

**Village of Waterman
Finance and Personnel Committee
Meeting Minutes
Waterman Village Hall
215 W. Adams St.
Waterman, IL 60556
Wednesday, April 6 2022 at 6:30PM**

Meeting called to order by Trustee Radtke at 6:37PM

Roll Call: Trustee Radtke, Trustee Pearson, Guest Village Manager Nykaza, Guest Village Clerk Pool, Trustee Feitlich arrived at 8:01PM

Approved meeting minutes from March 28, 2022. Passed 2/0.

New Business:

None.

Old Business:

Discussed administrative assistant position. Provided feedback on job description. Recommending for approval to the Board of Trustees meeting at the April meeting.

Discussed utility billing options. Recommend approving NCR as epayment services for our utility billing system. Syncs with Munilink and is backed by Illinois Secretary of State.

Discussed FY23 budget. Calculated remaining expenditures, transferred in funds to special infrastructure projects, and balanced budget. Will recommend the final operating budget to the board of trustees.


Public Comment:

None.

Closed Session:

Entered into closed session to discuss the appointment, employment compensation, discipline, performance, or dismissal of specific employees pursuant to 5 ILCS 120/2 (c) (I). Moved by Trustee Pearson and second by Trustee Radtke. Pass 3-0. Trustee Pearson moved to exit executive session. Trustee Radtke second. Pass 3-0.

Adjournment: Meeting was adjourned at 8:53PM.



Submitted by:

Dr. Sarah Radtke, Village Trustee