

Minutes of the Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, October 3, 2016 at Halstead Hall commencing at 7:00pm

**PRESENT:** Daniel H. Letourneau, Mayor  
John A. Mott, Deputy Mayor  
Arvil J. Moore, Trustee  
Benjamin J. Arno, Trustee  
Thomas M. Dart, Trustee

**ALSO PRESENT:** Jean LaBombard, Administrator  
Arsene Letourneau, Treasurer  
Brian Pelkey, Public Works Supervisor

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Daniel Letourneau called the meeting to order at 7:00pm and began with the Pledge of Allegiance to the Flag.

**COMMENTS FROM THE PUBLIC:**

Maureen McManus, Champlain Street. Mrs. McManus stated that she understands that there are financial concerns within the Village. She asked if it was prudent to make 2 recreation maintenance positions when the water rates are quadrupled.

**MINUTES OF MEETINGS:**

Trustee Moore made a motion to accept the minutes of the Regular Meeting of September 19, 2016; Seconded by Trustee Arno; AYE CARRIED

**BILLS                    VOUCHER NOS:    15505 – 15540    \$ 93,426.96**

Deletion: Hulbert Brothers Inc. \$1,125.41 (this will be paid by IEEP)

Motion by Trustee Moore to approve and pay the bills; Seconded by Trustee Arno;  
Discussion: Trustee Dart stated that the long block on the bills for the Zamboni was not what was recommended by the village mechanic to purchase. The Village mechanic was instructed to order it. AYE CARRIED

**CORRESPONDENCE:**

The Clerk read the following correspondence:

- 1) Letter dated 9/29/16 from the Rouses Point Center Stage – They have up to \$2000 to assist in the repair to the stage.
- 2) Letter of Resignation from Jean LaBombard from Deputy Clerk/Registrar – Trustee Moore made a motion to accept the letter of resignation; Seconded by Trustee Mott; AYE CARRIED

- 3) Letter from Daniel Halpert offering bid on surplus Fire Truck – Trustee Moore made a motion to accept the bid of \$2,500 for the surplus 1967 American LaFrance Fire Truck; Seconded by Trustee Arno; AYE CARRIED
- 4) Letter from Tyler Condlin, part-time police officer- Trustee Moore made a motion to accept Tyler Condlin’s letter of resignation; Seconded by Trustee Arno; AYE CARRIED  
Trustee Moore made a motion to authorize the Clerk to advertise for a part-time patrolman; Seconded by Trustee Mott; Mayor Letourneau asked for a Roll Call Vote:  
Trustee Arno – Aye  
Trustee Mott – Aye  
Trustee Moore – Aye  
Trustee Dart – Nay  
Motion Carried

**REPORTS FROM THE MAYOR AND BOARD:**

**a. MAYOR DANIEL LETOURNEAU:**

- 1) Budget Resolution 2016-24 was summarized by Mayor Letourneau noting that \$10,000 is being transferred from one fund to another for the ambulance fund to cover the contract for EMS Services. Trustee Moore made a motion to accept the Budget Modification Resolution 2016-24 ; Seconded by Trustee Mott; ROLL CALL VOTE:  
Trustee Arno – Nay; Trustee Mott – Aye; Trustee Moore – Aye; Trustee Dart – Nay; Mayor Letourneau – Aye; MOTION CARRIED
- 2) Resolution 2016-25 for NYMPA Delegate – Mayor Letourneau read the resolution authorizing Brian Pelkey to be the NYMPA Delegate at the October 25<sup>th</sup> meeting. Motion by Trustee Moore; Seconded by Trustee Dart; AYE CARRIED
- 3) Response to questions/comments from the September 19, 2016 meeting:
  - Update on Maple Street and Pine Street (4 way stop) and school zones- Mayor Letourneau cited regulations from the Manual on Traffic Control Devices: According to this Manual a 4 way stop at Maple and Pine St. is not warranted. Stop signs should not to be used as a speed control. According to NYSDOT, school zones are 1,320 feet (1/4 mile). The school zone on Maple Street is 3/10 of a mile which exceeds the requirement.
  - The Multi-Use Trail, which the County is spearheading, will stop at the top of Chapman Street, continue north on Church Street, east on Pratt Street and south on Maple Street to the school.
- 4) Dissolution of the Village Court:  
Discussion:
  - The Board has a copy of a report of Village Court costs
    - Expenditures, which include salaries, contractual and benefits \$76,972.78
    - Revenues \$45,585.15
  - Town of Champlain has been advised that the village is having a discussion about dissolution of the court
  - Court consolation – explanation of the town taxes and the town outside taxes. Village residents pay taxes to the Town of Champlain to cover costs associated with the Town Court.

