

**VILLAGE OF THREE OAKS REGULAR COUNCIL MEETING – DATE: 07-13-22**

**Village Council President, Richard Smith, called the (in-person) Regular Village Council Meeting, to order at 7:00 PM. This meeting was held at Village Hall at 21 N. Elm Street.**

**Pledge of Allegiance: Yes**

**Roll Call: Present: Graziano, Kramer, Thomas, Hinman, Ream, Smith**

**Absent: Newquist**

**A Motion was made to approve the agenda as presented by Village Manager, Dan Faulkner. Moved: Thomas Supported: Hinman Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**

**PUBLIC COMMENT: Audience Member, Tom Pauly will comment on Agenda item #7.**

**CORRESPONDENCE: No correspondence per Village Manager, Dan Faulkner.**

**Council Member, Thomas asked Village Manager, Faulkner if he could get a list prepared of all the Short-Term Rentals.**

**Approval of the Consent Agenda to include: Approval of the Minutes of the Public Hearing and the Regular Council Meeting held on 06-08-22. Approval of the Police Dept's report and the Building Inspector's report for June, 2022. Approval of Invoices to be paid in July (\$54,262.46). Approval of Disbursements made in June, 2022 (\$52,618.58) and Approval of Payroll as paid for June, 2022 (\$55,578.50). A Motion was made to approve the Consent Agenda as presented. Moved: Hinman Supported: Thomas Aye: 6 Nay: 0 Absent: 1 Abstain: 0 MOTION CARRIED.**

- **UPDATE of ACQUISITION of COUNTY BUILDING at 21 N. ELM STREET: Village Manager, Faulkner reported that the Village is still waiting on a purchase agreement from the County. Council Member, Ream stated that he is not comfortable with going ahead with the purchase of the building unless an agreement is reached with the A & E Center to pay rent on the building that they are using at 14 Maple Street. They currently are paying 75% of the utilities for the building, but not any rent. Faulkner will do some research and present some options for an agreement for the use of that building.**
- **REQUEST FROM THE PARKS & RECREATION BOARD to PURCHASE (5) PICNIC TABLES: Council Member, Ream (the Council's liaison to Parks & Rec) reported that at their July 11<sup>th</sup> meeting they discussed the need for additional picnic table for use at Dewey Cannon Park. Ream said that volunteers will stain the tables. A quote was obtained from Meyer Wood Products for (5) picnic table for a total cost of \$1,295.00. A Motion was made to approve the purchase of (5) five 8' picnic tables from Meyer Wood Products for \$1,295.00. Moved: Ream Supported: Kramer Aye: Graziano, Kramer, Thomas, Hinman, Ream, Smith Nay: None Absent: Newquist Abstain: None MOTION CARRIED.**
- **REQUEST FROM THE PARKS & RECREATION BOARD to HIRE AN ARBORIST to EVALUATE the TREES in DEWEY CANNON PARK & CARVER PARK: Council Member, Ream (the Council's liaison to Parks & Rec) reported that they would like to have an arborist consultation to make a general assessment of all the trees at Dewey Cannon Park and Carver Park. A quote was received from C & A Arborists for \$300.00. Audience Member, Tom Pauly agreed that having an arborist evaluate the trees was a good idea. A Motion was made to approve the proposal from C & A Arborists in the amount of \$300.00 to evaluate and provide a general assessment of all trees in Dewey Cannon Park and Carver Park. Moved: Thomas Supported: Hinman Aye: Graziano, Kramer,**

