

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, December 3, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Ron R. LeBlanc, Trustee

ABSENT: Dale M. Menard, Trustee

OTHERS PRESENT: Arsene F. Letourneau, Treasurer
Steve Peters, Village Administrator
John Cooper, Code Enforcement Officer
Brian Pelkey, Public Works Supervisor

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

REGULAR SESSION:

I. OPEN MEETING TO THE PUBLIC:

Amanda Frostik and Jeannie Longevin spoke on behalf of the North Country Skating Club (NCSC):
They expressed concerns:

- about the quality of the ice – choppy and the children are falling
- ice management: when the ice is resurfaced and it is taking away from ice time (the high school team is not getting off the ice on time causing NCSC to lose anywhere from 3-7 minutes of their practice ice time)

Ms. Frostik and Ms. Longevin stated that the Rec Facility Manager has been very cooperative, they are concerned with the ice quality and time management of teams getting on & off the ice.

Mayor Batha explained the turnover in personnel and employees are learning the job. He thanked Ms. Frostik and Ms. Longevin for coming to the Board with their concerns. The Board asked that they report back to the Board at the next meeting to update on these issues. Mayor Batha expressed that the Board is committed to providing quality ice and a quality facility and he will discuss this with the Administrator and Rec Facility Manager.

II. MINUTES OF PREVIOUS MEETING:

Trustee Arno made a Motion to accept the minutes of the regular meetings of November 19, 2018 as presented; Seconded by Trustee LeBlanc AYE CARRIED

III. BILLS: **VOUCHERS** 24955 – 24978 \$ 159,799.60

No additions/deletions

Motion by Trustee Arno to approve and pay the bills; Seconded by Trustee Dart; AYE CARRIED

IV. CORRESPONDENCE:

- 1) Letter from Montgomery Hose, Hook & Ladder: regarding the Children's Christmas Party on December 8, 2018. Motion by Trustee Arno to approve the Fire Department to host the Christmas Party and fire truck rides; Seconded by Trustee Dart; AYE CARRIED

V. REPORTS OF THE MAYOR AND TRUSTEES:

a. MAYOR THOMAS D. BATHA:

- 1) Employee Evaluation: Chief WWTP Operator Daniel Guay has successfully completed the probationary period. Motion by Trustee Arno to approve promotion (salary increase per CBA); Seconded by Trustee LeBlanc; AYE CARRIED

Administrator Peters will send Mr. Guay a letter of congratulations.

- 2) Parking Ban – Mayor Batha read a press release informing the public of the parking ban scheduled from December 1, 2018 to March 31, 2019.
- 3) Holiday Train - Mayor Batha reported that the Holiday Train event was a success. He reported that he served approximately 185 cups of hot chocolate and there were approximately 250 people present.

Mayor Batha is suggesting that at budget time that there be money allocated for the village rent a port-a-potty for this event.

- 4) CMES (Champlain-Mooers Emergency Services) Contract Update – Mayor Batha stated that the contract has been reviewed by the Village attorney and is now with the attorney for CMES. As soon as he receives notification from their attorney he will have this item placed on the agenda of a board meeting.
- 5) Clinton County Office of Emergency Services meeting of Nov. 29, 2018 – Mayor Batha updated the Board on the meeting he attended at Clinton County Emergency Services regarding flooding of Lake Champlain and the Richeleau River. He

provided an explanation of the possible reasons for flooding is due to the narrowing of the Richeleau River which Lake Champlain flows into.

6) Waiver and Release of Liability Form –

The Board was provided a copy of this liability form. Administrator Peters provided an explanation of the use of this form. This is recommended by the Village's insurance company for individuals who use the ice rink &/or individuals who rent the ice and have a group use it with them (example: open skating or when an individual rents the ice for an event and allows others to be involved in that event and they do not have insurance.)

Administrator Peters explained that this form can be used for other activities if desired.

Discussion ensued: Trustee Arno expressed concern that if this form is used during public skating, the attendance may go down. Children are dropped off and often times are not accompanied by an adult.

This form is not required for events held at the park or stage. The Village's liability insurance covers those events.

Motion by Trustee Arno to adopt the waiver form; Seconded by Trustee LeBlanc; discussion: Mayor Batha asked that Trustee Arno, Trustee Menard, Administrator Peters and Rec Facility Manager Shields meet to discuss possible uses for this waiver. AYE CARRIED

7) Bid results for Contract 2018-03 Articulating Sidewalk Plow

Discussion with PWS Pelkey and Village Mechanic John Bernard determined that the only bid received deviated from the specs provided in the bid packet.

Mayor Batha is asking that the bid be rejected and to authorize the Clerk to go out to bid, sending the bid packet to 4-5 vendors that the superintendent recommends.

Trustee Dart made a motion to throw out the bid, rewrite the specs, and advertise for a longer period of time; Seconded by Trustee Arno; AYE CARRIED

8) Reminder to the Board that they will be meeting tomorrow to view the water plant in Swanton, VT

b. TRUSTEE BENJAMIN J. ARNO:

- 1) Trustee Arno would like to thank the Public Works Supervisor for changing the mixing valve at the civic center.
- 2) Library Update: Trustee Arno spoke with Library Director Susan Sullivan and she stated that everything is running smoothly at the library.

c. TRUSTEE THOMAS M. DART:

Trustee Dart provided a handout which provided an update of the “EDC” series of meetings.

Trustee Dart explained that there will be a report to follow up on the meetings. He is hopeful there will be a focus group established sometime in January 2019. There will be a comprehensive plan put together.

Mayor Batha asked about the attendance of the meetings held:

November 13th – 1 business owner

November 20th – 2 planning, 1 citizen, 1 business owner

November 27th – 1 person

Trustee Dart mentioned that the fire department members will attend Sexual Harassment Training in February (date to be set)

d. TRUSTEE DALE M. MENARD:

Absent

e. TRUSTEE RON R. LEBLANC:

- 1) Procedure Issue: Trustee LeBlanc mentioned that at the last meeting there was a motion to send ERS Investment a letter inquiring about acquiring 2 of the buildings. He continued to state that the letter did not state what he requested. Discussion ensued.

f. OTHER REPORTS:

TREASURER:

No report

ADMINISTRATOR:

The Committee for the Empire State Trail is requesting 4 photos of this area to go on the trail head. The sign will be bi-lingual. Administrator Peters will meet with Trustee Arno who will provide photos.

PUBLIC WORKS SUPERVISOR:

- 1) WWTP – The WWTP had an inspection by DEC which went very well.
- 2) Water Plant – painted Vessel #2 industrial system. It will be online within 1 week. There will be a meeting with AES to discuss the findings
- 3) Electric Department – Stray voltage testing and hanging Christmas decorations
- 4) Street Department – fixing water leaks
- 5) Trustee Arno inquired about school in Syracuse for electric department
Motion by Trustee Arno to send 2 employees from the electric department to Syracuse to attend school; Seconded by Trustee Dart; AYE CARRIED

CODE ENFORCEMENT OFFICER:

John Cooper reported that the computer program is up and running. He will meet with CEO Mike Tetreault to discuss the forms that will be used in the program.

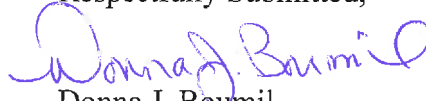
VI. COMMENTS FROM THE PUBLIC:

No comments from the public

VII. ADJOURNMENT:

Motion by Trustee Arno to adjourn at 7:50PM; Seconded by Trustee Dart; AYE CARRIED.

Respectfully Submitted,



Donna J. Boumil
Village Clerk