

# Village of Sanford, MI

## 2019 Recreation Plan



Prepared by:



ROWE PROFESSIONAL  
SERVICES COMPANY

[www.rowepsc.com](http://www.rowepsc.com)

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## Village Officials

Robert Carl, DPW Supervisor  
 Robert McNett, Fire Chief  
 Laura Forbes, Clerk  
 Linda Geiger, Treasurer  
 Brett Spangler, Building Inspector

## Village Council

Dolores Porte, President  
 Don Whaley, President Pro-Tem  
 Marlene Glinski, Council Member  
 Lon Wackerle, Council Member  
 Carl Hamann, Council Member

## Planning Commission

Kurt Cormier, Chairperson



## Background

This Five-Year Recreation Plan was prepared by the Village of Sanford, with assistance from ROWE Professional Services Company, to direct the evaluation and decisions for future park improvements, development, land acquisition, or other issues regarding recreation opportunities.

The plan is an update of the 2006 plan and is in accordance with the Michigan Department of Natural Resources (MDNR) requirements as stated in the “Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans”. This document will allow for the pursuit of MDNR grants, as well as a basis for other funding opportunities. The plan is valid for five years from the date of resolution of adoption.

The goals for the recreation plan are to develop a strategy to further enhance the health and recreational opportunities within the village and to provide a common direction for future development and enhancements to parks, additional trails, and routes. The intent of this plan is to develop parks, recreational opportunities, and trail systems (non-motorized) to provide safer facilities and more choices for healthier lifestyles. In addition to the introduction, the recreation plan will include:

- **Community Description:** An overview of the village’s current and projected social, physical, and economic characteristics.
- **Administrative Structure:** Identify the planning process, including the public involvement process used in development of the plan. Reviews the entities responsible for administration of the parks and recreation facilities, as well as budget information.
- **Parks and Recreation Inventory:** Describe the specific parks, facilities, and programs provided in and around the village.
- **Parks and Recreation Analysis:** Analyze the programs and facilities to identify needed improvements.
- **Action Plan:** Identifies the plan’s vision, goals and objectives, project, and system recommendations.



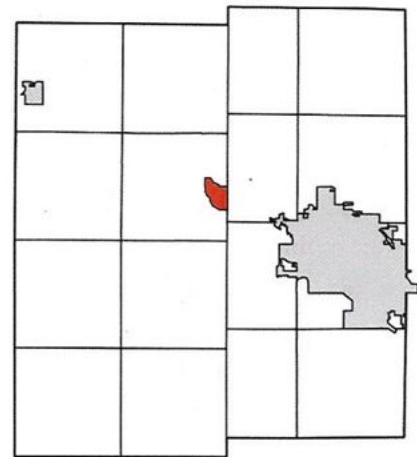
## Community Description

The Village of Sanford is in Midland County is 9 miles northwest of the City of Midland and 26 miles northeast of Mt. Pleasant. The village is exactly 1.55 square miles in size; with a population of 846 residents. Other communities in the region include Coleman, Midland Township, Jerome Township, and Larkin Township. The population of the Village of Sanford has decreased by 8.9 percent since the 2000 Census. Table 1 shows the last 30 years population results along with the 2016 estimate of population.

<b>Table 1: Population 1980-2016 (est.)</b>	
Year	Population
1980	864
1990	889
2000	943
2010	859
2016 (est.)	846

Table 2 shows the age distribution for the village as well as the percentage of the population that each age group makes up. According to the table, the majority age in the village is made of residents 45 to 64; with the next biggest age group being under 19. These figures are based on the 2010 census.

<b>Table 2: Age Distribution</b>	
Under 19	212 (24.7%)
20-29	81 (9.4%)
30-44	157 (18.2%)
45-64	270 (31.5%)
65 and Over	139 (16.2%)



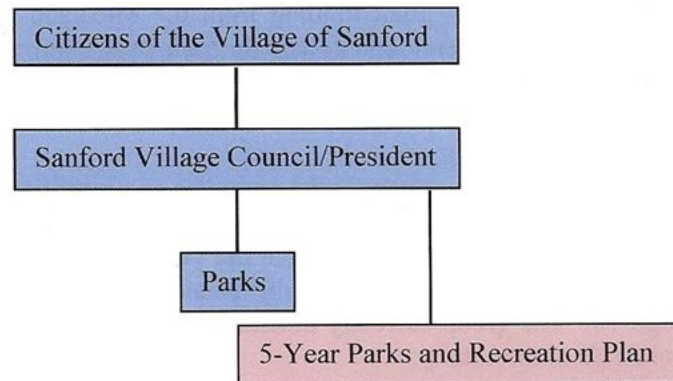
A sizable percentage of residents drive their own car within the region. Transportation routes include MI-10 (east-west) and I-75/US-23 (north-south). I-75/US-23 is located 28 miles east of Sanford. Water resources in the area are confined to Sanford Lake, within the village, and the Tittabawassee River. The Salt River also runs west to east throughout the village. The proximity of the village to Sanford Lake and the Tittabawassee River provide other water sports opportunities as well as a benefit to residents and tourism.

Currently, there are no public transportation options that are available to the residents in Sanford. Senior transportation is available through Senior Services of Midland County. County Connection of Midland is a state and locally sponsored curb to curb public transportation service available to residents in Midland County. Commercial aviation transportation is provided by MBS International Airport in Freeland, MI. The airport is approximately 23 miles south of the village. General aviation services are provided by Jack Barstow Municipal Airport in Midland.

The Village of Sanford is routinely identified as a “compact-community” that enjoys the amenities afforded by the unique recreational opportunities along Sanford Lake. The village is considered a residential community; with single-family houses located throughout the village. Industrial development in the village is almost non-existent. The topography of the village is a high from 650 feet above sea level to 605 feet along the Tittabawassee River. Soils collected in the village are the result of a glacial lake that once covered the entire area (now identified as Midland County). Sanford Village Park is within the 100-year floodplain, which restricts development of some facilities at this location. Most soils are classified as Kingsville or Bellville-Wixom and are loamy a silty with veins of sand. The underlying soils are primarily clay layers which are the result of a high-water table.

## Administrative Structure

The village operates under a President/Council form of government with the elected village officials having oversight over all village departments. The village does not have a special commission responsible for parks and recreation but utilizes an "ad-hoc" to develop plans and goals for municipal recreation sites. However, the committee has no direct authority to implement any proposal or expense.



Park maintenance is undertaken by the Department of Public Works who employs part-time and full-time employees during certain seasons of the year for park and village maintenance projects.

## Projected Budget

The current 2018-2019 budget includes \$69,740 in park-related budget items as detailed below.

### VILLAGE OF SANFORD GENERAL FUND

	This month	Budget one month	Actual Yr to date	Budget Yr to date	Budget 12 months	Var act/bud
<b>VILLAGE PARK</b>						
5702-56 SALARIES	2,442.00	1,583.33	8,261.00	4,749.99	19,000.00	173.92%
5714-56 FRINGE BENEFITS	186.81	125.00	631.97	375.00	1,500.00	168.53%
5923-56 SOLID WASTE	550.00	333.33	1,700.00	999.99	4,000.00	170.00%
5925-56 UTILITIES	311.57	353.33	920.34	1,059.99	4,240.00	86.83%
5931-56 MAINTENANCE & REPAIR	833.09	1,083.33	2,838.31	3,249.99	13,000.00	87.33%
5980-56 CAPITAL EXPENDITURE		1,083.33		3,249.99	13,000.00	0.00%
5932-56 EQUIPMENT REPAIR		250.00		750.00	3,000.00	0.00%
5981-56 PARK IMPROVEMENTS		666.67		2,000.01	8,000.00	0.00%
5924-56 DUMPSTER		83.33		249.99	1,000.00	0.00%
5860-56 TRANSPORTATION						#DIV/0!
5982-56 GRANT WRITING		250.00		750.00	3,000.00	0.00%
<b>TOTAL VILLAGE PARK</b>	<b>4,323.47</b>	<b>5,811.65</b>	<b>14,351.62</b>	<b>17,434.95</b>	<b>69,740.00</b>	<b>82.32%</b>

## Programming

The Village of Sanford has been partnering with other communities within the area to provide programs and services for the citizens of central Midland County. Both Jerome and Edenville Townships utilize and participate in park activities and programming. Other programs that occur during the year include the Memorial Day Parade, Fourth of July Fireworks, Model Train Day, Founders Day Celebration, Parkaplooza, and the Santa Express.



The Sanford Youth League is a separate 501c3 organization that arranges and operates the youth baseball program within Sanford Village Park. Approximately 500 participants are involved from the region, including a portion residing outside of the Village of Sanford. The village completes lawn mowing; the rest of the program is run and self-supported by the Sanford Youth League.

#### *Current Funding History*

The village has not previously received any grant funding from the Michigan Department of Natural Resources (MDNR). The village utilizes general fund dollars for basic park improvements and salaries for Department of Public Works workers.

#### *Role of Volunteers*

Volunteer organizations have become very important in the programs and activities that are offered by the village. Groups such as the American Legion, Elks Club, and Optimist Club have become useful in beautification projects and coordinating programs throughout the village and in the parks. Other groups dealing with recreation include the Sanford Youth League which handles baseball/softball programming in the village for ages 4 through 16. The group currently utilizes Sanford Village Park for their programs along with other recreational fields in the county.

#### *Relationships with School District(s), Other Public Agencies or Private Organizations*

The Meridian Public School currently services the Village of Sanford; Sanford Elementary is in the village and is operated as a head start program. The elementary and middle/high school are located just over a mile away from US-10 on M-30. The schools do sponsor recreational programming and the students that live within the village do participate.

