

Minutes of the Budget Meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, March 14, 2016 commencing at the Village Office, 139 Lake Street, in the upstairs conference room at 5:15pm.

PRESENT: George A. Rivers, Mayor
Brad M. Martin, Trustee
Arvil J. Moore, Trustee

ALSO PRESENT: Jean M. LaBombard, Administrator
Arsene Letourneau, Treasurer
Brian Pelkey, PWS

ABSENT: Joseph R. Treadwell, Trustee
John Mott, Trustee

RECORDING SECRETARY: Donna J. Boumil, Village Clerk

Mayor Rivers called the meeting to order at 5:22pm and explained that the purpose of the meeting was to discuss the proposed budget for Fiscal Year 2016-2017. The Mayor turned the meeting over to Treasurer/Budget Officer Arsene F. Letourneau.

The Treasurer reviewed with the Village Board the figures for the Tentative Budget. Discussions were held on all departments. No decisions were made at this time.

Treasurer Letourneau read a Budget Modification Resolution making modifications to the Village Budget for fiscal year 2015-2016. Trustee Moore made a motion to approve the Budget Modification Resolution; Seconded by Trustee Martin; ROLL CALL VOTE ALL AYES (See attached) Absent: Trustee Treadwell and Trustee Mott.

The Mayor and Trustees commended Arsene for doing a fine job with the budget.

Treasurer Letourneau cited from the NYCOM Handbook procedures governing the Presentation of Tentative Budget to Village (Chapter 15). *"After the budget officer files the tentative budget in the office of the village clerk (March 20), the village clerk must present the tentative budget to the board of trustees at a regular or special meeting by March 31, pursuant to Village Law 5-508(1). The board of trustees must review the tentative budget and may make changes and revisions as it deems appropriate in accordance with Village Law 5-508(2). However, the board cannot reduce any appropriation that is required to be made by law below the minimum amount so required. Furthermore, the board must enter in its minutes a statement providing the basis for any increase in or addition to any statement of estimated revenues."*

The Treasurer continued to explain the Public Hearing procedure on the Tentative Budget by citing from the NYCOM Handbook (Chapter 15). *"Pursuant to Village Law 5-508(3), a public hearing must be held on the tentative budget, as revised by resolution of the board of trustees,*

on or before April 15. Once the date is determined, changes cannot be made to the tentative budget. Arsene continued citing *"The hearing may be adjourned from day to day but not beyond April 20."* Discussion followed with regard to a Public Hearing date. April 18th may be the best date. This will be brought to the Board Meeting on March 21st for approval.

"Pursuant to Village Law 5-508, after completion of the public hearing, the board of trustees may further revise the tentative budget by resolution. If the board of trustees makes any changes in the tentative budget, adjustments must be made which are necessary so that the total estimated revenues, appropriated cash surplus and appropriated reserves together with the amount of taxes to be levied equals the total estimated expenditure. In those instances where changes are made to the tentative budget after the public hearing has been held, the board is not required to hold another public hearing. The budget, as revised, must be adopted by resolution not later than May 1." If it is not adopted by then, the tentative budget becomes the budget adopted.

Motion to adjourn at 6:47pm by Trustee Moore; Seconded by Trustee Martin; AYE CARRIED

Respectfully submitted,



Donna J. Boumil
Village Clerk