

VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 10-13-21

Village Council Pro-Tem President, Steve Graziano, called the (in-person) Regular Village Council Meeting, to order at 7:00 PM. This meeting was held in the upper level of Froehlich’s Event Center at 19 N. Elm Street (next-door) to Village Hall.

Pledge of Allegiance: Yes

Roll Call: Present: Graziano, Kramer, Thomas, Hinman, Newquist, Ream

Absent: Smith

Approval of the Agenda as presented by Village Pro-Tem President, Steve Graziano. Moved: Kramer Supported: Newquist Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.

PUBLIC COMMENT: None

CORRESPONDENCE: None

Approval of the Consent Agenda to include: Approval of the Minutes of the Regular Council Meeting held on 09-08-21, the Minutes of the Public Hearing and the Special Meeting held on 09-28-21. Approval of the Police Dept’s report. Approval of Invoices to be paid (\$119,057.39), Disbursements made in September, 2021 (\$209,679.61) and Approval of Payroll as paid for September, 2021 (\$54,616.14). No Fire or Building Inspector’s reports were received. The Meeting Minutes for September were not available, therefore approval of them will be removed from the Consent Agenda. All other items remain on the Motion to approve the Consent Agenda. Moved: Newquist Supported: Hinman Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.

- **APPROVE ISLAY’S BARREL REQUEST from JOURNEYMAN DISTILLERY for a CHARITABLE GAMING LICENSE – RESOLUTION #10-2021-1:** Journeyman Distillery has requested support from the Village in their application to the State for a Charitable Gaming License for their annual Islay’s Barrel Brewfest event to be held on 10-16-21. It was further discussed and agreed (again) that the street closure of Generations Drive was approved, and that the Village shows support for a liquor license for this event also. **A Motion was made to approve Resolution #10-2021-1, a request for a Charitable Gaming License for Islay’s Barrel Brewfest (Journeyman Distillery) on October 16, 2021. Moved: Newquist Supported: Thomas Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **APPOINT RONALD OATSVALL Jr. as the BACK-UP BUILDING INSPECTOR:** The Village’s Building Inspector, Ed Carpenter recommended that a “back-up” inspector be in place in case of illness or vacation. He recommended the appointment of Ronald Oatsvall Jr who is fully licensed and qualified to serve as his back-up replacement if needed. **A Motion was made to appoint Ronald Oatsvall Jr. as the back-up building inspector for the Village. Moved: Kramer Supported: Hinman Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **PROPOSAL from WIGHTMAN for a LAGOON INVESTIGATION PLAN for \$7,300.00:** Mary Nykamp, (Civil Engineer) from Wightman reported that EGLE (State of MI) has issued a consent order following the work plan that was submitted to the State in September. They have addressed several issues including liner issues, evidence of erosion, sludge build-up and soil borings to determine the depth of the existing clay liner. Mary said that the next step is a Lagoon Investigation Plan to gather information for a feasibility study on the sewer system. **A Motion was made to approve the proposal from Wightman for a Lagoon Investigation Plan in the amount of \$7,300.00. Moved: Kramer Supported: Newquist**

Aye: Graziano, Kramer, Thomas, Hinman, Newquist, Ream Nay: None Absent: Smith Abstain: None MOTION CARRIED.

- **APPROVE the BS & A CASH RECEIPTING SOFTWARE MODULE for \$4,845.00: Village Manager, Faulkner** stated that he is recommending that the Cash receipting software package be purchased from BS & A as it will help streamline the process of recording incoming monies and reduce the number of manual G/L entries. The package price also includes a printer. **A Motion was made to approve the purchase of the BS & A Cash Receipting Software Module (with printer) for the cost of \$4,845.00. Moved: Thomas Supported: Newquist Aye: Graziano, Kramer, Thomas, Hinman, Newquist, Ream Nay: None Absent: Smith Abstain: None MOTION CARRIED.**
- **REQUEST from ABONMARCHE for APPROVAL of ADDITIONAL \$2,500.00 in ENGINEERING fees for the MICHIGAN STREET PROJECT.** The initial contract with Abonmarche (which included \$15,000 for engineering fees) does not cover all the costs that were actually incurred. The project ran longer than anticipated due to delays by the contractor. This resulted in extra meetings and reports which increased the cost to Wightman. Council asked if the Village had increased the scope of the work resulting in these additional fees – they had not – there just were unseen delays that prolonged the project. **A Motion was made to table this request from Abonmarche until the November Council meeting in order to allow more time to review this request. Moved: Newquist Supported: Hinman Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**
- **APPROVE RESOLUTION #10-2021-2 and SUBMIT IT ALONG with the RURAL TASK FORCE GRANT APPLICATION in the AMOUNT of \$208,783.00 for NORTH ELM STREET IMPROVEMENTS:** By submitting the resolution for North Elm Street, it shows the State a commitment from the Village. **A Motion was made to approve Resolution #10-2021-2 and submit it along with the 80-20% Split Rural Task Force Grant Application in the amount of \$208,783.00 for North Elm Street improvements. Moved: Hinman Supported: Newquist Aye: Graziano, Kramer, Thomas, Hinman, Newquist, Ream Nay: None Absent: Smith Abstain: None MOTION CARRIED**
- **APPROVE RESOLUTION #10-2021-3 and SUBMIT IT ALONG with the RURAL TASK FORCE GRANT APPLICATION in the AMOUNT of \$116,625.00 for SOUTH ELM STREET IMPROVEMENTS:** By submitting the resolution for South Elm Street, it shows the State a commitment from the Village. **A Motion was made to approve Resolution #10-2021-3 and submit it along with the 80-20% Split Rural Task Force Grant Application in the amount of \$116,625.00 for South Elm Street improvements. Moved: Thomas Supported: Hinman Aye: Graziano, Kramer, Thomas, Hinman, Newquist, Ream Nay: None Absent: Smith: Abstain: None MOTION CARRIED.**
- **APPROVE RESOLUTION #10-2021-4 and SUBMIT IT ALONG with the CMAQ GRANT APPLICATION in the AMOUNT of \$125,053.00 for a 10-foot WIDE WALKING PATH ALONG U.S. 12 HIGHWAY:** By submitting the resolution for the path along U.S. 12 Highway it shows the State a commitment from the Village. **A Motion was made to approve Resolution #10-2021-4 and submit it along with the 80-20% Split CMAQ Grant Application in the amount of \$125,053.00 for a 10-foot wide walking path along U.S. 12 HIGHWAY. Moved: Kramer Supported: Graziano Aye: Graziano, Kramer, Thomas, Hinman, Ream, Smith Nay: None Absent: Newquist Abstain: None MOTION CARRIED.**
- **PLANNING COMMISSION UPDATES: Council Member, Colleen Newquist** said that there was discussion about affordable housing in the area, and that a closer look needed to