Senior citizen activities had previously been conducted at the Sanford Center; however, those services have been relocated to the Senior Services Main building located in Midland due to the damage caused by flooding in 2017. These services are coordinated through Senior Services which provides Adult Day services, counseling, health and fitness, Meals on Wheels, and transportation.

The Sanford Museum is a volunteer organization that is open on weekends from Memorial Day to Founders Day (celebration of the American Revolution, October 11th). It includes a historic village with a church, school house, log cabin, train/depot, covered bridge, general store, and other exhibits.

The Sanford Lake Dam is privately owned and operated by Boyce Hydro Inc. It has met its current Federal Energy Regulatory Commission (FERC) inspections. There are no funding, access, or maintenance agreements with the village.



## Recreation and Resource Inventory

The Recreation and Resource Inventory is a summary of the local and regional park and recreation facilities available. They have been categorized by jurisdiction and classification based on size and type of facility.

	Acreage (approximate)	Ball Diamonds	Basketball Court	Football/ Soccer	Tennis Courts	Picnic Area	Playground Equipment	Playfield (open)	Nature Trails	Waterfront Property	Swimming	Shelter	Boat Launch	Restrooms	Classifications	Comments
<b>Municipal Facilities</b>																
Sanford Village Park	10														VP	Tittabawassee River frontage
Fishing Platform	.1														VP	Sanford Lake frontage
<b>Schools</b>																
Sanford Elementary School (Closed)																Currently operating as a day care/head start facility.
<b>Local Public Facilities</b>																
Sanford Centennial Village																Includes historical museum, train depot, lumber yard and many other mid-1800s structures.
(Former) Sanford Village Office																Currently, village offices have been relocated to the Jerome Township office due to the flooding in Sanford. Plans are to demolish the building.
(Former) Sanford Senior Center																The building has been demolished due to 2017 flooding. FEMA is limiting development on this site. A new center is relocated and under construction.
Chamber of Commerce																Community center/multi-purpose facility
<b>County/Regional Recreation</b>																
Sanford Lake Park	90														RP	Midland County Park
Veterans Memorial Park	130														RP	
Pere Marquette Rail-Trail															RP	

Numbers denote location on parks recreation inventory map

VP = Village Park, RP = Regional Park

### Miscellaneous Recreation Facilities

- Gransden Park, Edenville Township
- Charles and Ida Harper Memorial Park, Edenville Township
- Windover Park, Homer Township
- Mills Township Park, Mills Township
- Homer Township Park, Homer Township
- Lee Township Park, Lee Township
- Larkin Township Park, Larkin Township
- Bob Moe Park, Midland Township
- Woodside Park, Hope Township
- Coleman Adams Street Park, Coleman
- Coleman Webster Street Park, Coleman
- Veterans Memorial Park, Sanford
- Pine Haven (mountain bike, cross county, and walking trails), Sanford

While the Village of Sanford is a small community, there are numerous recreation programming and activities that occur to promote healthy living and active lifestyle choices. Additional recreational facilities also exist within a 10-mile radius of the village. The village also has the Pere Marquette Trail that goes through the community and connects other routes throughout the county.

The following summaries address existing conditions and the accessibility of the Village of Sanford park properties regarding compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG). In general, all construction since 1991 was required to comply with these guidelines. A general ranking for each park was determined through site visits as follows:

- 1 None of the facilities/park areas meet accessibility guidelines
- 2 Some of the facilities/park areas meet accessibility guidelines
- 3 Most of the facilities meet accessibility guidelines.
- 4 The entire park meets accessibility guidelines
- 5 The entire park was developed/renovated using the principals of universal design.

### Comment on Existing Conditions of Village Parks

#### Sanford Village Park:

Community Park: Located south of the Sanford Dam on the Tittabawassee River; park amenities include direct river access and boat launch, six ball diamonds, concession stands, playground equipment, picnic shelter, basketball courts, horseshoe courts, and soccer fields. All ball fields have pave walkways. Playgrounds are not barrier free.

Size: 10 Acres

Age Groups Served: All Ages

Location: Lincoln Street

Facilities: Ball diamonds, basketball court, soccer field, picnic area, playground equipment, waterfront property, swimming, and boat launch

Accessibility: Accessibility Ranking – 2) Some of the park meets accessibility guidelines

DNR Recreation Grants: N/A







#### Sanford Fishing Platform:

The fishing platform is located upstream of the dam on Sanford Lake. It is a mostly barrier-free facility with adjacent on-street parking. Some of the fishing pole holders could be located at a lower level for access by those not able to reach the higher position.

Size: N/A

Age Groups Served: All Ages

Location: Center Street

Facilities: Fishing Platform

Accessibility: Accessibility Ranking – 3) Most of the facility meets accessibility guidelines

DNR Recreation Grants: N/A



#### Sanford Village Offices:

The offices of the village have previously been held here. The 2017 flood has caused damage to these facilities and they village is in the process of developing a plan to replace the current village offices.

#### Sanford Senior Center:

The center has been maintained and operated by Senior Services of Midland County. The current facility at 113 W. Lincoln Street has been closed due to the flooding that occurred in 2017. The services for seniors are currently being coordinated at the Senior Services main building in Midland. There are plans to construct a new senior center north of Highway 10 in Sanford.

#### Michigan State Parks:

There are Michigan State Parks that are in the Bay Region that support recreational opportunities for residents such as:

- Bay City State Park
- Bay City-Anderson Nature Trail
- Bay City – Group Use Area
- Bay City – Modern
- Bay City – Tobico Lagoon Trail
- Bay City – Tobico Marsh Trail
- Black Creek State Forest Campground
- Pine Haven Pathway

#### Status Report for all Grant-Assisted Parks and Recreation Facilities:

The village has not previously been awarded any grants from the MDNR.



Private Parks and Facilities:

Several privately-owned recreation facilities located within or near the village address recreation needs of the community that are not necessarily offered by the village. Although these facilities are privately operated and often have a user fee or require membership, they were considered in the plan analysis because they meet specific community needs. Private facilities include:

- **Bowling Alleys:** Northern Lanes, Valley Lanes
- **Dance:** Gina Beebe's Dance Studio, InMotion Dance Academy, Dean/Black School of Performing Arts, Inc., Sharp Country
- **Fitness Club:** Curves, Planet Fitness, Driven Sports Center, The Yoga Place, Snap Fitness, Pipes Gym, Fitness Center: Campus Ridge Building, Wellspring Yoga Studio
- **Martial Arts:** Midland Martial Arts Academy, LLC, The Academy Martial Arts and Fitness, Chung's School of Kung Fu, Angel's Karate Taekwondo Martial Arts, Midland Muay Thai Academy, Budokan Karate, Seung no Fit Club, Cosens Martial Arts Midland LLC
- **Miscellaneous Facilities:** Greater Midland Tennis Center, Midland Pool and Recreation, Plymouth Park Pool, Edge Fitness and Training Headquarters

## Public Input and Planning Process

The planning process began in the fall of 2018 including review of previous planning documents and discussion of methods to generate public input for the recreation plan.

The previous recreation plan, developed in 2012, was reviewed to gather historical input, establish accomplishments, and identify potential goals. Site visits were also conducted by consultant staff to evaluate existing conditions of park system.

The village began collecting information from the community in 2016 as it developed an early draft of the recreation plan. Additional input was gathered through a web-based community survey that was launched on October 17, 2018. The information from the survey was considered as the basis for goals and action plans items. The survey results are included in the appendix, a summary of results is listed below.

- Of the over 50 responses, 57 percent were village residents.
- Over 60 percent of responses indicated that parks were extremely important to quality of life.
- 66 percent did not feel that play equipment for 6- to 12-year-olds was adequate.
- 76 percent supported a dog park facility within the village.
- 46 percent would use seasonal docks on Sanford Lake.
- 78 percent felt barrier-free connections to the Pere Marquette Trail were extremely or somewhat important.
- 75 percent supported a stage or band shell for concerts in Village Park.

A draft plan was provided to the village for initial review in early November 2018. The 30-day period extended from November 15, 2018 until December 15, 2018. Advertisements were placed in the local newspaper and on the village website.

The plan was available for review at the Jerome Township Hall. A copy of the advertisement and affidavit from the news agencies are placed in the appendix for the recreation plan.

The draft plan was presented in a public hearing on January 14<sup>th</sup>, 2019. The plan was approved by the Village Council on January 14<sup>th</sup>, 2019. Copies of the public hearing notice, meeting minutes, and resolution have been included in the Appendix.

A final copy of the plan was provided to MDNR with a transmittal letter noting that a copy has been sent to the local and planning agency for acceptance.

## Goals and Objectives

An overall guide for the recreation goals for the Village of Sanford will be to focus efforts on developing additional programs and recreational activities within the community; leveraging development and maintenance efforts by pursuing partnerships, grant funding, and volunteer efforts when appropriate; and replacing and repairing properties in the village that have been damaged by the flood. Of the goals and objectives listed, the top priorities ranked in order include:

**Goal 1:** To create a broad range of opportunities within Sanford Village Park for all segments of the community, including accessible facilities.

- Establish new park programs for community and visitors (movie nights, outdoor music, outdoor classrooms).
- Update and upgrade playground equipment to meet deficiencies in 6- to 12-year-old age range and accessibility.
- Protect and preserve the shoreline of Sanford Village Park from erosion and flooding impacts within the park.
- Ensure ADA accessible routes are compliant with current guidelines; develop and enhance internal walking routes within the park.
- Identify a location for a defined dog park.

