

Attending: Village Manager Dan Faulkner, Village President Richard Smith, Council Member Joe Hinman

**Election of Chair and Secretary:**

**Nominations for Chair and Secretary for 2023 (one year term)**

Shawver nominated Clements for 2023 Chair–Clements accepted

Ream nominated self for secretary

Shawver nominated self for election for 2023 Secretary

**Election of Officers**

Motion by White to elect Clements as Chair for 2023. Seconded by Kramer; Motion passed.

Motion by Clements to elect Shawver as Secretary for 2023, Seconded by White Motion passed

Following the election of Clements she assumed Chair for the meeting.

**Approval of:** Minutes of the November 7, 2022 meeting and the Agenda of December 5, 2022

Motion to approve by: Ream, Seconded by Shawver, Motion passed.

**Public Comment:** Joe Hinman stated his desire to speak re the SnowFlake Stroll.

**Unfinished Business:**

General discussion of various open items in the respective parks followed:

Application process for sculpture pieces in Chamberlain path was discussed.  
Village Manager Faulkner will review with Peterson at Pokagon Fund and get back to Lindsey.

Discussion of Lions Club buildings in Watkins Park was tabled until Council has reviewed and determined status and their recommendation.

The Snowflake Stroll was discussed. There was general agreement it was a

great success. Christmas parade and activity in Carver Park with Santa, “The Elf” and tree lighting. The cocoa and cookies were welcomed and exceptional.

Joe Hinman thanked the Parks Board for helping with the evening celebration; the parade, Santa and lighting of the tree in Carver Park were all a success. He shared many favorable comments received by the DDA and Village Council. Plans for improvement to make it even better in 2023 are already underway.

Abonmarch will review the Sparks Grant application prior to its submission on or before 15 December (deadline for submission).

Thanks to all for the work in preparing the 5 year plan and application for the Sparks Grant, was made by the Board, with special thanks to Brown and Kramer for their time and significant contributions in completing the five year plan.

Memorial Tree + Bench program discussed as redundant and Parks Board will not pursue further.

**Manager Comments:**

Faulkner reported the Village was finalizing the purchase of the building, which will allow for the expansion of Chamberlain Pathway via the elimination of the driveway separating the building from the park.

**Public Comment:**

1. Resident sent request to chair to be read at the meeting on her behalf. “Please voice many concerned citizens objections to the turkey. I’m sorry to hear Mr. Turner put it there. Regardless it needs to go. Please and thank you.”
2. Rich Smith asked about the logo for Three Oaks Village.  
**Motion** by Shawver supported by White to have Dan speak to Turner about moving the Turkey to Chamberlain. Motion carried.

**Motion to Adjourn:**

Motion to adjourn at 9:08 pm by Kramer, seconded by Clements. Motion passed.

**Meeting adjourned**

Minutes prepared by Larry Shawver, Secretary