

Minutes of the Board of Trustees of the Village of Rouses Point, New York, held on June 20, 2016 @ 7:00 p.m. at Halstead Hall, 39 Lake Street, Rouses Point, NY.

Present: Daniel H. Letourneau, Mayor  
John A. Mott, Trustee  
Arvil J. Moore, Trustee  
Benjamin J. Arno, Trustee  
Thomas M. Dart, Trustee

Also Present: Jean M. LaBombard, Administrator  
Arsene F. Letourneau, Treasurer

Absent: Donna Boumil, Clerk

Recording Secretary: Jean M. LaBombard, Deputy Clerk

Mayor Letourneau called the meeting to order at 7:00 pm and began with the Pledge of Allegiance to the Flag.

**COMMENTS FROM THE PUBLIC:**

Mike McManus, 106 Champlain Street, addressed the Board regarding the Village electric situation, further to his presentation at the last Board meeting. Mr. McManus requested consideration for a break on the Village water &/or sewer rates for homeowners outside of the Village. The Mayor advised that his request will be evaluated.

Regarding the electricity for homeowners outside the Village limits, there was discussion regarding the history of a meeting held between NYSEG & Village representatives. Discussion continued.

Mr. McManus brought to the attention of the Board that the American flag at the Civic Center is tattered and, as a Vet, that's a concern to him. Mayor Letourneau thanked Mr. McManus for bringing that to the attention of the Board, acknowledging that it will be addressed.

**MINUTES OF THE MEETINGS:**

Trustee Moore made a Motion to accept the minutes of the Regular Meeting of June 6, 2016; Seconded by Trustee Mott; AYE CARRIED.

**BILLS:**

There were no additions or deletions to the bills.

Trustee Moore made a Motion to pay the bills; Seconded by Trustee Dart. AYE CARRIED.

Trustee Dart requested clarification regarding the fines collected by the Village Court and paid to the New York State Comptroller's office. Treasurer Letourneau advised that of the \$8,269.06 collected in the month of May, \$2,875.82 was paid to the Village.

Trustee Dart requested clarification of the \$693 payment to Clinton County DSS. Treasurer Letourneau advised this was a return of HEAP money not utilized by a DSS client.

**CORRESPONDENCE:**

There was no correspondence.

**REPORTS FROM THE MAYOR AND BOARD:**

**MAYOR DANIEL LETOURNEAU:**

1) Mayor Letourneau read the Proclamation being presented to Ms. Minerva Gelineault for winning 1<sup>st</sup> place in the July 4th artwork competition. Mr. Kieran Gilroy presented Ms. Gelineault with the award, congratulating her for her successful entry. Minerva's artwork was proudly displayed on the official July 4<sup>th</sup> 2016 events poster.

2) The County Youth Bureau's League Sports summer roster was shared with the group. Youth participation for Champlain/Rouses Point came in at 340 participants, second only to the Town of Plattsburgh, at 489. Congratulations to the Youth Commission organizers, as well as the participants and their parents. These programs are a great way to keep kids active during the summer months.

**TRUSTEE MOTT:**

Trustee Mott asked if any decision had made regarding the disposition of the #5 fire truck. Discussion continued.

Trustee Mott expressed that the truck should first be offered to the fire training school who has already expressed interest via Chief Leblanc. Chief Leblanc has been asked to notify the training academy and continue discussions with them, offering them first option to buy at \$2500, and to notify Administrator LaBombard of their final decision.

If the training academy declines the offer, authorization was given to start the surplus process, setting a \$2500 minimum bid, offer to run 30 days with bids opened thereafter.

Trustee Mott made a Motion to surplus fire truck #5, and to notify the training academy in Delaware accordingly; Seconded by Trustee Moore. AYE CARRIED.

**TRUSTEE MOORE:**

Nothing to report.

**TRUSTEE ARNO:**

Trustee Arno provided additional information regarding 6 additional trash cans to be positioned throughout the Village. Discussion ensued. Trustee Arno will continue his research seeking a particular design that will best serve the purpose.