**Goal 2:** To provide more programs and other forms of recreation for the youth of the village.

- Develop facilities for multi-generational uses.
- Continue to evaluate unmet recreation needs and recommend various programs in line with current trends.
- Build upon volunteer organizations with park maintenance and program oversight.
- Promote non-motorized transportation throughout the village.

**Goal 3:** To take advantage of the recreational and economic opportunities presented by Sanford Lake and the Pere Marquette Rail-Trail

- Develop property along Sanford Lake for public access and strong connections to downtown.
- Develop water trails and improved portage locations to connect the Tittabawassee River and Sanford Lake.
- Promote the Pere Marquette Rail-Trail and develop programming on the trail that would bring people to the village.
- Develop key non-motorized connections within the community.

**Goal 4:** To improve access to Sanford Lake and the Tittabawassee River.

- Construct new boat docks on Sanford Lake for use by village residents.
- Improve walkways and paths to the fishing areas; research additional infrastructure needs for fishing areas.
- Explore potential for a recreational vehicle (RV) park along the Tittabawassee River.



## Action Plan

### Sanford Village Park:

The village park is the only recreational park that is within the township. Certain elements of the park that should be highlighted are:

- Renovate and improve accessible playground equipment for ages 6 to 12
- Protect the shoreline from erosion issues along the Tittabawassee River
- Add water recreational access to canoes, kayaks, and tubing
- Preserve Ash Trees in the park
- Improve restroom facilities
- New signage around the park
- Replace water fountains in the park
- Site lighting and pavilion improvements
- Develop a performance area/stage within the park
- New programs for youth; different volunteer organizations
- Improve and modify fishing access and a lower level fishing platform
- Improve an accessible trail connection from Village Park to the trail under Saginaw Road

### Sanford Lake:

Explore the feasibility of developing and managing boat docks along Center Street for use by residents.

### Sanford Village Offices:

The village offices were damaged by the 2017 flood; the village offices have been relocated temporarily to Jerome Township. The intent would be to replace the village offices.

### Sanford Senior Center:

The Senior Center was also damaged during the flood in 2017. The site will be converted to a natural park. The Sanford Senior Center would then be relocated to a new facility on West River Road (north of Highway 10). Some proposed facilities such as the dog park, community gardens or pavilion could be located near this facility to avoid flooding issues.

### Non-Motorized Facilities:

The Pere-Marquette Rail Trail is 30 miles of paved, flat, scenic trail between Midland and Clare, Michigan. It is recognized as a "Rails to Trails" program in the country. The trail is a part of the fabric of the community and is vital to the continued progress of the village. There are several reasons for promoting and improving non-motorized connections within the Village of Sanford, including but not limited to:

Encouraging Active Living. Health studies continue to show the impact of an active lifestyle improving quality of life for all ages and abilities. By providing more ways to get out and walk or bike to destinations, it will benefit the residents of Sanford.

Maintain Community Character. Sanford is primarily a residential community. The more people can walk into town and stay connected with each other, the longer the rural nature of the community will be intact. This also extends to maintaining the business that is in the village; the more people are able to access a local business versus driving into the next town will encourage the local economy. A walkable community such as Sanford will attract tourism and residents to the degree it can provide access to local recreation as well as be a portal to regional attractions.

Regional Connections. The Pere Marquette Trail connects Midland to Clare, MI while also passing through Coleman, Geneva Township, and Averill. The trail allows for residents in these communities to have access to non-motorized transportation.

With increased traffic and programming in Sanford, the community could increase its appeal to visitors and tourism. Businesses along the trail are encouraged to create a new front door facing the trail by clearing vegetation for better visibility, adding murals, and other aesthetics and providing rear entry and/or clear signage for trail users. The additional of a public restroom and other features such as bike racks, bike fix stations, and wayfinding signage would be welcomed by trail users.

Other plans for the village non-motorized facilities include connections to key school and residential areas:

- Meridian Road Pathway
- Birchview Drive Pathway
- West River Road Pathway



## Funding

### General Fund

Continue to allow for re-investment in facilities to avoid future increased maintenance costs and ensure revenue streams when possible.

### User Fee

Continue to charge reasonable fees to participants of recreation programs and key facilities. Evaluate the fees annually to ensure they are providing the appropriate amount of funding to allow the programs to continue.

### Bonds

Several bond programs can be used to finance construction of parks and recreation facilities. General Obligation Bonds are issued for specific community projects and may not be used for other purposes. These bonds are usually paid for with property tax revenues. Revenue bonds are issued for construction of public projects that generate revenues. The bonds are then retired using income generated by the project.

### Michigan Department of Natural Resources Grants

The **Michigan Department of Natural Resources Trust Fund (MNRTF)** Grant provides funding assistance for state and local outdoor recreation needs, including land acquisition and development of recreation facilities. This assistance is directed at creating and improving outdoor recreational opportunities and providing protection to valuable natural resources. These are grants between \$15,000 and \$300,000 with a required minimum local match of 25 percent. Final engineering and construction services are covered at a maximum of 15 percent.

The **Land and Water Conservation Fund (LWCF)** provide grants to local units of government to acquire and develop land for outdoor recreation. At least 50 percent match on either acquisition or development projects is required from local government applicants. The Michigan Department of Natural Resources (DNR) makes recommendations to the National Park Service (NPS), which grants final approval.

The **Michigan Recreation Passport Grant** program is funded by sales of 'passport' opt in participation for those wishing to access or support Michigan parks as part of their license renewal. Eligible projects are targeted for renovation and improvement to existing parks. Grants range from \$7,500 to \$75,000 with a minimum 25 percent local match, with the anticipation that the maximum grant amount will increase as revenue from sales of the Recreation Passport also increases.

The **Michigan Invasive Species Grant** Program is funding that deals with the issues of prevention, detection, eradication, and control for both terrestrial and aquatic invasive species in Michigan. The scope of the grant must prevent new invasive species from being introduced, strengthen state-wide invasive species early detection and response network, limit the dispersal of recently confirmed invasive species and manage and control widespread, long-established invasive species. These grants are between \$25,000, with a maximum grant amount between \$60,000 and \$400,000.

**Boating Infrastructure Grant** is also offered from the MDNR providing federal assistance for the design and construction of public recreational harbor facilities. Grant funds are used to cover 75 percent of the total approved project costs for construction of infrastructure improvements.

**State Water Trail Designation Program** is a new program that is under the direction of the MDNR that will classify certain water trails in communities as state water trails. Partnering groups and organizations would be vital in supporting the community in pursuing the grant. Funding sources are still being reviewed and analyzed; but funding is expected to be finalized in 2019.



Other DNR grants include specialized opportunities such as the Urban and Community Forestry (UCF) program, funded through the USDA Forest Service's State and Private Forestry program and the Water Trail Designation Program. Local units of government, nonprofit organizations, and schools are eligible to apply. Projects include street and park tree management and planning activities; urban forestry training and education events; tree plantings; and Arbor Day celebrations.

**Saginaw Bay Watershed Initiative Network (WIN) Grants**

Grants are accepted from the WIN that deals with land use, water resources, wildlife stewardship, communication/regional marketing, agriculture, and pollution prevention. The basis is to integrate economic goals with environmental and social goals based on the premise of meeting humans needs for residents.

**Michigan Department of Environmental Quality (MDEQ) Grants**

Funding sources in the MDEQ are available through the **Clean Michigan Initiative (CMI)** program. Funding is used to secure and provide protection for water and coastline areas to prevent contamination and erosion control. Some of the grants available include the **Waterfront Redevelopment Grant**, which deals with increasing public access to the waterfront and supporting economic development in areas. Another grant through the MDEQ is the **Coastal and Estuarine Land Conservation Program (CELCP)** Grant which deals with coastal areas, protecting rare and threatened species and natural communities. Maximum grants are capped at \$1,500,000 with no minimum grant requirement. The **Coastal Zone Management (CZM) Grant** is available to those communities with direct Great Lakes access. The total grant funds available are not to exceed \$100,000; with an equal match from the community.

**Community Development Block Grants (CDBG)**

Projects eligible for CDBG funding must be in a low to moderate income service area and/or provide access to the disabled to qualify. Investments using CDBG funds must provide a documented benefit to low to moderate income households. Projects eligible for funding include public infrastructure improvements and those that provide ADA accessibility.

**MEDC Patronicity Crowd Funding**

The Michigan Economic Development Corporation (MEDC) has developed an additional way of securing funding for community development projects by using crowd-funding to support developments. Communities, non-profits, and municipalities can submit projects by applying to the Patronicity campaign. The projects that meet the program's parameters and successfully crowd-fund their goal will receive a matching grant from the MEDC of up to \$50,000.

**Urban Community Forestry Program- Arbor Day Mini-Grants**

This mini-grant is designed to provide information and technical assistance to municipal governments and volunteer groups for urban and community forest activities related to Arbor Day. Applications are due in July with maximum grant requests of \$20,000.

**Urban Community Forestry Program**

This program provides information and technical assistance to municipal governments and volunteer groups for urban and community forest activities, plus management plans, inventories, and maintenance activities. Applications are due in July with maximum grant requests of \$20,000.

**Donations**

Businesses, corporations, private clubs, community organizations, and individuals will often contribute to recreation and other improvement programs to benefit the communities in which they are located. Private

sector contributions may be in the form of monetary contributions, the donation of land, the provision of volunteer services, or the contribution of equipment or facilities.

**Michigan Natural Resources Tree Planting Grants**

Through the Michigan Department of Natural Resources, there are three tree planting grant programs that will assist in funding landscape enhancements at the park and reforestation projects. Applicants must provide at least 50 percent of the total project cost.

**Foundations**

A foundation is a special non-profit legal entity established as a mechanism through which land, cash, and securities can be donated for the benefit of parks and recreation services. The assets are disbursed by the foundation Board of Directors according to a predetermined plan.

