

**Village of Waterman
Finance and Personnel Committee
Meeting Minutes
Waterman Village Hall
215 W. Adams St.
Waterman, IL 60556
Monday, December 13, 2021 at 6PM**

Meeting called to order by Trustee Feitlich at 6:00PM

Roll Call: Trustee Radtke, Trustee Pearson, Trustee Feitlich, Guest Village Manager Nykaza, Guest Village Clerk Pool

New Business:

Approve meeting minutes from November 2, 2021.

Discussed salary for fulltime officer. Recommending increased to \$45,000-\$55,000, remove fulltime officer requirement, and advertise on additional websites. Will see what applications we receive and then make budget adjustments accordingly.

Discussed Covid policy. Recommend employees contact the Village Clerk and follow CDC guidelines to determine quarantine and return to work protocols.

Discussed utility software upgrade. Discussed changing from Asyst to Munilink. Set up would cost \$9,000, which can be paid with Covid Cares dollars, and then anticipated monthly starting May, 2022. Will recommend to the board the transition to Munilink.

Discussed hiring a new accountant. Need to hire an accountant to reconcile bank accounts, checks and balances, journal entries for payroll, etc. Would also assist with our transition to Munilink and quick books. Recommend hiring Evan, Marshall, and Pease as Village Accountant moving forward. Discussed pressing current accountants to speed up audits. Currently working on 2018.

Public Comment:

None.

Adjournment: Meeting was adjourned at 8:18PM.



Submitted by:

Dr. Sarah Radtke, Village Trustee