

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on June 17, 2024, at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00PM.

PRESENT: John J. LaBonte, Mayor
Dale Menard, Trustee
Nicholas C. Southwick, Trustee
Brian S. Pelkey, Trustee
Benjamin J. Arno, Trustee

OTHERS PRESENT: Arsene F. Letourneau, Treasurer

RECORDING SECRETARY: Christopher Latremore, Clerk/Administrator

CALL MEETING TO ORDER:

Mayor LaBonte called the meeting to order at 7:00PM and began with the Pledge of Allegiance.

I. COMMENTS FROM THE PUBLIC:

No one addressed the board.

REGULAR SESSION:

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a motion to accept the minutes of June 3, 2024, seconded by Trustee Southwick. **ALL VOTED AYE.**

III. BILLS: \$411,005.97 CHECK # 30604-30651

Treasurer Arsene F. Letourneau indicated that there was an addition to the bills Business Card in the amount of \$2,694.70 of which \$2,625.18 Sewer Department School expenses, \$39.96 Sewer Department Supplies and \$29.56 Electric School expenses.

Trustee Menard made a motion to pay the bills as amended, seconded by Trustee Pelkey. **ALL VOTED AYE.**

IV. CORRESPONDENCE:

Administrator Latremore stated that he wanted to thank Matt Favreau for assisting with picking up the flower for the village.

V. REPORTS OF THE MAYOR AND TRUSTEES:

A. MAYOR JOHN J. LABONTE

1. Mayor LaBonte read resolution 2024-15 Bad Debt. Mayor LaBonte indicated that the Village would be writing off unpaid utility bills in the amount of \$5,481.35 effective May 31, 2024.

Trustee Pelkey made a motion to approve resolution 2024-15 Bad Debt, seconded by Trustee Menard.

No further discussion.

Roll call:

MAYOR JOHN J. LABONTE	AYE
TRUSTEE DALE M. MENARD	AYE
TRUSTEE BENJAMIN J. ARNO	AYE
TRUSTEE BRIAN S. PELKEY	AYE
TRUSTEE NICHOLAS C. SOUTHWICK	AYE

2. Mayor LaBonte indicated that he had resolution 2024-16 Budget Modification and asked Treasure Letourneau if he could explain the resolution. Treasure Letourneau indicated that this resolution would allow transferring funds from the contingency accounts from the water and sewer fund for the purchase of a new pickup truck because we were \$3416.00 above budget, so we had to move \$1708.00 from the contingency fund in the water and in the sewer department to help pay for the difference.

Trustee Menard made a motion to accept the resolution as printed, seconded by Trustee Southwick.

No further discussion.

Roll call:

MAYOR JOHN J. LABONTE	AYE
TRUSTEE DALE M. MENARD	AYE
TRUSTEE BENJAMIN J. ARNO	AYE
TRUSTEE BRIAN S. PELKEY	ABSTAIN
TRUSTEE NICHOLAS C. SOUTHWICK	AYE

3. Mayor LaBonte indicated all Trustees had resolution 2024-17 Building Permit Fees. Mayor LaBonte stated that this would make the Village of Rouses Point permit fee the same as the Town of Champlain and Village of Champlain. Mayor LaBonte felt that since we are all using the Code Enforcement Officer Matott, it would only make sense for everyone to have the permit fee.

No further discussion.

Roll call:

MAYOR JOHN J. LABONTE	AYE
TRUSTEE DALE M. MENARD	AYE
TRUSTEE BENJAMIN J. ARNO	AYE
TRUSTEE BRIAN S. PELKEY	AYE

TRUSTEE NICHOLAS C. SOUTHWICK AYE

B. TRUSTEE DALE MENARD:

1. Trustee Menard thanked Public Works for cutting down three trees on Pine Street and said that they did an excellent job with the cleanup, and everything looked nice.
2. Trustee Menard stated that he needed an executive session to discuss employment history of a particular employee, seconded by Trustee Pelkey,

C. TRUSTEE BENJAMIN J. ARNO

1. Trustee Arno made a motion to hold an executive session regarding a legal matter, seconded by Trustee Menard.
2. Trustee Arno stated that he wanted to remind everyone that the Village wide yard sale was this weekend June 22.

D. TRUSTEE BRIAN S. PELKEY:

1. Trustee Pelkey provided an update on the lift for Public Works. Trustee Pelkey stated that he went to the Town of Plattsburgh Highway Department and looked at their column lifts. Trustee Pelkey stated that the Town of Plattsburgh has invested \$96,000 in the lifts with accessories. Trustee Pelkey stated that the Town of Plattsburgh is happy with the column lifts. Trustee Pelkey stated that he was researching a 40,000-pound lift which would be under budget and would have the weight capacity to lift more equipment. Trustee Pelkey said that he is still waiting for Adam Menard and John Bernard to reach out to him to have a meeting to have further discussions. Trustee Arno stated that he had a meeting with Adam and John and received the safety spec sheet on the column lifts. Trustee Pelkey stated that the quote received included the four lift columns and that they would also need additional attachments to make the column lifts more productive which would increase the cost to approximately \$45,000. Trustee Pelkey suggested that we wait until the fourth quarter to see where we are with the budget numbers prior to making any decisions.

D. TRUSTEE NICHOLAS C. SOUTHWICK:

1. Trustee Southwick stated that the flower baskets look nice and thanked Matt Favreau for his assistance. Trustee Southwick also stated that he has received compliments on the flowers.

VI. OTHER REPORTS:

Nothing to report at this time.

VII. RECESS:

Trustee Menard made a motion to enter recess at 7:14PM, seconded by Trustee Arno.
ALL VOTED, AYE.

VIII. EXECUTIVE SESSION:

Mayor LaBonte made a motion to enter executive session at 7:16PM, seconded by Trustee Arno.
ALL VOTED, AYE.

Trustee Arno made a motion to exit the executive session at 7:35PM, seconded by Mayor LaBonte.
ALL VOTED, AYE.

IX. REGULAR SESSION

Mayor LaBonte stated that the Administrator has been working without a contract since October. Mayor LaBonte stated that the Administrator’s current salary is at \$85,000 without health insurance and felt that it was justified to renew the Administrator’s contract with a salary at \$95,000 without health insurance.

Mayor LaBonte made a motion to renew the Administrator’s contract with a salary of \$95,000 without health insurance, seconded by Trustee Menard.
No further discussion.

Roll call:

MAYOR JOHN J. LABONTE	AYE
TRUSTEE DALE M. MENARD	AYE
TRUSTEE BENJAMIN J. ARNO	AYE
TRUSTEE BRIAN S. PELKEY	AYE
TRUSTEE NICHOLAS C. SOUTHWICK	AYE

X. ADJOURNMENT

Trustee Menard made a motion to adjourn at 7:37PM, seconded by Trustee Southwick.
ALL VOTED, AYE.

Respectfully Submitted,
Christopher W. Latremore
Christopher W Latremore
Village Clerk/Administrator