These grant funding opportunities can be accessed through the *Michigan Foundation Directory*.

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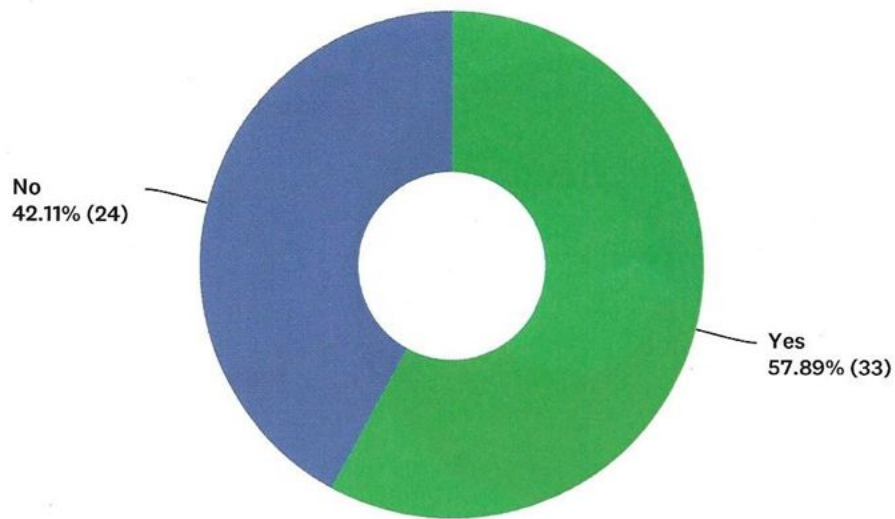


**Appendix**



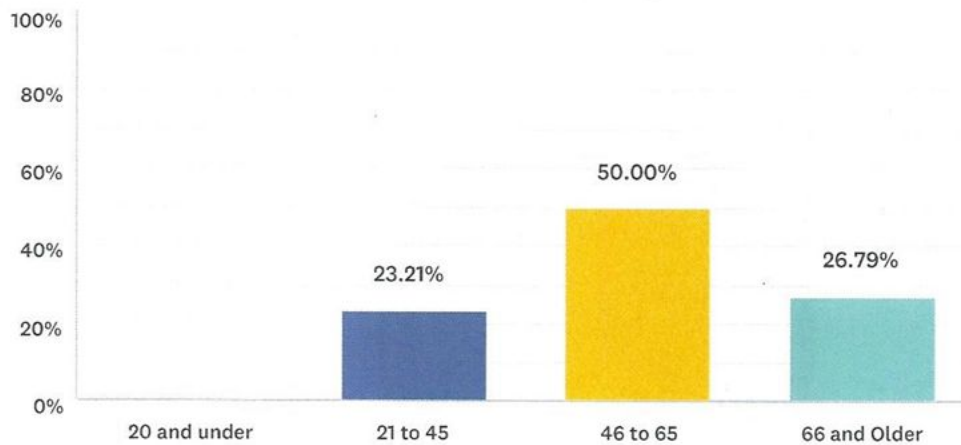
## Q1 I am a resident of the Village of Sanford

Answered: 57 Skipped: 0



## Q2 What is your age?

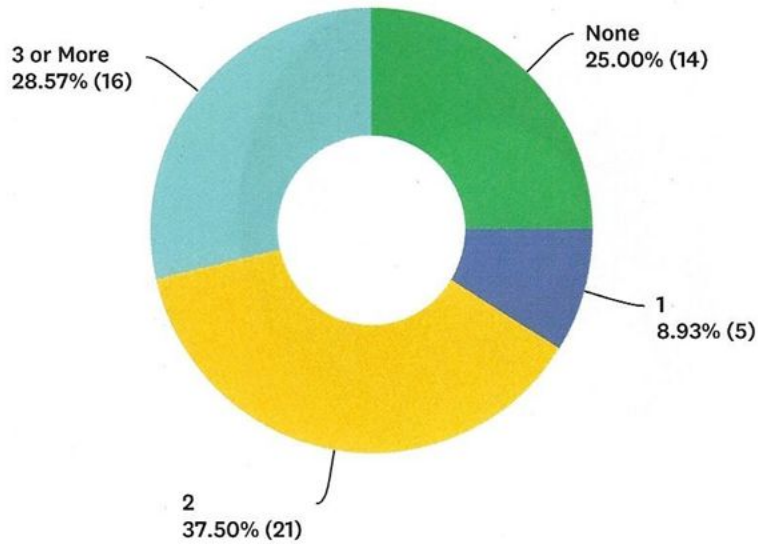
Answered: 56 Skipped: 1





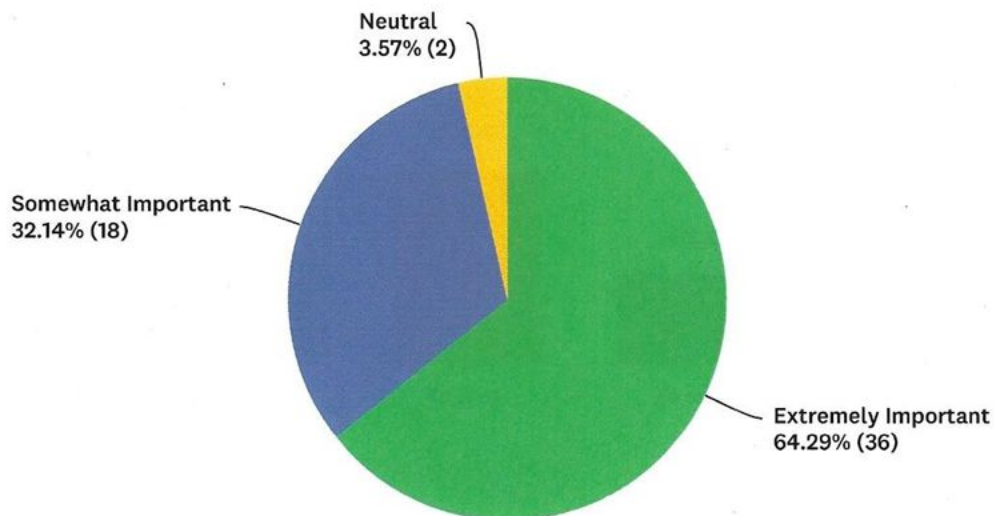
### Q3 How many children do you have?

Answered: 56 Skipped: 1



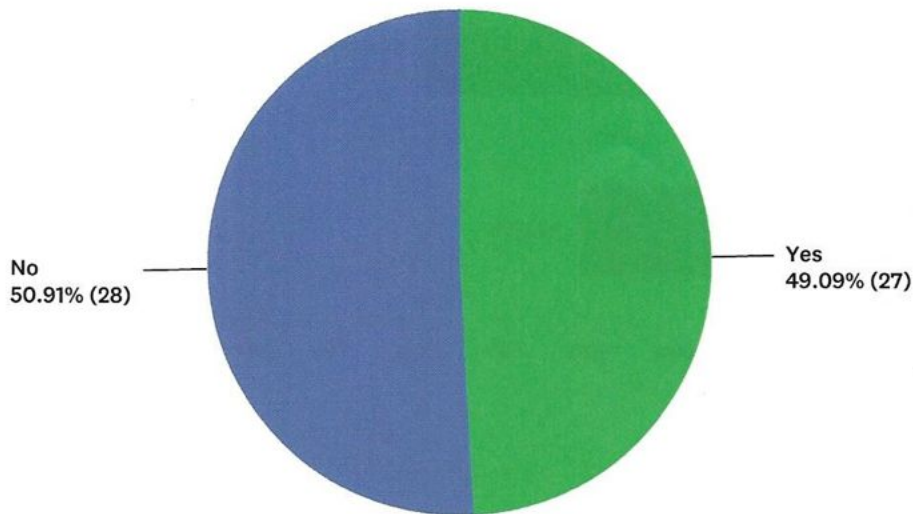
### Q4 How important do you feel public parks and recreation facilities are to your quality of life?

Answered: 56 Skipped: 1



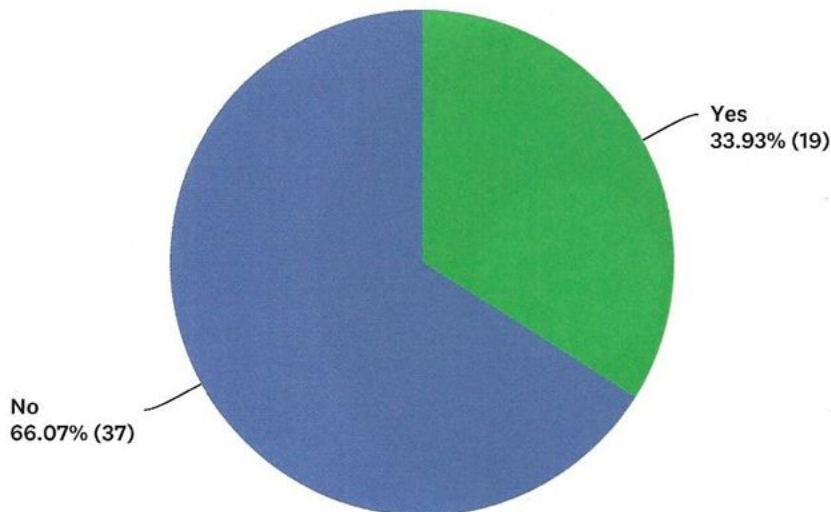
Q5 Do you feel the playground equipment in the village is adequate for children 1-5 years old?

