

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on October 17, 2022, at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: John J. LaBonte, Mayor
Dale Menard, Trustee
Benjamin J. Arno, Trustee
Brian S. Pelkey, Trustee

ABSENT: Joseph Rodriguez, Trustee

OTHERS PRESENT: Arsene Letourneau, Treasurer
John Cooper, Code Enforcement Office

RECORDING SECRETARY: Christopher Latremore, Clerk/Administrator

CALL MEETING TO ORDER:

Mayor LaBonte called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

I. PUBLIC COMMENT:

Town Of Champlain Supervisor Thomas Trombley wished to discuss contributions to the marketing video and wanted to answer any questions the board may have as well as what is going to happen throughout the year. Mayor LaBonte advised the board that both the administrator and mayor had a private viewing of the marketing video at the Town of Champlain Office. The Town of Champlain hired a firm to put a video together that highlighted the three municipalities: Town of Champlain, Village of Champlain, and the Village of Rouses Point. Mayor LaBonte told the board that the video was very impressive. Mayor LaBonte went on to say that the video highlighted the Village of Rouses Point, starting with the 4th of July parade, and the downtown area, marinas, and different activities. Mayor LaBonte felt that the video was exceptionally good for the village, and he recommended that the Village of Rouses Point pay their fair share for the cost of the video. Supervisor Trombley told the board what the mayor and administrator viewed was only phase one and they are working on two more phases. The Town of Champlain is working on a website, and he is unable to show the video until it is complete. Supervisor Trombley went on to say that the video is very cool, and it is fun to watch. Treasurer Letourneau advised the board that he spoke to Council Member Jason Borrie from the Town of Champlain and the bill received to date was in the amount of \$4,600 and that for what is considered the summer video. They are working on a winter and industrial video, and the cost should not be more than \$2,000. Treasurer Letourneau said he had a conversation with Council Member Borrie about sharing the cost, and it was suggested the Town of Champlain pay 50%, and the two villages pay 25% each. Treasurer Letourneau advised Council Member Borrie that it had to be the board's decision. If the village did 25% the worst-case scenario would be the village share would be \$2500. Supervisor Trombley said he also spoke with Council Member Borrie, and he feels that this is a good thing for the village. Trustee Menard feels that its awesome and that its going to be a good thing for everybody.

Trustee Menard made a motion to pay 25% of the video cost. Seconded by Trustee Pelkey.

ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a motion to accept the minutes of the October 3, 2022, meeting, seconded by Trustee Menard. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**

III. BILLS: \$212,880.06

CHECK # 28978-29029

Treasurer Letourneau indicated that there were two additions NYPA for \$26,618.09 and NYMPA for \$21,867.90.

Trustee Menard made a motion to pay the bills as amended. Seconded by Trustee Pelkey.
ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.

IV. CORRESPONDENCE:

No Correspondence

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR LABONTE

- 1) Mayor LaBonte read resolution 2022-23 Election Polling Place, Hours, and Offices up for election.

ROLL CALL ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.

- 2) Mayor LaBonte advised the board that the village received an email from Tim Parker from Parker Chevrolet, in reference to the new truck the village ordered for Public Works, indicated that GM decided to not build any regular or double cabs until after January 1, 2023. Mayor LaBonte advised the board that the village cannot wait any longer and received a quote from Riley Ford on a 2022 Ford F-250, under state contract cost for a cost of \$43,624.50, and a Fisher 9-6 SS Xtreme V installed for \$8099.27. Which could be delivered by November 1, 2022.

Trustee Arno made a motion to accept Riley Ford's bid for both the truck and plow and Trustee Menard seconded. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**

- 3) Mayor LaBonte advised the board that he wanted an executive session to discuss employment for a senior typist.

Trustee Pelkey made a motion to go into executive session and Trustee Menard seconded. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**

b. TRUSTEE BENJAMIN J. ARNO:

- 1) Trustee Arno indicated that the Fire Department roof is leaking and is need of repair.
- 2) Trustee Arno advised the board that the new windows in the attic of the library need to be installed.
- 3) Trustee Arno advised the board that the free library still needs to be installed in Rouse Park.
- 4) Trustee Arno advised the board that starting on October 13 through November 15, every Tuesday and Thursday from 1:00 PM – 5:00 PM, the library will be offering a course to seniors on using chrome.

- 5) Trustee Arno stated that the front door and steps to the library will be closed during the winter months, and signage will be placed. This will prevent the usage of salt on the new steps.
- 6) Trustee Arno advised the board that the handicap ramp needed to be adjusted for it had a bounce. Clerk/Administrator Latremore advised that Public Works already made the adjustment.
- 7) Trustee Arno asked the mayor if he arranged the meeting with Anne and the Plattsburgh Public Library librarian. Mayor LaBonte advised Trustee Arno that it has not taken place for Anne was looking into some information and has not gotten back with him.

c. TRUSTEE DALE MENARD:

- 1) Trustee Menard asked if the electric department was ordering a new truck. He was advised the amount budgeted was short, and this would be something that could be budgeted for the next budget year.

d. TRUSTEE BRIAN S. PELKEY:

- 1) Trustee Pelkey requested an executive session to discuss personnel issues. Trustee Menard made a motion to go into executive session and Trustee Arno seconded. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**
- 2) Trustee Pelkey advised the board that the Fire Department has a training trailer behind the Public Works building, and the trailer needs to be removed. The trailer has trees, brush growing around it. Trustee Arno said he would reach out to Fire Chief LeBlanc.
- 3) Trustee Pelkey indicated that the new roof on the Civic Center looked great, and the contractors did an amazing job.
- 4) Trustee Pelkey advised the board to consider putting a new road next to the fence at the Civic Center. This road would provide access to the stage and allow emergency vehicle to have full access in the event of an emergency. Currently vehicles must travel on the lawn and if the area is wet the vehicles could get stuck. Trustee Pelkey said this road could be done by the Public Works Department, and they can use the millings from Smith Street so there would be little cost to the village.

e. TRUSTEE RODRIGUEZ

- 1) Absent

VI. OTHER REPORTS:

- 1) Code Enforcement Officer Mr. Cooper had nothing to report.

VII. COMMENTS FROM THE PUBLIC:

- 1) No one addressed the Board.

VIII. RECESS:

Trustee Arno made motion to recess at 7:27 Seconded by Trustee Pelkey. **AYE CARRIED. TRUSTEES RODRIGUEZ ABSENT.**

IX. EXECUTIVE SESSION:

Trustee Arno made a motion to enter executive session at 7:35 pm, seconded by Trustee Pelkey. Trustee Arno made a motion to exit executive session at 8:28 pm, seconded by Trustee Pelkey. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT**
No action taken in Executive Session.

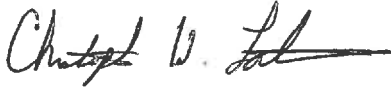
X. REGULAR SESSION:

- 1) Trustee Pelkey made a motion to hire Laren Cappola as Senior Typist and Trustee Menard seconded. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**
- 2) Trustee Pelkey made a motion to hire Dylan Chaffee as Line Worker Helper and Trustee Menard seconded. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**

XI. ADJOURNMENT:

Trustee Menard made a motion to adjourn at 9:04 pm, seconded by Trustee Arno. **ALL VOTED AYE. TRUSTEES RODRIGUEZ ABSENT.**

Respectfully Submitted,



Christopher W Latremore
Village Clerk/Administrator