

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, April 16, 2018 at Halstead Hall, 39 Lake Street, Rouses Point, NY commencing at 7:00 PM

PRESENT: Thomas D. Batha, Mayor
Benjamin J. Arno, Trustee
Thomas M. Dart, Trustee
Dale Menard, Trustee
Ron R. Le Blanc, Trustee

OTHERS PRESENT: Steve Peters, Administrator
Arsene F. Letourneau, Treasurer
Brian Pelkey, Public Works Supervisor
Bryon Gelineault, Chief Water Plant Operator
Jessica Shields, Recreation Facility Manager
Tim Graves, Chief Wastewater Plant Operator

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

I. CALL MEETING TO ORDER:

Mayor Thomas Batha called the meeting to order at 7:00 PM and began with the Pledge of Allegiance.

II. PUBLIC HEARING

- 1) Public Hearing on the Tentative Budget 2018-2019
No comments from the public
- 2) Trustee Menard thanked Treasurer Arsene Letourneau and everyone else who worked on the budget.

Public Hearing closed.

III. MINUTES OF PREVIOUS MEETING:

- 1) Motion by Trustee Arno to accept the minutes of the Organizational Meeting of April 2, 2018; Seconded by Trustee Menard; AYE CARRIED

IV. BILLS: Vouchers

Additions:
NYPA - \$87,749.29
Business Credit Card - \$428 (CEO training)

Comments: Trustee Dart – asked about the Business Credit Card bill for \$200 (NYALGRO Conference for the Clerk), BST- \$14,669 (audit once a year)

Motion by Trustee Menard to accept and pay the bills; Seconded by Trustee Dart; AYE CARRIED.

V. CORRESPONDENCE:

1) NYPA Firm Hydro Energy for May 1-31, 2018

The Clerk read this letter from NYPA and Mayor Batha provided an explanation. This letter states that there will be no reduction in firm hydro sales to hydropower customers for May 1 – 31, 2018.

This is informational only.

VI. REPORTS:

a. MAYOR:

1) Surplus backhoe (PW Department)

- Trustee Dart made a motion to authorize the Clerk to advertise the sale of the 2000 New Holland Extend A Hoe; Seconded by Trustee Arno:
Discussion: advertise in the Press Republican, The Sun, and on the Village Website. Bids will close on 5/4/18. Advertise for 3-4 days. AYE
CARRIED

2) Discussion to purchase a pick-up truck

- Specs were provided to the Board based on information gathered by Mayor Batha and the needs of the Public Works Department.
- Motion by Trustee Menard to authorize the Clerk to publish a Notice to Bidders; Seconded by Trustee Le Blanc; Discussion: Mayor Batha explained that this is time sensitive as the window of opportunity to purchase is limited. Advertise for 4 days. AYE CARRIED
- There will be a special meeting on April 20, 2018 at 1:00PM at the Village Office to open the bids and award the contract.
- Bid packages are available at the Village Office and will be sent to various dealers.
- As a note: Mayor Batha explained that purchasing equipment is funded without the sale of surplus equipment. Money received from the sale of surplus equipment goes back into the General Fund.

3) Budget Adoption Resolution 2018-11:

- Trustee Arno made a motion to accept the 2018-2019 Budget as provided; Seconded by Trustee Menard: ROLL CALL VOTE – Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor Batha – AYE; AYE CARRIED

4) Budget Modification Resolution 2018-12:

- Treasurer Arsene Letourneau provided a summary of the budget modification resolution.
- Trustee Dart made a motion to approve; Seconded by Trustee Arno; ROLL CALL VOTE – Trustee Arno – AYE; Trustee Dart – AYE; Trustee Menard – AYE; Trustee Le Blanc – AYE; Mayor Batha – AYE. AYE CARRIED

5) An Organizational Chart was presented to the Board

- This chart provides a layout of the departments with the department heads as well as administration.

b. TRUSTEE ARNO:

1) Library Update:

- The library received a \$500 donation from Stewart's for children's programs

- 2) Wastewater Plant:
 - Trustee Arno visited the Wastewater Plant and found it to be very clean (spotless). He congratulated the staff for a job well done.
- 3) Water Plant Update:
 - DE arrived
 - Skid units:
 - Chief Water Plant Operator Bryon Gelineault confirmed that they have not arrived. Mr. Gelineault contacted Mr. Emmerick and confirmed that the units should be shipped Wednesday.
- 4) Electric Crew and Public Works Crew have been cleaning at the water tank building
- 5) Civic Center: Trustee Arno contacted Ace Hardware, the paint cannot be changed because it is an oil base paint. The paint will be utilized elsewhere in the village.
- 6) Trustee Arno made a motion to have an Executive Session to discuss the employment history of a particular person; Seconded by Trustee Menard; AYE CARRIED

c. TRUSTEE DART:

- 1) Trustee Dart made a motion to request an Executive Session to discuss the employment history of a particular person; Seconded by Trustee Menard; AYE CARRIED
- 2) Update on the Agreement by and between the Village of Rouses Point and Civil Service Employees Association, Inc. Local 1000 AFSCME, AFL-CIO:
 - Trustee Dart stated that a contract has been reached with the Union. Trustee Dart provided a brief summary regarding the changes to the contract
 - Purchasing of uniforms
 - Performance evaluations 2 per year
 - Increase in longevity years
 - Pay wage increases
 - Compensation for grade D certification (3 employees)
- 3) Data Mining:
 - Administrator Steve Peters will be consulting with the village attorney to draft a moratorium
 - The moratorium will allow the village to seek advice on allowing data mining to set up business in the village and the implications it will have on the village
- 4) Work schedules:
 - There is a pretty ambitious work schedule
 - Trustee Dart is requesting the Clerk to send out an email to all departments requesting notification of work schedules for any projects that will take more than 2 days. The Board would like to be apprised and maybe they can assign additional personnel to departments.

d. TRUSTEE MENARD:

Nothing to report

e. TRUSTEE LE BLANC:

1) Appointments for the Fire Department:

- Fire Advisory Board:
Delegate – Michael LeBlanc
Alternate Delegate – Kevin Chagnon
- EMS Advisory Board:
Delegate – Walter Laramie
Alternate Delegate – Julie Kirby

Motion by Trustee Menard to approve the appointments; Seconded by Trustee Le Blanc; AYE CARRIED

f. OTHER REPORTS:

CLERK:

Nothing to report

ADMINISTRATOR:

- 1) Administrator Steve Peters attended a meeting in Albany with Senator Betty Little and local municipalities with low cost energy regarding Cryptocurrency. Mr. Peters provided a written summary (attached). Mr. Peters gave a brief summary.
- 2) Administrator Steve Peters discussed passing a moratorium not allowing Data Mining/Cryptocurrency businesses in the village at this time.
- 3) Mr. Peters explained the process and time frame of passing this moratorium as Village law.
- 4) A public hearing will be at the next board meeting, May 7th.

TREASURER:

Nothing to report

PUBLIC WORKS SUPERVISOR:

- Weather has impacted the street cleaning

RECREATION FACILITY MANAGER:

Manager Jessica Shields reported the following:

- Received 4 quotes on the part benches
- In the process of getting quotes for paint for the building
- Anticipating launching new software by next week
- Finalizing inside big projects

CHIEF WATER PLANT OPERATOR:

1) Adams System:

- Chief Water Plant Operator provided a summary of the condition and cleaning of the filters
- Koester will be at the water plant to program the auto dialers 4/17/18.

- 2) Mayor Batha discussed researching an engineering study to see about putting the additional Adams Systems online vs. taking all of them out and putting in additional industrial filter to replace them. Discussion ensued.

CHIEF WASTEWATER PLANT OPERATOR:

Chief Wastewater Plant Operator Tim Graves thanked Trustee Arno for the compliment and pass this along to the employees.

VII. COMMENTS FROM THE PUBLIC:

VIII. EXECUTIVE SESSION:

Motion by Trustee Dart to recess for Executive Session at 7:50PM; Seconded by Trustee Arno; AYE CARRIED

Motion by Trustee Arno to entered into Executive Session at 7:55PM; Seconded by Trustee Menard; AYE CARRIED

No action taken in Executive Session

Motion by Trustee Arno to enter into Regular Session at 8:43PM; Seconded by Trustee Dart; AYE CARRIED

Motion by Trustee Menard to abolish the laborer position in the water plant effective May 1, 2018; Seconded by Trustee Arno; AYE CARRIED

Motion by Trustee Menard to advertise for the Public Works Maintenance Person for 3-4 days; Seconded by Trustee Arno; Discussion: advertise in the Press Republican, The Sun and The Islander. Deadline will be 5/4/18 AYE CARRIED

IX. ADJOURNMENT:

Motion by Trustee Menard to adjourn at 8:45M; Seconded by Trustee Menard; AYE CARRIED

Respectfully Submitted,



Donna J. Boumil
Village Clerk