Answered: 55 Skipped: 2



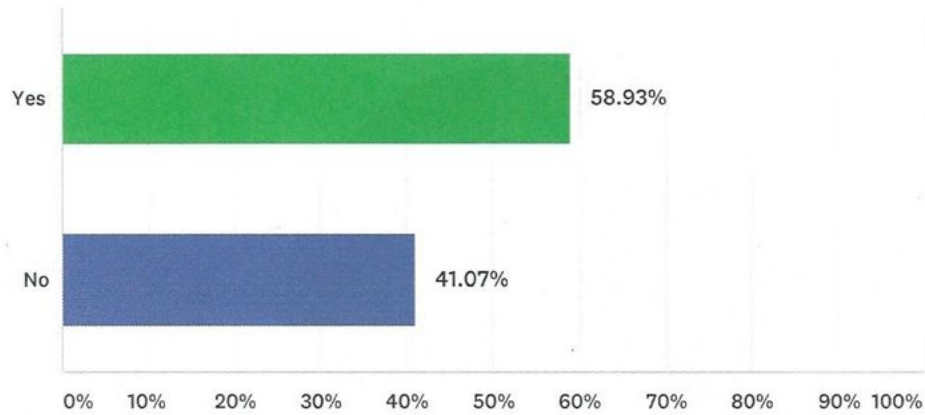
Q6 Do you feel the playground equipment in the village is adequate for children 6-12 years old?

Answered: 56 Skipped: 1



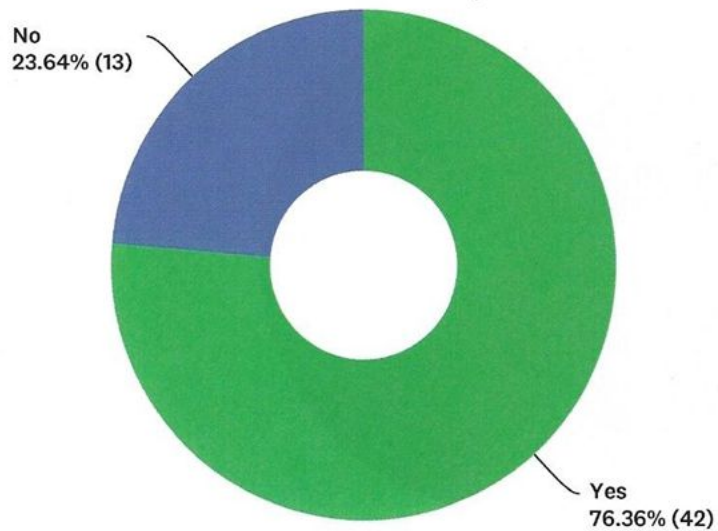
### Q7 Do you have a dog?

Answered: 56 Skipped: 1



### Q8 If you have a dog, would you support and utilize a dog park facility within the village?

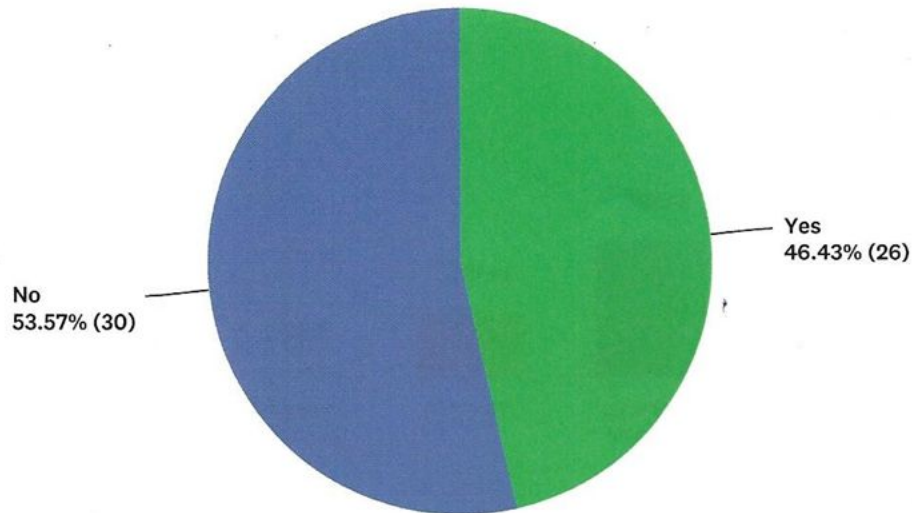
Answered: 55 Skipped: 2





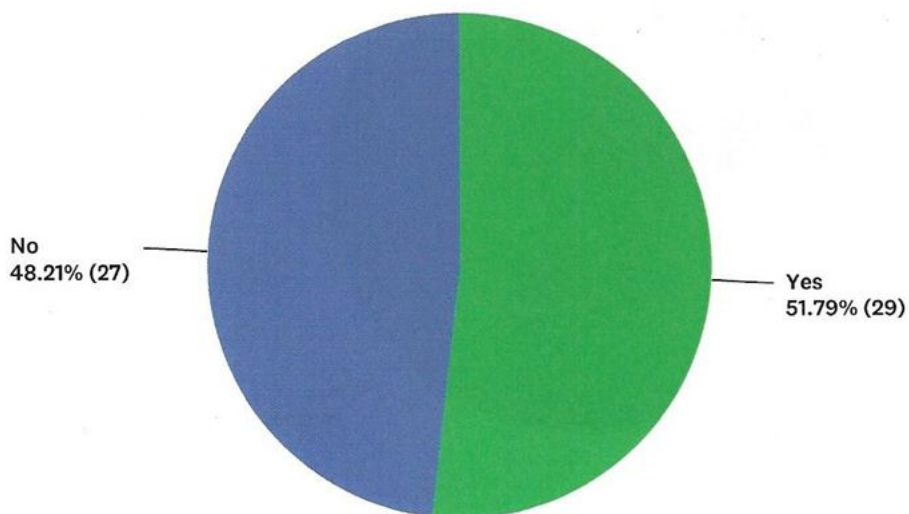
### Q9 Would you use the seasonal docks/slips along Sanford Lake if they were available?

Answered: 56 Skipped: 1



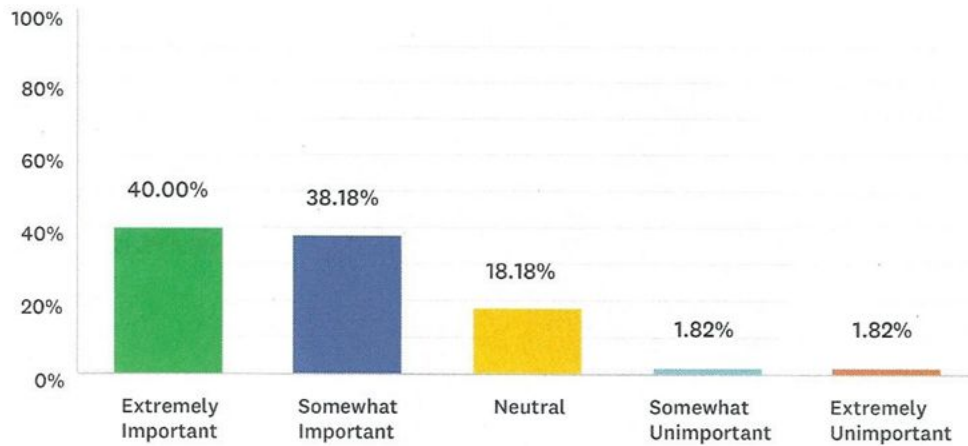
### Q10 Are there adequate fishing locations along Sanford Lake?

Answered: 56 Skipped: 1



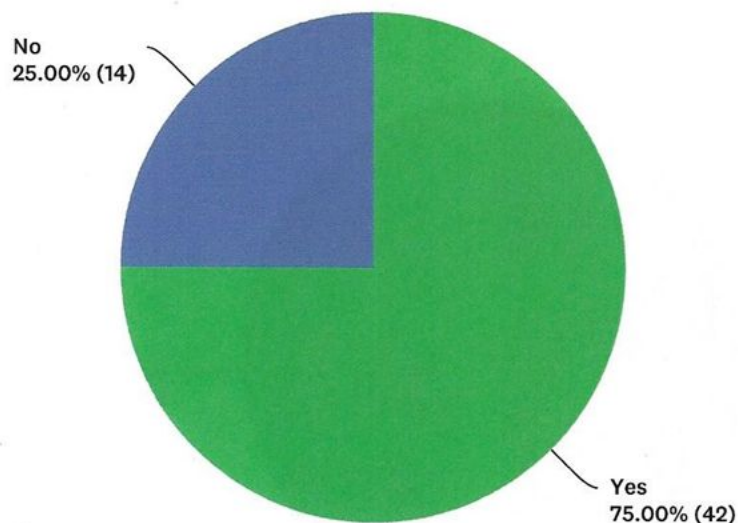
### Q11 Do you believe it is important to improve barrier-free connections to the Pere Marquette Trail?