be taken at the current ordinances in place. She said there was also discussion regarding short-term rentals and Planning Commission wants an update on the number of rentals in the Village. There is lots of real estate action going on in the Village and it is recommended that the fee for the rental application be reviewed.

- **PARKS & RECREATION BOARD:** **Council Member, Tyler Ream** said that they are reapplying for the Watkins Park grant, and that an ADA walkway to Hoadley Trail is being proposed.
- **DDA BOARD:** **Council Member, Joe Hinman** reported that Steve Diller presented a tree planting project to the DDA along with suggestions of removing certain trees from the current list of trees that are allowed to be planted in the Village. The Rotary Club is providing support and new trees for this project. A request has been received to decorate the pavilion in Carver Park and the gazebo in Dewey Cannon Park with Christmas lights. The Snowflake Stroll is scheduled for Saturday, November 27. An Ice sculpture carver will be present. There was discussion about improvements to Dewey Cannon park and volunteers have already been secured for next year to maintain the watering of the downtown landscaping.
- **ZONING BOARD of APPEALS:** No Meeting was held this month.
- **PUBLIC SERVICE COMMITTEE:** **Village Manager, Faulkner** reported said that another ACO was received from the State; that the sludge judging shows that the ponds are in good shape; that the Fall discharge has started; and that the fire hydrant flushing for the south end of town has been completed, but several fire hydrants were identified that need to be repaired. There were (11) samples taken for lead and copper testing and only one (1) returned above the "action" level of 15 (this one was at 16). It was also discussed that Alex Keen be allowed three (3) bereavement days for the death of his Uncle (who was like a father to him). **A Motion was made to grant (3) three days of bereavement pay (retroactively) to Alex Keen for the death of his Uncle in September. Moved: Graziano Supported: Ream Aye: Graziano, Kramer, Thomas, Hinman, Newquist, Ream Nay: None Absent: Smith Abstain: None MOTION CARRIED.**
- **RE-DEVELOPMENT READY COMMITTEE (RRC):** **Council Member, Newquist** reported that a template has been chosen for the upgrading of the website.
- **ZONING BOARD of APPEALS:** No meeting was held.
- **VILLAGE MANAGER'S REPORT:** **Dan Faulkner** reported that the berm at the shooting range has deteriorated and needs to be repaired. The estimated cost is \$2,500 and Chikaming Township has offered to pay up to \$1,000 towards the repairs. Dan said that monthly meetings are continuing with EGLE regarding the ACO; that Alex and Lars are continuing work on repairing the out-of-service fire hydrants, that MDOT has annually certified that the Village has 2.77 miles of Major streets and 7.89 of Local streets. He also reported that there is a request for a variance to the 2015 building code which necessitates that a Construction Board of Appeals be created in order to consider this request. He also proposed that an ad be placed for a Utility Billing Clerk and Assistant.
- **POLICE CHIEF'S REQUEST:** **Police Chief, Carl Krause** reported that the berms at the shooting range need to be upgraded. They are considering charging membership dues to the police agencies that use the shooting range in order to help with ongoing, future maintenance upkeep. They also would like to add electricity there. He requested \$1,000 from the Village for assistance in upgrading the berms. Council agreed to his request.

- **PUBLIC COMMENTS – Audience member, Dennis Wojtczak** expressed concern about the water bills going out late the last couple of months.
- **MEETING ADJOURNED AT: 8:18 pm**

Submitted by:

Cynthia E. Moynihan
Three Oaks Village Clerk
Minutes for the 10-13-21 Council Meeting
Were **APPROVED** at the 12-08-21 Council Meeting