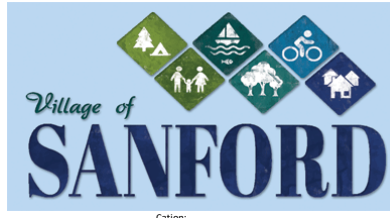


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Date: May 24th, 2022 @ 6pm

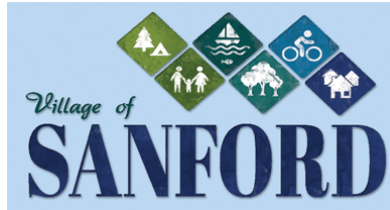
Location: Jerome Township Hall

Meeting Minutes

1. Call to Order @ 6pm by Anna Merillat
2. Pledge to the Flag
3. Roll Call:
 - a. 5 members present: Marlene Glinski, Carl Hamann, Sandy Holka, Anna Merillat, Taylor Meyette
 - b. Absent: None
4. Approve minutes from 4/6/2022
 - a. Motion to approve by Carl Hamann, Seconded by Marlene Glinski
5. Approve/enact bylaws for the Village of Sanford Planning Commission
 - a. Discussion - Motion by Taylor Meyette to postpone vote on this until the committee can read and review the bylaws; seconded by Carl Hamann; Motion carried 5-0
6. Public Hearing Regarding Special Use Permit Application from Kevin & Melissa Ayotte – No Public Comments
7. SUP: Kevin & Melissa Ayotte
 - a. SUP application to build a structure adjacent to the Red Oak to include an office, storage, bedroom and bath.
 - b. After lengthy discussion, the Planning Commission determined the application was incomplete. Specifically:
 - i. Site plan presented did not meet Zoning ordinance Section 14.1 c 2A
 - ii. The Village SUP Application form has a confusing numbering system and still lists the name of an old building inspector. Village will update the forms on the website.
 - iii. Kevin & Melissa will update application and Site Plan drawing for SUP and contact Anna Merillat to schedule follow-up meeting when they are ready.
 - c. Motion by Carl to defer on recommending this SUP until the items listed above are complete. Seconded by Taylor.
Roll call: Marlene -yes, Anna-yes, Sandy-yes, Carl-yes, Taylor-yes. Motion approved.
8. Public Hearing Regarding Special Use Permit Application from LaBonville Properties LLC – No Public Comments
9. SUP: Sue LaBonville/Sadler & Son LLC/LaBonville Properties LLC
 - a. Site Plan and drawing for Marijuana Establishment at 2023 N. Meridian in Sanford was presented by Kristin Riddle (Three Rivers Architect)
 - b. Drawing and application reviewed and discussed
 - c. Motion by Carl to recommend the Marijuana Retailer Establishment Application for SUP approval as stated in the resolution as presented. Seconded by Marlene.
Roll call: Marlene -yes, Anna-yes, Sandy-yes, Carl-yes, Taylor-yes. Motion approved.
10. Consider fees (current and future resolution)
 - a. Current Special Use Permit fee is \$150. Future resolution and any proposed changes will be reviewed at next Planning Meeting
11. Public Comment – none

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12. Set Next Meetings

- a. Tuesday, July 12th at 6pm at Jerome Township Hall
- b. Tuesday, Sept. 13th at 6pm at Jerome Township Hall
- c. Tuesday, Nov. 1st at 6pm at Jerome Township Hall

13. Adjourn

- a. Motion to adjourn meeting by Marlene at 7:36 and seconded by Carl