- Dissolution does not have to be a public vote
- If the court is established by a resolution, then it is dissolved by a resolution; if established by a local law, then it is dissolved by a local law.
- The court can be dissolved when the term of office ends for a justice – Judge LaBonte’s term ends in March 2017.
- If court dissolves, records remain the responsibility of the Village and we will have to store them. NYS Office of Court Administration determines how and who has access to the records.
- A village is not required to have a justice court; the Town is.
- The village will get funds for violations related to local laws and local parking violations
- Mayor Letourneau stated that NYCOM has information on their website re: Village Courts, Should They Stay or Should They Go!
- The Board will do more research
- Trustee Dart stated that he felt that the Court should not be continued based on the facts provided. The Village needs to trim expenses and the village residents already pay taxes to support the town court.

5) Amy Gallagher Memorial –

- Discussion about the removal of the flagpole and trees ensued. A decision was made to take down the flagpole, but not destroy it and to remove the overgrown trees. The Peace Pole will be placed in the park.

**b. TRUSTEE MOORE:**

1) Update on the EMS Contract with Champlain EMS-

- The contract has been submitted to the Mayor for signature. The contract is from now until the end of the calendar year.

2) Bid results for the Pad Mount Switchgear-

- The clerk read the bid results:

G&W Electric Company (Stuart C. Irby)	\$29,786	Bid Bond not received
G&W Electric Company (WESCO)	\$29,942	Bid Bond received, No deviations
S&C Electric Company (Stuart C. Irby – Option 1)	\$ 51,302	Bid Bond not received

A Bid Bond is part of the bidding package. Therefore, Stuart C. Irby was eliminated from the bid.

Motion by Trustee Moore to accept the bid from WESCO in the amount of \$29,942 for the pad mount switchgear; Seconded by Trustee Arno; AYE  
CARRIED

**c. TRUSTEE MOTT:**

Nothing to report

**d. TRUSTEE ARNO:**

- Library – a survey was conducted- 16 patrons completed the survey, 15 customer service was excellent, 1 good; comments: overall response very good/excellent; no negative comments.
- Trustee Arno mentioned that a work bee commenced on Saturday to work on the Walking Trail. 10 people showed up to help with finish work on the trail. About half of the trail is complete. Trustee thanked everyone who helped. Mayor Letourneau stated that the Civic Center personnel will complete the work in between making ice.

**e. TRUSTEE DART:**

Trustee Dart echoes the concerns of the constituent's comments that the Board needs to look in house for savings before a tax increase.

Mayor Letourneau encouraged the Board to present proposals for cost saving measures to the Board.

**OTHER REPORTS:**

**VILLAGE CLERK:**

Donna Boumil read a Press Release regarding the Fall Clean Up Days for the Village which will be October 24-28, 2016. This announcement will be on the Electric bills, village website, Press Republican, The Sun and signage at the Civic Center.

**TREASURER:**

Treasurer Letourneau reported that October is the last month to pay taxes before it is turned over to the County

**ADMINISTRATOR:**

No report

**PUBLIC WORKS DEPARTMENT:**

- Transformer inspection will begin early November. Public Works will work with property owner when removing shrubs. Removal of shrubs and plants from around the transformers is for the safety of the lineman and line crew.

**COMMENTS FROM THE PUBLIC:**

Maureen McManus, Columbus Drive, asked if non-electric customers will be notified of the Fall Clean-up Days.

**EXECUTIVE SESSION:**

Motion by Trustee Moore at 7:37pm for an Executive Session to discuss the employment history of a particular employee, matters leading to the appointment of a particular person and discussion leading to the promotion of a particular person; Seconded by Trustee Mott: AYE CARRIED

No action taken in Executive Session.

Motion by Trustee Moore at 8:58pm to enter into Regular Session; Seconded by Trustee Arno

Motion by Trustee Moore to appoint Patricia Garrand Deputy Clerk/Registrar; Seconded by Trustee Arno; AYE CARRIED

Motion by Trustee Moore to authorize Mayor Letourneau to sign the Champlain EMS contract; Seconded by Trustee Mott; AYE CARRIED

**ADJOURNMENT:**

Motion by Trustee Mott at 9:00pm to adjourn; Seconded by Trustee Arno; AYE CARRIED.

Respectfully Submitted,



Donna J. Boumil  
Village Clerk