Answered: 55 Skipped: 2



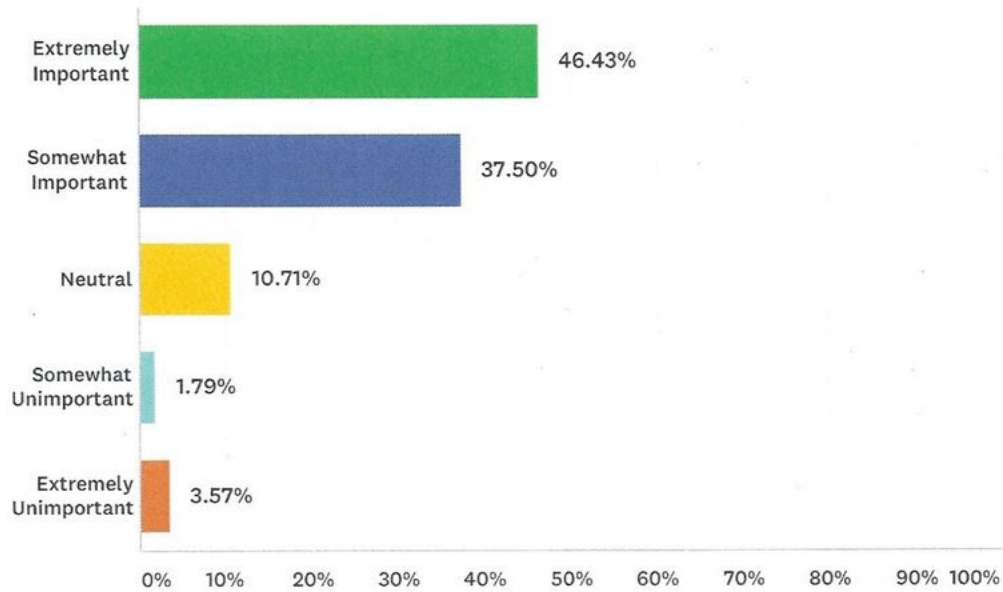
### Q12 Would you like to have a performing arts stage/band shell for concerts in the summertime, in Sanford Village Park?

Answered: 56 Skipped: 1



### Q13 Do you feel that the development of pathways along Meridian Road and West River Road are vital to promoting healthy recreational choices?

Answered: 56 Skipped: 1







## Q14 What other improvements would you like to see in the village parks and recreational activities and programs?

Answered: 24 Skipped: 33

#	RESPONSES	DATE
1	Safer fishing access on River road at first fill. People parking so close to side of road is dangerous	10/25/2018 8:47 PM
2	riverbank improvements	10/25/2018 7:57 PM
3	Better playground equipment that varies for all ages	10/25/2018 8:03 AM
4	If you're looking into an upgrade to the park, why not investigate this creating a barrier free park. <a href="https://www.cityparksalliance.org/issues-a-resources/community-building/case-studies/355-mckinley-barrier-free">https://www.cityparksalliance.org/issues-a-resources/community-building/case-studies/355-mckinley-barrier-free</a> This would have great visibility from Saginaw Road and perhaps set you up for additional Grant funds. I don't believe this type of park exists in Midland County!	10/25/2018 6:48 AM
5	Boat dockage for the residence of the Village and people that would like to visit the downtown area	10/24/2018 9:27 PM
6	Better lighting, things for kids 14-17, maybe a facility similar to "sky zone" in Saginaw. Indoor recreation as well as outdoor, formal sled hill	10/24/2018 6:15 PM
7	I would like to see updated playground equipment, a dog park, a place to rent dock space either for the season or for a weekend or a week (similar to renting a camp site). I believe the dock rental should be only available to Village Residents.	10/24/2018 1:40 PM
8	park employee available when park is open for all parks adult present would help parents feel better about the kids going to the park	10/23/2018 11:09 PM
9	Bike trails	10/23/2018 8:19 PM
10	Educational classes, including hikes, family events	10/23/2018 8:16 PM
11	Dog park is a great idea!	10/23/2018 7:32 PM
12	More activities aimed towards young people (16-21).	10/23/2018 7:06 PM
13	The village is amazing and the workers take very well care of it love the park	10/23/2018 5:38 PM
14	It would be nice in the summer to have music and food trucks at one of the parks	10/23/2018 4:18 PM
15	More restrooms...more advertising...I work in Midland and nobody there knows there is a Vets Park...or Pine Haven	10/23/2018 2:39 PM
16	Sledding hill	10/23/2018 2:09 PM
17	Community gardens and more access to the the Tittabawasee river on the south side of the rail trail.	10/23/2018 12:23 PM
18	Fireworks to be held where more people can view them not just by boat and if you are a property owner that can see them. Shoot the by the dam so that you can fill the village park.	10/23/2018 12:05 PM
19	Clean the ditches along the rail trail behind the businessess. Put some murals on the back of the business building along the rail trail so visitors see a positive look at Sanford. Not very pretty passing thru Sanford on the rail trail today. Clean it up for a better experience as the guests pass thru town	10/23/2018 11:25 AM
20	I would like to see more access points to the river at the village park, not just at the dam.	10/23/2018 10:07 AM
21	More festivals to showcase the village, especially in the summer. Founders day and Parkapalooza in the late summer/fall don't really do anything to promote summer time activity.	10/23/2018 9:25 AM
22	I live in Jerome so the parks in the village are important to us also. Perhaps you can coordinate with the new park near the Senior Center so there is no duplication of facilities. Also a public toilet in the village park would be nice. Another thing is plastic poop bags for dogs since it seems most that run their dogs at the park do not use them	10/23/2018 7:47 AM
23	More community gatherings, concerts, plays, movies, etc. Maybe a fishing deck at Black Creek.	10/23/2018 7:37 AM





**Agenda**  
**Village of Sanford**  
**P.O. Box 30**  
**Sanford, Mi 48657**  
**(989)687-7667**

The regular meeting of the Sanford Village Council will be held on January 14<sup>th</sup> 2019 at 7:00 pm at the Jerome Township Hall, 737 W. Beamish Rd. Sanford, Mi 48657.

\*Call meeting to order-Dolores Porte President

\*Pledge to the Flag-All

\*Roll Call-Clerk

**Guests:** Boyce Hydro Representative

**Public Comment:** Regular and Special meetings of the Sanford Village Council follow designated agenda items. However, to facilitate village/community input on relevant issues, the Council will allow **5 minutes** of "Public Comment" per issue at the beginning of business at the council meetings. Action may or may not be taken, depending on the issues and board understanding.

**Department/Representative Reports:**

Sanford Historical Commission

Jan Briggs-

Liquor Inspection

Robert McNett

Electrical Inspector

Tom Chritz

Plumbing & Mechanical

Greg Yonk

Water District #1

Bonnie Whaley-Carl Hamann

Building Inspector

Brett Spangler

Ordinance Enforcement

Dolores Porte

**Presidents Report:** Dolores Porte

**Treasurer's Report:** Linda Geiger

Financials- Monthly

Sanford Area Chamber of Commerce

**Clerks Report:** Laura Forbes

Discuss MIDEAL bill

Bill submitted for approval

**Council Members Reports:**

Marlene Glinski- Midland Co. Emergency Medical Advisory Board

Carl Hamann- Sanford Lake Improvement Board/ Sanford Lake Assoc.

Don Whaley- Sanford Youth League/ Variance Board of Appeals

Lon Wackerle- Midland County Parks & Rec. Board/ Midland Co. Planning Commission

**DPW Report- Robert Carl**

**New/Outstanding Business:**

1. Boyce Hydro Request
2. Carl/Don- Disposition of 352 West Center
3. Lon- Prop 1 Opt in or Opt out
4. Dolores- Next steps on DNR Ordinance
5. Marlene- Update on Park Plan/ Grant/ Public Hearing to Adopt Proposal
6. Discussion on clean up of electronic/hard copy files and possible additional compensation for clerk
7. Discussion of Getting maps scanned and saved electronically
8. Discussion on when the clerk can contact the Village attorney

**Council Member Closing Comments, future Insights or board Action needed unfinished and such other items as may be properly brought before the council**

# AFFIDAVIT OF PUBLICATION

STATE OF MICHIGAN  
County of Midland

Cathy Bott, Advertising Director, being duly sworn, deposes and says that she is one of the editors, publishers of the Midland Daily News, a newspaper published and circulated in said County of Midland, and the annexed notice was duly printed and published in the said newspaper on the following dates:

November 30, 2018, December 01, 2018, December 03, 2018



Cathy Bott, Advertising Director

Subscribed to and sworn to me this 3rd day of December 2018.



Notary Public: Bradley T. Wehner  
State of Michigan, County of Midland  
My Commission Expires: August 30, 2023  
(Acting in the County of Midland)

30 Day Review: The Village of Sanford is providing a draft version of the 5 Year Recreation Plan for public review for a 30-day period. The document is available for review at Jerome Township Hall during regular business hours between the dates of Dec 2nd and Jan 1st or on the Village of Sanford website ([https://urldefense.proofpoint.com/v2/url?u=http-3A\\_\\_www.villageof-sanford.com&d=DwlCaQ&c=B73tqXN8Ec0ocRmZHMCntw&r=PvahGRgrDqM1YUGGcD80wA&m=LINJTukqtQberX5TYIRVCRNR9NbZnT9PBW1DfnAq0k&s=yMliEKjJPsqmLq4tTfUeSFKkZ5tqt6k1grEWwxvs&e=](https://urldefense.proofpoint.com/v2/url?u=http-3A__www.villageof-sanford.com&d=DwlCaQ&c=B73tqXN8Ec0ocRmZHMCntw&r=PvahGRgrDqM1YUGGcD80wA&m=LINJTukqtQberX5TYIRVCRNR9NbZnT9PBW1DfnAq0k&s=yMliEKjJPsqmLq4tTfUeSFKkZ5tqt6k1grEWwxvs&e=)). Comments on the plan can be provided at this location or by contacting Info@villageof-sanford.com.

Public Hearing: The Village of Sanford is holding a public hearing to solicit comments on the 5 Year Recreation Plan. This is the final comment opportunity before adoption and submittal to the Michigan Department of Natural Resources. The public hearing will be on January 14th, 2019 at 7pm at Jerome Township Hall.



