

Minutes of the Regular Meeting of the Board of Trustees of the Village of Rouses Point, New York held on February 5, 2018 at Halstead Hall, 39 Lake Street, Rouses Point, NY commencing at 7:00 PM

**PRESENT:** Daniel H. Letourneau, Mayor  
Benjamin J. Arno, Trustee  
Thomas D. Batha, Trustee  
Thomas M. Dart, Trustee

**ABSENT:** Dale Menard, Trustee

**OTHERS PRESENT:** Arsene F. Letourneau, Treasurer  
Steven M. Peters, Administrator  
Brian Pelkey, Public Works Supervisor  
Jessica Shields, Recreation Facility Manager

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Daniel H. Letourneau called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**I. MINUTES:**

Motion by Trustee Arno to accept the minutes of the Regular Meeting of January 16, 2018, Special Meeting of January 19, 2018 and Special Meeting of January 29, 2018; Seconded by Trustee Batha; AYE CARRIED

**II. BILLS:** Voucher 24022-24062 \$ 42,310.58

No additions or deletions.

Motion by Trustee Dart to approve and pay the bills; Seconded by Trustee Arno; AYE CARRIED

**III. CORRESPONDENCE:**

No correspondence

**IV. REPORTS:**

**a. MAYOR:**

**1) New Logo for Village:**

Administrator Steve Peters provided a sample of a new logo based on:

- Recommended guidelines for logos
- The re-establishment of social media for the Village
- A new website
- A fresh look

Discussion ensued: Trustees will poll constituents and report at the next meeting. Will the signs entering the Village have to be replaced?

- 2) Creation of Senior Recreation Maintenance Worker position:
  - Approved by Civil Service
  - This is an open-competitive position
  - Motion by Trustee Batha to approve the creation of a Senior Recreation Maintenance Worker at \$16.57/hour; Seconded by Trustee Arno; Discussion: this will be reflective in the CBA. AYE CARRIED
- 3) Library heating system:
  - Report given by PWS Brian Pelkey
    - The electric boiler is 35-36 years old
    - Did not pass inspection
    - Needs to be replaced
    - Suggestion – 2 smaller boilers approximately \$5,000 (keep existing radiators)
  - The Board agreed to put the money in the budget
  - Trustee Batha will research IEEP funds
- 4) Update on Water Plant Project:
  - Public Works work is complete.
  - The Chlorine Skid Units are being built (5-6 weeks)
  - Administrator Peters will contact Emmerick for a time frame of delivery
  - Trustee Arno will check into the auto-dialer

**b. TRUSTEE ARNO:**

- 1) Report on trip to Ticonderoga Water Treatment Plant with Chief WTP Operator.
  - Adams System – backwash through the top with air
  - Replace stones
  - Very informative trip
- 2) Update on High Test gas
  - In the process of switching over
- 3) Fire Department
  - Ladder truck –
    - Discussion: surplus old ladder truck
    - Motion by Trustee Arno to authorize the Clerk to advertise the sale of the ladder truck; Seconded by Trustee Dart; Discussion: 1975 American LaFrance, minimum bid of \$3,000. Scrap price is \$3,000. AYE CARRIED
- 4) Speed limit signs for Maple Street
  - Researching solar/electric speed limit signs.
  - Trustee Arno will have more information at the next meeting

**c. TRUSTEE DART:**

- 1) Equipment purchases in the Village
  - Need to come up with a plan to rotate the purchase of equipment (possibly a 5 yr program)
  - Utilize state contracts (savings over retail)
  - Merging equipment use between departments
  - Researching trading 3 pieces of equipment to purchase 1 piece of equipment to use for all functions

**d. TRUSTEE MENARD:**

Absent

**e. TRUSTEE BATHA:**

Nothing to report

**V. OTHER REPORTS:**

**CLERK:**

Nothing to report

**ADMINISTRATOR:**

Administrator Steve Peters will be attending the NYCOM Winter Legislative Conference in Albany.

- Meetings scheduled with Senator Betty Little and Assemblyman Billy Jones

**TREASURER:**

Nothing to report

**PUBLIC WORKS SUPERVISOR:**

Brian Pelkey reported:

- Water Plant – water pumps are up and running. PWS Pelkey would like to thank this crew for all their work. They went above and beyond.
- Public Works Crews have been working on sewer lines and a water main break on Academy Street. The frost is down 4 ft.

**RECREATION FACILITY MANAGER:**

Jessica Shields reported:

- The building has received a good cleaning
- Staff has a positive outlook and they are amazing to work with
- A means of communication between staff has been established and is accessible
- There is a daily log of jobs that need to be accomplished with a checklist
- Working on a means of communication with the public (may require new software)
- The bleachers will be up to code this week
- The building is checked daily for safety hazards
- A new commercial vacuum has been purchased

**VI. COMMENTS FROM THE PUBLIC:**

John Cooper, Pine Street: suggestion: discuss the costs of new signs vs a new boiler for the library.

**VII. EXECUTIVE SESSION:**

Motion by Trustee Arno to recess; Seconded by Trustee Batha; AYE CARRIED

Motion to enter into Executive Session by Trustee Arno at 7:47PM; Seconded by Trustee Batha:

- 1) To discuss the employment history of a particular employee

2) To discuss collective negotiations pursuant to the Taylor Law.

No action taken in Executive Session

Motion by Trustee Arno to enter into regular session at 7:55PM; Seconded by Trustee Batha; AYE CARRIED

**VIII. ADJOURNMENT:**

Motion by Trustee Arno to adjourn at 7:55PM; Seconded by Trustee Dart; AYE CARRIED

Respectfully Submitted,



Donna J. Bounil  
Village Clerk