



Downtown Development Authority
Regular Meeting June 7, 2023 5:30 PM at Village Hall
Meeting Minutes

Call to Order - 5:35 PM - Present: Derucki, Chavarry, Welter, Schaffer, Pauly, Hinman
Absent: Volstorf, Bierwirth, Zarentenello

1. **Additions/Deletions to Agenda**
2. **Approval of Agenda** - Motion: Welter, Second: Chavarry - Motion Carries
3. **Approval of May Minutes** - Motion: Hinman, Second: Chavarry - Motion Carries
4. **Financial Report - Beginning Balance: \$179,727.09**
End Balance - \$179,369.34
Checks Written - \$57.75 to Attorney Hilmer
5. **Public Comment** - Janet Schuttler commented that the new planters look great and the first market was a success. Colleen Froehlich inquired about her reimbursement check for the work on the patios.
6. **Collab with Parks and Rec** - Chairperson Bierwirth met with Parks and Rec chair Lindsey Clements and will have further information at a future meeting. A request was made to allocate \$150 towards printing maps of Three Oaks to place in the kiosk in Carver Park. **Motion: Welter, Second: Chavarry - Motion Carries**
7. **Dewey Cannon Update** - There was a discussion about moving the market to Dewey Cannon Park this summer. It was decided that moving the market this year would be premature and the market will stay where it is, and more shade and seating should be added to the current location. Board member **Welter** offered to donate empty wooden barrels to hold umbrellas. Board member **Schaffer** also offered Drier's patio tables for use.
8. **Spring Stroll Recap** - Board member **Chavarry** reported that the Spring Stroll was a success and that because of the amount of donations received, there was no cost incurred to the DDA. A motion was made to allocate up to \$1,000 to 2024's Spring Stroll, along with the \$1,000 that was allocated for 2023. **Motion: Chavarry, Second: Pauly - Motion Carries**
9. **Committee Updates:**
 - a. Marketing Committee - No update
 - b. Market Committee - No update
 - c. Facade Program Committee - Two applications have come in to be reviewed next month. Committee members Derucki and Zarentenello will review and revise the Program rules.
 - d. Landscaping committee - All planters have been planted for the season, and maintenance and watering are going well.
10. **Murals** - Table

11. **Trash cans** - Board member **Welter** and Journeyman Distillery have offered to donate used, empty barrels for use as trash cans downtown, with the addition of a liner that will cost significantly less per unit. A motion was made for council liaison **Hinman** to present the idea to Village Council. **Motion: Chavarry, Second: Hinman - Motion Carries.** An additional motion was made to allocate up to \$1,300 towards the purchase of liners contingent upon Council approval. **Motion: Hinman, Second: Welter - Motion Carries**
12. **Abonmarche** - A representative from Abonmarche reached out to Village Manager Faulkner in regards to ongoing projects.
13. **Budget** - Tabled
14. **Public Comment** - None
15. A motion was made to move July's meeting to July 12 at 5 PM to accommodate the holiday. **Motion: Chavarry, Second: Welter - Motion Carries**

Adjourn - 6:40 PM - Next Meeting: July 12 @5 PM at Village Hall

Term Expires - April 2024

Cristina Derucki, Vice Chair

Bryan Volstorf

Term Expires - April 2025

Thomas Pauly

Marco Chavarry

Term Expires - April 2026

Johanna Welter

Term Expires - April 2027

Suzanna Bierwirth, Chair

Julie Drier

Ron Zaranenello

*Joseph Hinman - Village Council
Liaison*