

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, October 15, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Dale Menard, Trustee
Ron R. LeBlanc, Trustee

OTHERS PRESENT: Steve Peters, Administrator
Arsene Letourneau, Treasurer
Brian Pelkey, Public Works Supervisor
Meghan Zedick, Village Attorney

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

II. OPEN TO THE PUBLIC:

III. MINUTES OF PREVIOUS MEETING:

Motion by Trustee Arno to approve the Minutes of the October 1, 2018 meeting; Seconded by Trustee Menard; AYE CARRIED

III. BILLS: **VOUCHERS** 24797 – 24839 \$ 139,017.72

Deletions:

Magazine Subscription Service Agency - \$308.47

Additions:

Simply Prescriptions: \$ 5,581.00

Excellus: \$ 34,747.65

Business Card: \$ 2,985.13

Mayor Batha questioned the bill from KAS, Inc. under library bills. This is part of the capital project at the library for the asbestos abatement.

Trustee Dart questioned the Kirby Building Systems bill for \$1,200.08 materials and \$2,808.36 freight. Mayor Batha explained that this is a sole source vendor. Discussion ensued. Trustee Dart asked that this bill be removed from the list of bills and not paid. Mayor Batha explained that the merchandise was delivered, accepted and must be paid. Trustee Dart requested an executive session with the Mayor and Board only. (no motion made)

Motion by Trustee Arno to approve and pay the bills as listed; Seconded by Trustee Menard; AYE -3, NAY – Trustee Dart approves the bills with the exception of the Kirby Building System bill. MOTION CARRIED

IV. CORRESPONDENCE:

No correspondence

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

- 1) Resolution 2018-23: Resolution with proxy for the upcoming IEEP Annual Conference
Mayor Batha explained that he would not be attending this conference therefore a Resolution with Proxy was required. Mayor Batha summarized.
Discussion: Trustee Le Blanc inquired what was on the agenda for this meeting. Mayor Batha explained. He also stated that the new rep for our area would not be at this meeting, therefore he would contact him via phone.
Motion to approve – ROLL CALL VOTE: Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor – AYE: AYE -5
- 2) Sexual Harassment Policy:
Mayor Batha explained that although the Village’s sexual harassment policy meets the minimum standards for this policy, NYS policy provides more clarification. The Mayor would like to bring our policy up to date by adopting this policy.
Motion by Trustee Menard to accept the new NYS Sexual Harassment Policy as written by the State; Seconded by Trustee Arno; AYE CARRIED
- 3) Code Enforcement Officer update: Mayor Batha spoke with Town of Champlain Supervisor Larry Barcomb regarding CEO Mike Tetreault working in the Village of Rouses Point 4 hours on Wednesdays, in the morning. Discussion ensued. Mr. Tetreault will continue to work 4 hours in the Village of Rouses Point until a replacement is found. Mayor Batha stated that he would like to hire an assistant for Mr. Tetreault to work on nuisance complaints, property maintenance issues, etc. and who would learn the job to take Mr. Tetreault’s place.
- 4) Northern Tier Recreation Trail maintenance: Per an email provided to the Board, Clinton County Legislature Chair Harry McManus is requesting each municipality to set up an account for \$5,000 for potential trail maintenance.
Mayor Batha provided an explanation that funding cannot be set aside for use by another governing body for work performed outside of the Village. The Village of Rouses Point will be responsible for maintenance of the trail within the Village limits. If addition revenue is needed by the Town of Champlain, they can approach the Village.
- 5) Executive Session: Mayor Batha requests an executive session to discuss contractual provisions in the CBA; Seconded by Trustee Menard; AYE CARRIED
- 6) Mayor Batha appoints Trustee Menard as co-chair of the Parks/Recreation Commission.

b. TRUSTEE BENJAMIN J. ARNO:

- 1) Trustee Arno received quotes from Chief WTP Operator Gelineault regarding DE as follows:

Marcel Associates: \$738 ton delivered
Slack Chemical \$844.22/ton + \$90 fuel charge
AFTEC \$628/ton delivered
Pearson Chemical \$873.20/ton delivered

Chief Gelineault recommends ordering DE from AFTEC, low bidder, for 828 bags for a total \$12,999.60 which is within budget. PWS Pelkey states this should last the year.

Motion by Trustee Arno to accept the low bid from AFTEC; Seconded by Trustee Menard; AYE CARRIED

- 2) Insurance during mutual aid calls for fire trucks:

Trustee Arno inquired if fire trucks from other fire departments were covered under our insurance when called for a mutual aid call in the event of an accident. The contract indicates they are.

