

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on July 6, 2021, at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

**PRESENT:** Jed F. Thone, Mayor  
Benjamin J. Arno, Trustee  
Brian S. Pelkey, Trustee  
Joseph Rodriguez, Trustee

**ABSENT:** Dale M. Menard, Trustee

**OTHERS PRESENT:** Arsene Letourneau, Treasurer  
Jonh Cooper, Code Enforcement Office  
Adam Menard, Public Works Supervisor

**RECORDING SECRETARY:** Susan Sullivan, Clerk/Administrator

**CALL MEETING TO ORDER:**

Mayor Thone called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**REGULAR SESSION:**

**I. PUBLIC COMMENT:**

Mayor Thone presented certificates of appreciation to the members of the 4<sup>th</sup> of July committee for all of their hard work in making the celebration a success this year. The board members all added their own thanks to the committee and noted how successful the event was.

**II. MINUTES OF PREVIOUS MEETING:**

Trustee Arno made a motion to accept the minutes of the June 21, meeting, seconded by Trustee Rodriguez. All voted AYE.

**III. BILLS: \$115,625.50 CHECK # 27645 - 27681**

Treasurer Letourneau presented one addition to the bills, Lebarge Insurance \$78,409.05 for annual premium. Trustee Pelkey made a motion to accept and pay the bills as amended, seconded by Trustee Arno. All voted AYE.

**IV. CORRESPONDENCE:**

Administrator Sullivan read a letter from Kathleen Fosher, a volunteer who worked in the historian office with Donna Racine. Ms. Fosher requests that the historian office be named the Donna Racine Rouses Point History Collection. The board asked the Administrator to put this in the form of a resolution for the next meeting.

**V. REPORTS OF THE MAYOR AND TRUSTEES:**

**a. MAYOR THONE**

1) Mayor Thone presented 4 resolutions having to do with the second Sewer Engineering Grant.

Resolution 2021-15, Authorization to execute sewer engineering grant

Resolution 2021-16, Authorize local match for grant

Resolution 2021-17, Determination that project is a type II action under SEQRA

Resolution 2021-18, Authorization to execute agreement with Barton & Loguidice

Trustee Pelkey asked where the funds for the village match would come from. This will be done with in-kind labor and equipment use. Motion to approve all resolutions made by Mayor Thone, Seconded by Trustee Rodriguez. Roll call vote: Trustee Arno – Aye; Trustee Pelkey – Aye; Trustee Rodriguez – Aye; Mayor Thone – Aye.

Resolution 2021-19, Authorization to add Deputy Mayor Menard to bank account. Motion made to approve by Trustee Pelkey, seconded by Trustee Arno. Roll call vote: Trustee Arno – Aye; Trustee Pelkey – Aye; Trustee Rodriguez – Aye; Mayor Thone – Aye.

Mayor Thone requested an executive session to discuss the employment history of a particular employee. Seconded by Trustee Rodriguez. All voted Aye.

Seconded by Trustee Rodriguez. All voted Aye.

**b. TRUSTEE BENJAMIN J. ARNO:**

1) Trustee Arno requested an executive session to discuss the employment history of a particular employee. Seconded by Trustee Pelkey. All voted AYE.

2) The Rec Center and Electric Department employees have still not completed CPR training.

3) The Fire Department BBQ went well, it was sold out in less than 2 hours, the Famers Market is also doing well.

**c. TRUSTEE BRIAN S. PELKEY:**

1) Trustee Pelkey spoke with Youth Commissioner Jan Letourneau; she is happy with the picnic tables being placed at the park in place of benches and would like for them to stay there. She is also ordering 5 benches. Two will be placed by the tennis courts, two by the shuffleboard court, and the last has not been determined yet.

2) Trustee Pelkey reported that he has started reviewing the union contract. He suggested everyone on the board also review it so it can be ready by fall and any financial impacts can be budgeted for in the next budget.

3) Proceeding with the Rabideau Way property is still on hold until it can be discussed with the village attorney.

4) Trustee Pelkey requested a copy of the attorney contract for review. Administrator Sullivan will get one to him.

**d. TRUSTEE RODRIGUEZ:**

Nothing to report.

**VI. OTHER REPORTS:**

**VII. COMMENTS FROM THE PUBLIC:**

**VIII. EXECUTIVE SESSION:**

Trustee Arno made a motion to enter executive session at 7:27 pm and asked that Adam Menard remain for the session, seconded by Mayor Thone. All voted AYE.

Trustee Arno made a motion to exit executive session at 8:24 pm, seconded by Trustee Pelkey. All voted AYE.

No action was taken in executive session.

**IX. REGULAR SESSION:**

Trustee Pelkey made a motion to permit Jason Boire to use the stage for a theater program daily from 9 am to 1030 am July 19 until August 6. Seconded by Trustee Rodriguez. All voted AYE.

**X. ADJOURNMENT:**

Mayor Thone made a motion to adjourn at 8:25 pm, seconded by Trustee Rodriguez. All voted AYE.

Respectfully Submitted,



Susan Sullivan  
Village Clerk/Administrator