

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, December 17, 2018 at Halstead Hall, Civic Center, 39 Lake Street scheduled to commence at 7:00 PM.

**PRESENT:** Thomas D. Batha, Mayor  
Benjamin J. Arno, Trustee  
Thomas M. Dart, Trustee  
Ron R. LeBlanc, Trustee  
Dale M. Menard, Trustee

**OTHERS PRESENT:** Arsene F. Letourneau, Treasurer  
Steve Peters, Village Administrator  
John Cooper, Code Enforcement Officer  
Brian Pelkey, Public Works Supervisor  
Susan Sullivan, Library Director

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

**REGULAR SESSION:**

**I. OPEN MEETING TO THE PUBLIC:**

Corey Thompson from CMES is in attendance to answer any questions regarding the CMES contract.

**II. MINUTES OF PREVIOUS MEETING:**

Trustee Menard made a Motion to accept the minutes of the regular meetings of December 3, 2018 as presented; Seconded by Trustee Arno. Discussion: Trustee LeBlanc stated he would like his statement, which was on the audiotape, included on the minutes. AYE CARRIED

**III. BILLS:**                   **VOUCHERS**   24980 – 25034       \$ 237,751.32

Supplemental list of bills provided:

Business Card	\$ 583.95
Excellus Health Plan-Group	\$ 37,240.37
NYS Tax	\$ 1,243.77
NYPA	\$ 66,843.81
Konica Minolta Premier	<u>\$ 303.65</u>
	\$106,215.55

Motion by Trustee Menard to approve and pay the bills; Seconded by Trustee Arno; AYE  
CARRIED

**IV. CORRESPONDENCE:**

- 1) Letter from Montgomery Hose, Hook & Ladder: regarding a village employee taking supplies from the fire department for use at the Civic Center, which they received via 501 c3 status.  
Discussion ensued: Mayor Batha asked the Administrator to send a memo to the departments instructing them that this was not approved and to stop taking supplies from the fire department.

**V. REPORTS OF THE MAYOR AND TRUSTEES:**

**a. MAYOR THOMAS D. BATHA:**

- 1) Bid results: Articulating Sidewalk Plow Contract 2018-04  
Village read the results of the bids:

Bids opened 12/14/18 2:00PM

In attendance:

Joe Natili – Tracey Rd. Equipment  
Randy Lebel – Beaugard Equipment  
Brian Pelkey – PW Supervisor  
Arsene Letourneau – Treasurer  
Patty Garrand – Deputy Clerk

Four (4) Bids received:

1. Admar Construction Equipment & Supplies  
Latham, NY  
No Trade - \$ 71,588.93  
Wacker Newson – has deviations

2. Beaugard Equipment  
Colchester, VT

\$110,450.00  
- 3,000.00  
\$ 107,450.00

2019 Maclean  
Has deviations

3. Joe Johnson Equipment  
Rochester, NY  
\$ 126,543.00  
- 250.00 (trace in)  
\$ 126,293.00

Trackless MT-7  
No Deviations

4. Tracey Road Equipment  
East Syracuse, NY

\$138,421.00  
-15,000.00  
\$123,421.00

New Holder C70 Tractor  
Has deviations

Public Works Supervisor Pelkey explained that the only deviation from Beauregard Equipment, Colchester, VT was the color of the seatbelt. PWS Pelkey recommended the Village purchase this Articulating Sidewalk Plow. This can be serviced locally. Three of the public works crew viewed this piece of equipment today and they appeared to be happy with it. If awarded, Beauregard will retro fit the sander at their expense. Delivery 90-120 days.

Trustee Menard made a motion to accept Beauregard Equipment's bid if they extend the warranty 6 months; Seconded by Trustee Arno; Discussion: PWS Pelkey will discuss with Beauregard Equipment. AYE CARRIED

2) CMES Contract –

Mayor Batha explained that the CMES coverage would be from Sunday night to Friday evening. The cost is \$87,000 per year, an increase from the previous year.