Brad Weber 839-4250  
bweber@mdn.net

Angela Dodge 839-4233  
adodge@mdn.net

Nikki Dostal 839-4235  
nikki.dostal@mdn.net

Post Your Resume  
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Cars 5501:  
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GreatPlaceByListings.com

### DEADLINES FOR THE MIDLAND DAILY NEWS CLASSIFIEDS ARE:

Tuesday - Friday: by 1 PM the day prior  
Saturday: by 11 AM Friday  
Monday: by 1 PM Friday



Legals:  
legals@mdn.net  
Classifieds:  
classified@mdn.net  
Help Wanted:  
adodge@mdn.net

### Place a Classified

989-835-7171 ext. 2

Fax 989-794-6158

## 5001 Legals

30 Day Review: The Village of Sanford is providing a draft version of the 5 Year Recreation Plan for public review for a 30-day period. The document is available for review at Jerome Township Hall during regular business hours between the dates of Dec 2nd and Jan 1st or on the Village of Sanford website ([https://urdefense.proofpoint.com/v2/url?u=http-3A\\_www.villageof-sanford.com&d=DwICaQ&c=B73iqXN8Ec0ocRmZHM](https://urdefense.proofpoint.com/v2/url?u=http-3A_www.villageof-sanford.com&d=DwICaQ&c=B73iqXN8Ec0ocRmZHM))

Cntw&c=PvahGRgrDqm1YUG  
Gcd80wA&m=LINITukqIQ  
betX5YIRVGRNR9NbZnT9P  
BW1DtnAq0k&s=YM  
IIEKJlPsQmLg4tTlUsSFkKtZ5  
tqkt6k1grEwwxvs&e=).

Comments on the plan can be

989-631-7663

tonyz313@yahoo.com or  
& WINDOWS  
CLEANING, INSULATING,

## Facebook Notice: January 13, 2019

You know you're  
from Sanford  
when...

Closed group

About

Discussion

Announcements

Members

Events

Videos

Photos

Files

Recommendations



Mariene Glinski

Yesterday at 1:00 PM

If you are a resident of the Village and would like to attend the public meeting Monday, January 14 at 7:00pm, we will be adopting the Parks and Recreation plan. We would like to hear if you have concerns or suggestions for this plan. You can read it in its entirety on the Sanford Village website. It is also available at the Jerome Township Hall.  
Thank you.  
Mariene Glinski



3

1 Comment



Like



Comment



Jay Ketover Has any consideration been given to additional traffic on W River/Durns/ Lake Sanford Rd all of which are really one road. The accident rate just in front of my house and the speed of vehicles is scary. How much will traffic increase on the curves

Like Reply 3h

Sanford, Michigan to sh... See More

GROUP TYPE

Neighbors

LOCATION



Sanford, Michigan

This location is set based on your group's name

CREATE NEW GROUPS

Groups make it easier than  
ever to share with friends,  
family and teammates

Create Group

RECENT GROUP PHOTOS

See All







Village of Sanford  
Sanford Village Council  
Jan. 14 2019  
**Resolution NO. 2019.01**  
**2019 Parks and Recreation Plan**

The following resolution was presented at the regular open meeting Jan 14 2019 held at Jerome Township Hall with all council members in attendance (Whaley, Wackerle, Hamann, Glinski, and Porte). Council member Lon Wackerle moved for its adoption and was supported by council member Don Whaley.

WHEREAS, The Village of Sanford's 5 year Parks and Recreation Plan is due for renewal.

WHEREAS, The Village of Sanford agreed on Oct 8<sup>th</sup> 2018 in a regular open meeting at Jerome Township Hall to use Rowe Professional Services to write the Village of Sanford's, Parks and Recreation Plan 2019.

THEREFORE BE IT RESOLVED, that after public notification in the Midland Daily News on Nov. 30<sup>th</sup> 2018, Dec. 1<sup>st</sup> 2018, Dec 3<sup>rd</sup> 2018, public notification and viewing on the Village of Sanford's website from Nov. 30<sup>th</sup> 2018 thru Jan 14<sup>th</sup> 2019, available for public viewing and comments at the Jerome Township Hall during normal business hours from Nov. 30<sup>th</sup> 2018 thru Jan 14<sup>th</sup> 2019, and public comment at the regular meeting of the Village Council Jan 14<sup>th</sup> 2019. The Council agreed to adopt Rowe Professional Services, 2019 Parks and Recreation Plan for the Village of Sanford.

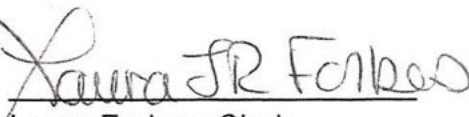
Yea: Glinski, Wackerle, Whaley, Porte

Ney: Hamann

Absent: none

**Resolution NO. 2019.01 Adopted**

I, Laura Forbes, Clerk for the Village of Sanford, hereby certify that the foregoing is a true and accurate copy of the Resolution 2019.01 adopted by the Village Council for the Village of Sanford at a regular meeting held on Jan 14 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act. No 267 of the Public Acts of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

 Jan 14 2019  
Laura Forbes, Clerk



**Sanford Village Council  
Minutes  
Jan. 14 2019**

The regular meeting of the Sanford Village Council was held on January 14, 2019 at the Jerome Township Hall. The meeting was called to order by President Dolores Porte at 7:00 PM.

**Pledge to Flag**

**Roll Call: Council**

Present: Lon Wackerle, Carl Hamann, Marlene Glinski, Don Whaley, Dolores Porte

Absent: None

**Guest:** Boyce Hydro or Representative of Boyce Hydro requested a meeting with the council regarding an easement request. Boyce instead sent a letter of request, which the council discussed at this time. The Council, due to no show of Boyce or Representative of Boyce, will take no action on this request until a representative of Boyce attends a meeting. The council also stated that before action is taken on the request that they view/ receive a legal survey of the property, and check into FERC requirements in this matter. (note Council person Carl Hamann has a copy of the land Boyce owns and what bottom lands were acquired from him due to back taxes)

**Public Comment on the Village of Sanford Recreational Plan 2019:** no comments

**DEPARTMENT REPRESENTATIVE REPORTS**

Sanford Historical Commission

Jan Biggs-Santa Express was a success they had 715 kids and 1190 people total in 3 days

Liquor Inspector

Robert McNett – Report Submitted, all inspections made with no violations. Update on Dollar General exit sign has been fixed and the dumpster area still needs to be addressed.

Electrical Inspector

Tom Chritz – one permit submitted for Jan-addressed the problem with permits and payments being left at the old office- back permits submitted.

Plumbing & Mechanical  
Water District #1

Greg Younk – no report

Bonnie Whaley/Carl Hamann- report submitted electronically

Building Inspector

Brett Spangler –no new permits- note that the house on West river road has been set but no occupancy yet.

Ordinance Enforcement

Dolores Porte – a complaint was submitted via Jerome Township at the meeting. RV on Peterson St parked possibly illegally. At the meeting it was also noted that there is long standing trash in the yard of the house on the corner of Oak and Center and a long standing garbage check requested for 201 Cedar.

**PRESIDENT'S REPORT**

Dolores Porte-nothing to report



### **TREASURER'S REPORT**

Linda Geiger

Financials – Monthly / Banking Reports

Reports Submitted –

Midland Area Foundation's Grant check for \$100,000 was deposited. Four back checks from permits found in the old village office totaling \$738 were deposited.

### **CLERK'S REPORT**

Laura Forbes

Total Bills Submitted for Payment - \$22,848.68

-note leuter Insurance did submit an incorrect bill. Clerk will contact and have a correct bill sent.

**MINUTES:** The Proposed Minutes of the Regular Meeting on Dec 10<sup>th</sup> 2018 were reviewed.

**MOTION:** To accept the revised minutes of the Dec 10<sup>th</sup> 2018 meeting made by Glinski / Support Wackerle

All: Aye. Motion carried without objection.

Mi Deal- Discussion: 1. what is it for: purchasing equipment and supplies from Then State of Michigan preapproved vendors.  
2. Does the Village currently need it? Council decided that there is nothing that will be purchased with in the year that could benefit from the MI Deal program  
3. Can we Opt in and Opt out to the Mi deal program? Clerk will contact Mi deal about terms of use and Council will follow up at the Feb. meeting.

Tree Doctor Renewal The Village received 2 renewal proposals for retreating the Ash trees in the Village park. Council discussed that they need an estimate on the newly acquired Ash trees that were formally the Senior Centers responsibility. Carl Hamann suggested that the Council should look into the idea of removing the Ash trees and planting new pest resistant trees instead of paying to treat the Ash trees every two years. Council requested that a representative from the Tree Doctor speak with the council regarding to the current condition of the trees and give an updated estimate before a decision will be made on renewal. Clerk will follow up with the Tree Doctor and see if a representative is available for Feb. 2019 meeting.

Consumers - Consumers Forestry Department contacted the Village about line clearing in The park and made note of the treated Ash trees and stated they might able to help with tree removal if the Village stopped treating the trees. Clerk will follow up with Consumers and see what Consumers is willing to help with.

**MOTION:** To pay bills in the amount \$22,848.68 made by Glinski/support Hamann

Yea: Whaley, Wackerle, Hamann, Glinski, Porte

Nay: None

Motion carried without objection.

### **COUNCILMEMBER REPORTS**

Marlene Glinski

Midland Co. Emergency Medical Advisory Board – nothing to report until March



Carl Hamann

Sanford Lake Improvement Board – Discussion on 4 Lakes Task Force and the need for the Council to watch what is happening with them and Boyce Hydro. Also to make sure that anything that we do with Boyce Hydro is not in conflict with the 4 Lakes Task Force and run it by the 4 Lakes Task Force.