**Thomas, Hinman, Ream, Smith**    **Nay: None**    **Absent: Newquist**    **Abstain: None**  
**MOTION CARRIED.**

- **PLANNING COMMISSION APPOINTMENT OF NEW BOARD MEMBER:** The appointment of a new member to the Planning Commission was tabled until the July council meeting. The Planning Commission had been unable to meet for their regular meeting on July 5, 2022 due to a death in the family of the chairman. Candidates will be reviewed for the open position in July and a recommendation will be presented at that time. Item was tabled.
- **REQUEST FROM THE DDA to CLOSE OAK STREET FOR THE FARMERS MARKET FOR THE REMAINDER of THE SEASON:** **Cathy Rogers, (manager of the Farmers Market)** reported that there is a waiting list of about 10 vendors that would like to participate in the Farmers Market this season. The only way to accommodate the additional vendors would be to create extra space by closing Oak Street and expanding the market into that area. **Rogers** said that the Market is at capacity in the current space and that there is a good vendor selection among the 25 vendors that are currently participating. She thought that perhaps it would be best to keep it the same in the allotted space for the remainder of this season and consider changes for next year. **Council Member, Kramer** asked **Police Chief Krause** if there had been any parking issues on Thursdays because of the Farmers Market. **Krause** replied “no”. **Council Member, Graziano** asked why the parking lot by Big C Lumber was being closed at 10:00 am on Thursdays rather than 1:00 pm as previously agreed upon by the Council. He asked who had authorized this change. **Council Member, Thomas** said that she favors keeping the market smaller and not expanding it at this time. Council agreed to re-visit the possible closure of Oak Street at their August meeting.
- **PLANNING COMMISSION UPDATES:** **Council Member, Newquist** was absent, so no update report was provided. **Council Member, Graziano** questioned the square footage allowed for accessory buildings. He would like to see the Planning Commission review the zoning ordinance regarding accessory buildings.
- **PARKS & RECREATION BOARD:** **Council Member, Ream** reported that the college intern, (Aidan Sullivan) is working with the Board and helping them with the grant application for Watkins Park which will be submitted next spring in 2023.
- **DDA BOARD:** **Council Member, Hinman** reported that the DDA discussed the closure of Oak Street for the expansion of the Farmer’s Market and budget ideas for the new fiscal year which will begin on October 1<sup>st</sup>. They also welcomed their new member, Johanna Welter to the board.
- **PUBLIC SERVICE COMMITTEE:** **Village Manager, Faulkner** reported that the PSC committee met on July 8<sup>th</sup>. They discussed Flag Day and how it went this year. **Council President, Smith** said that there was a peddler selling flags for disabled veterans and wondered if it was legitimate. He had never seen this person before and questioned if there should have been a peddler’s permit obtained. **Smith** also recommended that in the future there will be NO water balloon allowed during the parade. It created a very large mess and required too much cleanup on Monday morning, along with liability concerns if someone is hit with one. **Faulkner** continued by reporting that a new bench had been added on the Watkins Park Trail (compliments of Harbor Country Rotary Club); that there had been discussion of the Farmers Market, updates on the status of repairs to Cherry and Nels Drive. He said that the Leaf truck is getting serviced in advance for the fall season’s leaf pick-up. Someone called with a concern about yard waste being picked up on Three Oaks Woods Way. It is a private drive – not a Village “road”. It is a designated P.U.D and yard waste and leaf pick-up should not be provided should not be provided by the Village. **Faulkner** will locate the Master Plan for the P.U.D to clarify the responsibilities of the Village for Three

Oaks Woods Way. He also reported that there still is an opening for an officer in the Police department and that a deer had hit a patrol car temporarily taking it out of service. The insurance adjuster will be here shortly and then the car will be in the shop for repairs. Nick Fulbright began work on July 11<sup>th</sup> in the Water/Sewer department.

- **RE-DEVELOPMENT READY COMMITTEE (RRC): Council Member, Newquist** was absent so no report was available.
- **ZONING BOARD of APPEALS (ZBA) MEETING: Council Member, Kramer** reported that there was no ZBA meeting in June, so no report is available.
- **VILLAGE MANAGER's REPORT: Village Manager, Faulkner** reported that because of the increased number of visitors to the downtown area that trash cans will be emptied twice a week during the summer - the DPW department is helping out with this. The parking lot at Dewey Cannon Park has been re-striped. The 2023 Village Forest Tree Program is now accepting applications for spring of 2023. Nick Fulbright began work in the Water/Sewer department on Monday. **Faulkner** will ask Council to set a date for a Budget meeting to review requirements for the upcoming fiscal year.
- **VILLAGE PRESIDENT's REPORT: Village President, Smith** reported that the Farmers Market is going well. At the parade on Flag Day weekend, Smith (on behalf of the Village) was presented a very special tribute by State Representative, Kim LaSata from the State of Michigan in recognition of the 70<sup>th</sup> anniversary of Flag Day celebrations in the Village. It was an unexpected honor to receive this recognition. He also reported that a very gracious "thank-you" had been received from the County Board of Commissioners thanking the Village for hosting their monthly meeting at Froehlich's last Thursday. They were impressed with the Village and would like to return next year and hold a board meeting here in town again.
- **COUNCIL REMARKS: Council Member, Ream** wanted to make residents aware that applications for the Village Forestry program are being accepted. They can be picked up at Village Hall or downloaded from the Village's website. **Council Member, Kramer** and **Ream** said that they had received complaints about the lack of work being done on the building across the street from Village Hall. People are asking why the work has not been completed and when it will be completed. **Faulkner** will prepare a letter for the owner to get some answers.
- **MEETING ADJOURNED AT: 8:09 pm**

Submitted by:

Cynthia E. Moynihan  
Three Oaks Village Clerk  
Minutes for the 07-13-22 Council Meeting  
Were **APPROVED** at the 08-10-22 Council Meeting