



Downtown Development Authority
Regular Meeting May 3, 2023 5:30 PM at Village Hall
Meeting Minutes

Call to Order - 5:34 PM - Present: Bierwirth, Chavarry, Welter, Zarantenello, Drier, Derucki, Volstorf, Pauly

1. **Additions/Deletions to Agenda**
2. **Approval of Agenda** - Motion: Bierwirth, Second: Welter - Motion Carries
3. **Approval of March Minutes** - Motion: Bierwirth, Second: Welter - Motion Carries
4. **Financial Report - Beginning Balance: \$120,862.29**
End Balance - \$179,427.09 - Annual TIFF deposit
5. **Public Comment** - Market Manager Cathi Rogers was in attendance to provide an update ahead of the first market:
 - a. Postcards are being distributed, tote bags are ordered and on their way
 - b. Still working Acorn to secure music for the season
 - c. We've received a total of 39 vendor applications and will have 4 farms, many repeat vendors from last season.
 - d. Sponsorships are ongoing
6. **Welcome New Members** - New Members Julie Drier and Bryan Volstorf were welcomed and updated on current and future projects. Both are looking forward to serving and both have experience in downtown development and local government.
7. **Committee Assignments** - Official sub-committees of the DDA and their members were established as:
 - a. Market Committee - Bierwirth, Derucki
 - b. Landscaping - Bierwirth, Chavarry
 - c. Facade Program - Derucki, Zarantenello
 - d. Marketing - Welter, Bierwirth, Derucki
 - e. Grant Writing - Bierwirth, Hinman
8. **Facade Program Application** - Kendra Grant of Poppy Hill submitted an application for a new awning totaling \$2,935 (DDA portion - \$1,467.50) - **Motion: Hinman, Second: Zarantenello - Motion Carries**
9. **Planters** - New planters have arrived and will be filled and planted by Mother's Day.
10. **Public Comment - None**

Adjourn 6:15 PM - Next Meeting : July 5 @5:30 PM at Village Hall

Term Expires - April 2024

Cristina Derucki, Vice Chair

Bryan Volstorf

Term Expires - April 2025

Thomas Pauly

Marco Chavarry

Term Expires - April 2026

Johanna Welter

Term Expires - April 2027

Suzanna Bierwirth, Chair

Julie Drier

Ron Zaranenello

*Joseph Hinman - Village Council
Liaison*