



## D.P.W. Employee Job Description

### Requirements:

- 1) Applicant must be at least 18 years old.
- 2) Must have a valid driver license.
- 3) Must be able to work in all types of weather conditions.
- 4) Must be able to lift at least 50 lbs.
- 5) Must be able to communicate effectively both verbal and written.
- 6) Must be able to follow detailed directives.
- 7) Must be mechanically inclined.
- 8) Must be able to operate a variety of lawn care and maintenance equipment.
- 9) Must have a high school diploma or an equivalent GED.
- 10) Must be able to operate snow removal equipment.
- 11) Live within 30 miles of the Village of Sanford.
- 12) Must be available in winter for snow removal.

### General Duties of D.P W. Employee

Maintenance of the Village of Sanford's Park and Village Properties, including streets and right of ways, which may include some or all, of the following:

- 1) Mowing of the grass.
- 2) Weed trimming.
- 3) Watering of the Village flowers
- 4) Cleaning of the ditches and drains
- 5) Painting of village assets; light poles, tables, benches, etc.
- 6) Light maintenance of Village equipment.
- 7) Maintain the appearance of the Downtown Area.
- 8) Removal of trash from containers and within the Village.
- 9) Snow plowing, blowing and removal of all Village areas including: The Park, the DPW Garage, the Downtown parking area, the service allies, and the village sidewalks.
- 10) Maintenance of village signs.
- 11) Care of the village flags
- 12) Patching of the potholes in the village.
- 13) Inspection of all village assets.
- 14) May be responsible to perform other task that present themselves, for example: removal of a dead animal in village, traffic control, assist with special events.