Don Whaley

Sanford Lake Association –Feb. 2019 meeting  
Sanford Youth League – Nothing to Report- Bob Carl stated that he has had contact with the new President and will relay a name and number to Don.

Lon Wackerle

Variance Board of Appeals – Nothing to Report  
Midland Co. Parks & Recreation – Nothing to Report  
Midland County Planning Commission – Nothing Report

#### **DPW REPORT**

##### **Robert Carl – Report submitted**

Road Commission informed him that the Saginaw Road Project will be coming in 5.8% over estimate and may go as high as 8-9% depending on inspection cost- no total cost has been issued- work will start at the end of May.

Discussion on dead Ash Trees at 211 Cedar- the trees are ½ on the easement and ½ the property owners and how should the removal of the trees be handled due to Village liability if they were to fall down. Council agreed that they would split the cost with the homeowner. Council requested Bob Carl get at least 3 estimates for the Feb 2019 meeting.

Discussion – Bob asked if the Council was interested in him putting on the Car Show again this year. Council agreed that he should put on show. Location was discussed if they should put it on downtown or in the park but decided due to the parade and past issues the car show will remain in the park.

-Replacement lights have not yet been put in on the bridge.

#### **NEW/OUTSTANDING BUSINESS**

1. 352 West Center- Discussion on if the property stays in the FEMA Grant and goes back to green space or the Village has Bolle Contracting remove the property so that it may be used at a later date for Park Improvement – new office space- permanent bathrooms. There were concerns that if the Village tore it down it would affect the FEMA Grant. Lon stated that this building was included as a “favor” and should have no affect on the FEMA Grant.  
-All Council members were in favor of 352 remains as Village property and \$28,000 received from the State of Michigan should be used toward the removal of the home -septic will remain.  
-Bob Carl will follow up with Bolle

**Motion:** The property at 352 Center St. remain as Village Property and not be included in the FEMA Green Space Grant and to use Bolle Contracting to remove the house at 352 Center street.

Whaley/support Hamann

Yea: Hamann, Glinski, Whaley, Wackerle, Porte

Ney: none

Motion passes without objection

2. Prop 1: Lon stated that from his research that the best option for the Village would be to Opt out until more is known. This will protect the Village until LARA finalizes state wide and the Village can always opt in. Carl was interested in 1. How much income would be lost by opting out since the Village is limited in expanding financially 2. How the voters in the area voted 3. That there should be a committee to research these items 4. That the Village should have a public hearing. Dolores agreed that the Village needed to do due diligence and research above items. Lon did state that in his research that the Village would get a onetime payment of \$5000 and then proceeds from sales and property taxes. Janette Snyder stated that Midland County will charge municipalities if there is an increase in resources needed in their area directly related to Prop 1 issues for communities that opt in.
  - Council discussed that they would opt out but be open to changes if individuals came with to them with variance requests on this issue.
  - Dolores approved a committee (Lon/Carl) to research above items

**Motion:** To work with Bill Fahey to draft Ordinance Changes to Opt out of Retail, Transportation and growing of marijuana in the Village of Sanford

Wackerle/support Whaley

Yea: Glinski, Whaley, Wackerle, Porte

Ney: Hamann

Motion Passed

3. DNR hunting resolution was sent in waiting for next step
4. 2019 Village Parks and Recreation Plan – **public hearing-no public comment**
  - Marlene met with Rowe and looked over pictures of playscape and KJP playground equipment noted that we need to put in a base under the equipment to receive the DNR grant so that the base will not wash away and to make it handicap compliant.
  - Carl asked if the attorney has reviewed the park plan- Council agreed it was not necessarily because Rowe was writing the grant for the Village.

**Motion to adopt** Resolution 2019.1 adopting Rowe Professional Services 2019 Village of Sanford Parks and Rec Plan

Wackerle/support Whaley

Yea: Glinski, Whaley, Wackerle, Porte

Ney: Hamann

Motion to adopt Resolution 2019.1 passed

5. Dolores discussed the need to clean up paper and electronic Village files and that the council and Clerk needed to work together to clean them up- Lon agreed to help. The council needed to find out the retention period for files and what needed to be registered with the county and reviewed by the attorney. There was further discussion that special compensation should be paid to the Clerk for the project since it is beyond the job responsibilities of the Clerk.

**Motion:** to approve special project for electronic and paper records to be organized, filed and saved and the Clerk to be compensated at a rate of \$15 per hour until completion of the project.  
Hamann/support Wackerle

Roll Call Vote

Yea: Hamann, Glinski, Wackerle, Whaley, Porte

Ney None

Motion Passed without objection.

-note Jan Brigg's stated that Dow Chemical Co. can Freeze dry documents to dry them out and the Clerk will be following up with the Sanford historical Society to see about scanning maps and large documents

**Other Business**

1. Carl Hamann was selected to be on the MML Transportation, infrastructure and Tech. Committee
2. Lon Discussed the Consumers 13-year plan with the street lights and that they are now transferring over to led as lighting breaks and that some of the lighting has never been switched over to high pressure sodium
3. Carl requested to no longer receive w-2 and would like to be 1099 other council member agreed. Dolores will check with the attorney and find out the correct form that should be used for elected officials.

MOTION to adjourn meeting

Whaley/ support Wackerle

Aye: All

Meeting adjourned @ 9:12pm Jan. 14 2019

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Minutes recorded & prepared by:

Laura Forbes, Clerk

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Dolores Porte, President

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# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.<sup>sm</sup>*

January 7, 2019

Mr. Bill Ernat, Regional Planner  
East Michigan Council of Governments  
3144 Davenport Avenue  
Suite 200  
Saginaw, MI 48602-3494

RE: 2019 Recreation Plan  
Village of Sanford, Michigan

Dear Mr. Ernat:

On behalf of the Village of Sanford, please find attached for your use a copy of the recently adopted Recreation Plan for the village. The plan will be adopted by the Village Council.

The village is submitting a final document to the Michigan Department of Natural Resources (MDNR) for acceptance. The plan was developed with our assistance and under the direction of both municipalities and community input.

Please contact Ms. Marlene Glinski at (989) 488-4578 or me at (810) 341-7500 with any questions.

Sincerely,  
ROWE Professional Services Company

Blake D. Strozier  
Graduate Landscape Architect

Attachment

R:\Projects\18C0244\Docs\Correspondence Out\EMCOG Transmittal Letter 12-12-18.doc



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention. <sup>sm</sup>*

January 7, 2019

Mr. Robert Eggers, Planner  
Midland County Planning Services  
220 West Ellsworth Street  
Midland, MI 48640-5194

RE: 2019 Recreation Plan  
Village of Sanford, Michigan

Dear Mr. Eggers:

On behalf of the Village of Sanford, please find attached for your use a copy of the recently adopted Recreation Plan for the village. The plan will be adopted by the Village Council.

The village is submitting a final document to the Michigan Department of Natural Resources (MDNR) for acceptance. The plan was developed with our assistance and under the direction of both municipalities and community input.

Please contact Ms. Marlene Glinski at (989) 488-4578 or me at (810) 341-7500 with any questions.

Sincerely,  
ROWE Professional Services Company

Blake D. Strozier  
Graduate Landscape Architect

Attachment

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**COMMUNITY PARK AND RECREATION PLAN****CERTIFICATION CHECKLIST**

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park and Recreation Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR through MiRecGrants **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

**PLAN INFORMATION**

Name of Plan:

Village of Sanford, MI 2019 Recreation Plan

List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.

County

Month and year plan adopted by the community's governing body

**PLAN CONTENT**

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

☒ **1. COMMUNITY DESCRIPTION**☒ **2. ADMINISTRATIVE STRUCTURE**☒ Roles of Commission(s) or Advisory Board(s)☒ Department, Authority and/or Staff Description and Organizational Chart☒ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming☒ Current Funding Sources☒ Role of Volunteers☒ Relationship(s) with School Districts, Other Public Agencies or Private Organizations**Recreation Authorities or Trailway Commissions Only:**☐ Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities☐ Articles of Incorporation☒ **3. RECREATION INVENTORY**☒ Description of Methods Used to Conduct the Inventory☒ Inventory of all Community Owned Parks and Recreation Facilities☒ Location Maps (site development plans recommended but not required)☒ Accessibility Assessment☒ Status Report for all Grant-Assisted Parks and Recreation Facilities☒ Waterways Inventory (if applicable)☐ **4. RESOURCE INVENTORY (OPTIONAL)**☒ **5. DESCRIPTION OF THE PLANNING PROCESS**



☒ **6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

- ☒ Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

- ☒ Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice December 1, 2018

Type of Notice Newspaper Article

Plan Location Jerome Township Hall

December 2, 2018 -

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) January 1, 2019

- ☒ Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice December 1, 2018

Name of Newspaper Midland Daily News

Date of Meeting January 14, 2019

- ☒ Copy of the Minutes from the Public Meeting

☒ **7. GOALS AND OBJECTIVES**

☒ **8. ACTION PROGRAM**

**9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)**

**PLAN ADOPTION DOCUMENTATION**

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, each local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

- ☒ 1. Official resolution of adoption by the governing body dated: January 14, 2019
- ☐ 2. Official resolution of the \_\_\_\_\_ Commission or Board, recommending adoption of the plan by the governing body, dated: \_\_\_\_\_
- ☒ 3. Copy of letter transmitting adopted plan to County Planning Agency dated: January 7, 2019
- ☒ 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: January 7, 2019

**OVERALL CERTIFICATION**

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

Village of Sanford

(Local Unit of Government)

above and as set forth by the DNR.

includes the required content, as indicated

[Signature]  
Authorized Official for the Local Unit of Government

Date 1/14/19

**This completed checklist must be uploaded in MiRecGrants.**