Trustee LeBlanc made a motion to authorize the Mayor to sign the contract with CMES; Seconded by Trustee Menard; AYE CARRIED

3) Electric Rate Study –

Mayor Batha explained that this study was approved by the Village Board approximately 1 ½ years ago and the \$17,000 for the study is in the current budget. He explained that this study was the result of an audit that recommended that the electric rates be reviewed. The previous Board decided to wait until 2018 to get an accurate reflection of the electric since it has been underground. He continued to explain that the Board does not have to act on the recommendations of the audit.

Discussion ensued with the Board: The Board decided to table this discussion for a few meetings to enable the Trustees to gather more information.

4) Toys for Tots and Annual Parade of Toys:

Mayor Batha reported that both events were very successful.

**Toys for Tots** – This was a different event due to the fact that Amtrak was no longer sponsoring the event. The event/convoy began in Saratoga County which made stops along the way and ended up in Rouses Point. There were tractor trailers, coach buses, law enforcement, etc. The Marines gave toys to organizations and individuals who were present.

**Annual Parade of Toys** – There appeared to be less people this year than in previous years. The weather was extremely cold. Recommendation for next year is to have the PA system set up.

5) Joint Youth Program –

Board members received a copy of the Joint Youth Program Contract.

Trustee Arno made a motion to authorize the Mayor to sign the Joint Youth Program Contract; Seconded by Trustee Menard; AYE CARRIED

6) Mayor Batha requests an Executive Session to discuss the employment history of a particular employee. Motion by Trustee Arno; Seconded by Trustee Dart; AYE CARRIED

**b. TRUSTEE BENJAMIN J. ARNO:**

1) Library – lights at the library

Susan Sullivan, Library Director, spoke regarding the lights in the parking lot.

Ms. Sullivan stated that there were lights changed/removed from the parking lot at the library and neither she nor the library board was informed. Mr. Turner, who lives on White Ave, is concerned that the light will shine into his house. He is happy with the way the lights are currently.

Mayor Batha explained that the Village has “antique-looking” streets in stock and thought it would fit with the look of the library.

Ms. Sullivan asked that the Village Board keep her and/or the Library Board informed of any changes happening to the library.

2) Trustee Arno thanked Administrator Peters for taking care of an issue with the pet waste stations.

**c. TRUSTEE THOMAS M. DART:**

Nothing to report

**d. TRUSTEE DALE M. MENARD:**

Trustee Menard reported that the new skate sharpener has arrived and is hopeful that it will be up and running by the first of the year.

**e. TRUSTEE RON R. LEBLANC:**

**1) Economic Development Update:**

Trustee LeBlanc stated that the EDC (Economic Development Committee) will provide a summary to the Board at the first meeting in January 2019 to include the 6 areas of economic development.

**2) Letter to ERS for review:**

Trustee LeBlanc submitted a letter to the Board for review stating that he is going to send this letter to ERS. Mayor Batha inquired if Trustee LeBlanc contacted ERS via phone. Trustee LeBlanc will send out this letter.

**f. OTHER REPORTS:**

**TREASURER:**

No report

**ADMINISTRATOR:**

No report

**PUBLIC WORKS SUPERVISOR:**

- 1) Water Plant – an issue with a gasket on the industrial. We will fabricate one to fit.  
Next year's project is to replace the 12" pipe which goes through the floor in the water plant to the water tower.
- 2) WWTP – everything is working well
- 3) Public Works – maintenance on roads
- 4) Lighting at the Civic Center – adjusting and possibly adding another one to outside of the Building.

**CODE ENFORCEMENT OFFICER:**

John Cooper reported that the computer program is up and running. He will meet with CEO Mike Tetreault to discuss the forms that will be used in the program.

**VI. COMMENTS FROM THE PUBLIC:**

No comments from the public

**VII. ADJOURNMENT:**

Motion by Trustee Arno to adjourn at 7:50PM; Seconded by Trustee Dart; AYE  
CARRIED.

Respectfully Submitted,  
Donna J. Boumil  
Village Clerk

