

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on September 8, 2020, at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

**PRESENT:** Thomas D. Batha, Mayor  
Benjamin J. Arno, Trustee  
Thomas M. Dart, Trustee  
Jamie Gadway, Trustee  
Dale Menard, Trustee

**OTHERS PRESENT:** Arsene Letourneau, Treasurer  
John Cooper, Code Enforcement

**RECORDING SECRETARY:** Susan Sullivan, Clerk/Administrator

**CALL MEETING TO ORDER:**

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**REGULAR SESSION:**

**I. PUBLIC COMMENT:**

No comments

**II. MINUTES OF PREVIOUS MEETING:**

Trustee Arno made a motion to accept the minutes of the June 15, 2020 meeting; Seconded by Trustee Gadway; AYE CARRIED

**III. BILLS:** \$102,223.29      **CHECK #**      26747 - 26788

Treasurer Letourneau stated there is one correction to the bills. Commercial Sales is \$468.00 not \$525.00. Mayor Batha asked that invoice number 21-00335 be held for further investigation.

Trustee Menard made a motion to accept and pay the bills as amended; Seconded by Trustee Arno; AYE CARRIED

**IV. CORRESPONDENCE:**

**V. REPORTS OF THE MAYOR AND TRUSTEES:**

**a. MAYOR THOMAS D. BATHA:**

1) Mayor Batha made a motion to accept resolution 2020-30, Funding for in-kind match for Park Grant. Roll Call vote: Trustee Arno AYE; Trustee Dart AYE; Trustee Gadway AYE Trustee Menard AYE; Mayor Batha AYE. **Resolution Carried**

2) Mayor Batha made a motion to add Anne Paulson to the procurement policy. Seconded by Trustee Gadway. AYE CARRIED

3) Mayor Batha reports that the Shuffleboard Court construction is completed and ready to be painted by volunteers.

4) Mayor Batha reported that the new clock for outside the village office has been ordered.

5) Mayor Batha reported that ERS moved the fence back from the sidewalk, though not as far back as we had requested. ERS wants certain access valves to be on the inside of the fence.

6) Mayor Batha requested an executive session to discuss personnel issues. Seconded by Trustee Menard; AYE CARRIED

**b. TRUSTEE BENJAMIN J. ARNO:**

1) After discussion regarding the empty lot on northern Lake Street and returning it to the tax rolls, Mayor Batha declared parcel number 20.6-1-11.2 surplus. Seconded by Trustee Arno. Roll Call Vote: Trustee Arno AYE; Trustee Dart AYE; Trustee Gadway AYE Trustee Menard AYE; Mayor Batha AYE. AYE CARRIED The parcel will have to be put out to bid. The minimum acceptable bid will have to include the appraised value, the cost of the appraisal, and whatever legal fees the village incurs to sell the property. If no bid meeting the minimum acceptable bid is received the property will be listed with a commercial realtor such as CDC.

2) Trustee Arno requests an executive session to discuss a contract. Seconded by Trustee Dart. AYE CARRIED

**c. TRUSTEE THOMAS M. DART:**

1) Trustee Dart requests an executive session to discuss a personnel issue. Seconded by Trustee Menard; AYE CARRIED

**d. TRUSTEE DALE M. MENARD:**

**e. TRUSTEE JAMIE L. GADWAY:**

1) A tree by the fire station that has already been cleared to be cut down lost another limb. Public works will be contacted to make sure the tree is cut down as soon as possible.

2) Parts have been ordered for the Zamboni. It should be ready by the time ice is put in.

3) Public works ran into an issue with the paving plan. The cost of asphalt went up after the budget was submitted.

Therefore, Adam Menard, Public Works Supervisor, proposes paving Ryan Street instead of Montgomery this year. There was no objection from the board.

**VI. OTHER REPORTS:**

**ADMINISTRATOR:**

No report

**CODE ENFORCEMENT:**

John Cooper informed the board that he has three houses with building permits that he is monitoring.

**TREASURER:**

Treasurer Letourneau reported that the CHIPS allocation is capped at 80% this year. This may further impact street paving. Adam Menard will be contacted to see if he included this decrease in his proposal the pave Ryan this year.

Residents have called and notified the village that they are getting scam calls stating that they have a refund coming from the electric department. The board reminds residents that we would not handle a refund this way and to never give out personal information over the phone. The Administrator will see if she can get an article in the paper about this.

**VII. COMMENTS FROM THE PUBLIC:**

No comments

Motion by Trustee Arno at 7:24 PM to recess; Seconded by Trustee Menard. AYE CARRIED

**VIII. EXECUTIVE SESSION:**

Motion by Trustee Arno to enter into Executive Session at 7:25 PM; Seconded by Trustee Menard AYE CARRIED

No action taken in Executive Session

Motion by Trustee Menard to enter into Regular Session at 8:15 PM; Seconded by Trustee Arno;  
AYE CARRIED

**IX. REGULAR SESSION:**

Motion by Trustee Dart to offer the Line Helper position to the top candidate at the union contract rate of \$16.48 per hour. Seconded by Trustee Menard. AYE CARRIED

Motion by Trustee Menard to give the Administrator a \$2,500.00 pay raise at the end of 6 months employment. Seconded by Trustee Arno. AYE CARRIED.

**X. ADJOURNMENT:**

Motion by Trustee Arno to adjourn at 8:27 PM; Seconded by Trustee Menard; AYE CARRIED

Respectfully Submitted,



Susan Sullivan  
Clerk/Administrator