Administrator Peters to check into.

- 3) Striping of parking area in front of Civic Center:

Trustee Arno received a quote of \$230 from Ryan Seal Coating to stripe 2 rows in front of the Civic Center Building. Mayor Batha indicated that the entire parking lot is planned to be resurfaced in 2 years.

Mayor Batha made a motion that Trustee Arno secure Ryan Seal Coating to stripe 2 rows in front of the Civic Center in the amount of \$230; Seconded by Trustee Arno. AYE CARRIED

Trustee Arno to contact Ryan Seal Coating (Chenevert).

- 4) Trustee Arno asked PWS Pelkey what was the status of the smoke alarm system with Alltech.

Mayor Batha stated that there will be temporary alarms installed until a system is in place.

c. TRUSTEE THOMAS M. DART:

- 1) Trustee Dart reported on the Fall Conference he and Trustee Le Blanc attended in Potsdam. They attended several classes.

Trustee Dart provided a summary of the classes they attended

- 2) Reserve Funding for heavy equipment:

Trustee Dart stated that the village does not have reserve funding for heavy equipment that is over 5 tons (i.e, 2 trucks, loader).

Trustee Dart plans on meeting with PWS Pelkey to discuss life expectancy of this equipment and anticipates discussing this during budget talks.

- 3) Trustee Dart requests an executive session as stated earlier. (no motion or vote stated)

Mayor Batha stated that there is reserve funds for those accounts. The reason there isn't anything in them now is that equipment has been replaced in the past couple of years.

Mayor Batha stated this will be discussed during budget talks. He also stated that the Village is in very good shape with equipment.

d. TRUSTEE DALE M. MENARD:

- 1) Trustee Menard followed up on a press release regarding the Fall Clean Up in the Village is 10/22- 10/26/18

e. TRUSTEE RON R. LEBLANC:

- 1) Trustee Le Blanc read a statement regarding Economic Development. (statement attached for the record).

Mayor Batha stated that progress is being made in the discussion of combining the planning and zoning boards. This will help with a one stop shopping approach.

Trustee Dart proposed that a committee be formed with 2 trustees, 2 business owners and a resident to meet regularly as a think tank for economic development. Trustee Dart proposed that Trustee Le Blanc be chair and himself be co-chair.

Mayor Batha asked that Trustee Dart put together a written proposal (duration, scope, etc) and he will present it at the next meeting.

f. OTHER REPORTS

ADMINISTRATOR:

- 1) The Rec Center will be open tomorrow. There was a delay because of the warm temperature and it is difficult to make ice. A special thank you to Mike Lemieux who volunteered to help with making the ice.
- 2) Administrator Peters met with 2 representatives from the Empire State Trail. This is a cycling trail. There will be discussion on where to install the trail head. There will potentially be a \$40-50,000 investment for street scape (signage, bike racks, etc). There will be no cost to the Village. Administrator Peters indicated that he would like some historical information from Trustee Arno. There will be an app available as you cycle through a community that will give historical information and places to go and see.

TREASURER:

Treasurer Letourneau reiterated that the bills are ready and available on Friday afternoon before a meeting.

Also, he stated that there are 19 Reserve Accounts that were adopted for the 2018-2019 budget. They are listed on pages 38 & 39 in the budget.

PUBLIC WORKS SUPERVISOR:

- 1) Boat Launch:
There was a major rehab to the boat launch. It is all repaired.
- 2) Chapman Street Rail Crossing:
PW worked with CP Rail and to remove a set of tracks and repair the road as needed.

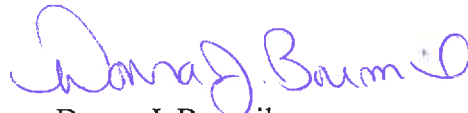
- 3) Crews are at training this week:
Snow plow refresher
Water class
- 4) Fall pick up starting next week
- 5) Smith Street:
PW Crew continues to work on street repair due to frost heaves
- 6) By the next board meeting, PWS Pelkey will have specs to go out to bid for the sidewalk plow

Motion by Trustee Arno to recess for Executive Session at 7:47PM; Seconded by Trustee Menard;
AYE CARRIED.

Motion by Trustee Arno to exit Executive Session at 8:23pm; Seconded by Trustee Menard

Motion by Trustee Arno to enter into Regular Session at 8:23pm; Seconded by Trustee Menard;
AYE CARRIED

Respectfully Submitted,



Donna J. Boumil
Village Clerk