Trustee Arno made a Motion to buy three (3) trash cans, at a cost not to exceed \$600. Seconded by Trustee Dart, but Tom will provide Trustee Arno with a U-line catalog, as additional information. AYE CARRIED.

Trustee Arno addressed the issue of amending the sign at Montgomery Pier, removing the *No Fishing* phrase. Discussion continued. It was determined that the initial attempt will be to use wood putty to fill in the letters, painting over with paint that matches the current color of the sign. The sign will be re-evaluated thereafter and discussion will continue, if necessary.

Trustee Arno provided feedback regarding the Pier, pressure washing, staining, etc. Mayor Letourneau advised that the Pier will be painted with semi-transparent / water resistant wood stain that matches the inside of the roof. The project will be orchestrated by the Civic Center personnel.

Trustee Arno addressed the issue of Village signs, i.e., one on Rte 276 has blown down and is in need of repair, and the other on Rte 2 appears to be missing. Administrator LaBombard advised that replacement cost is being evaluated for the Rte 276 sign, and the sign posts on Rte 2 actually belong to the Town of Champlain. Discussion continued.

Trustee Arno reported that the Water Plant has completed the uni-directional hydrant flushing exercise on the South end of the Village, and a schedule to flush the balance of the hydrants is being developed. Uni-directional flushing is manpower-intensive and requires staff from both the Water Plant as well as the Public Works Department.

The exterior of the Water Plant has been pressure washed, and painting the building will also be scheduled.

**TRUSTEE DART:**

Trustee Dart reported on the status of the Walking Path, reviewing the research that has been done. Mayor Letourneau confirmed receipt and processing of the Memo of Understanding (MOU), and the first installment voucher, for \$10,000, will be hand-carried to Department of Health on Tuesday, 6/21/16. No additional approvals are required and the Village is cleared to proceed with Trail construction per Grant specifications.

Trustee Dart advised that preliminary estimates covered by the \$30,000 Grant are \$16,400 to Laware's for blacktopping, plus the Village's in-kind contribution of manpower and various materials, valued at \$12,800, also covered by the Grant.

**ADMINISTRATOR:**

Nothing to report.



**TREASURER:**

The Treasurer reported as follows:

- The audit performed by SaxBST Ltd. has been successfully completed and a full report will be provided;
- The new utility billing software will go-live on Tuesday, 6/7/16, and training in that regard continues. Residents will recognize a new billing format starting with the July billing;
- The Main Office copier lease is due to expire 3/21/17, and our provider, SymQuest, has provided details of a current promotion, as well as a demonstration of the Konica Minolta, the proposed replacement. The proposed lease proves to be more cost-effective than the current lease arrangement, and SymQuest will buy-out the balance of the old lease.

Trustee Arno made a Motion to take advantage of the new Konica Minolta copier lease as described; Seconded by Trustee Moore. AYE CARRIED.

**COMMENTS FROM THE PUBLIC:**

James Kirk, a new resident residing at 9 Columbus Drive, addressed the Board. He provided an opinion regarding the trash cans, advising that the can lids should have the ability to be locked down, for various reasons.

**EXECUTIVE SESSION:**

Trustee Moore made a Motion to Adjourn Regular Session at 7:42 pm, to discuss the employment history of a particular employee(s); Seconded by Trustee Arno. AYE CARRIED.

Trustee Moore made a Motion at 7:43 to enter into Executive Session to discuss the employment history of a particular employee(s); Seconded by Trustee Mott. Roll Call Vote; AYE CARRIED.


Trustee Arno made a Motion to exit Executive Session at 8:20 pm; Seconded by Trustee Mott.

Trustee Arno made a motion to enter into Regular Session at 8:21 pm; Seconded by Trustee Arno; AYE CARRIED. No action was taken during Executive Session.

**ADJOURNMENT:**

A Motion was made by Trustee Arno to adjourn at 8:22 pm; Seconded by Trustee Mott; AYE CARRIED.

Respectfully Submitted:

  
Jean M. LaBombard  
Deputy Clerk