

Minutes of the regular meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, January 4, 2016 at Halstead Hall commencing at 7:00 P.M.

**PRESENT:** George Rivers, Mayor  
Arvil J. Moore, Trustee  
Brad M. Martin, Trustee  
John A. Mott, Trustee  
Joseph R. Treadwell, Trustee

**ALSO PRESENT:** Arsene Letourneau, Treasurer  
Brian S. Pelkey, PWS  
Clifford Sterling, Code Enforcement Officer  
Carol A. Hanfield, Senior Typist

**RECORDING SECRETARY:** Donna J. Boumil, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Rivers called the meeting to order at 7:00pm and began with the Pledge of Allegiance to the Flag.

Mayor Rivers wished everyone a Happy New Year and would like to thank Trustee Moore for running the last meeting.

**COMMENTS FROM THE PUBLIC:**

There were no comments.

**MINUTES OF MEETINGS:**

Trustee Martin made a motion to accept the minutes of the Regular Meeting of December 21, 2015; Seconded by Trustee Moore; AYE CARRIED

**BILLS                      VOUCHER NOS:   14181-14226       \$ 20,419.99**

Treasurer Letourneau had one (1) addition to the bills - \$350 to DSS for HEAP refund error.

Trustee Moore made a motion to approve the revised bills as presented; Seconded by Trustee Treadwell; Trustee Mott asked what the services were that Earth Science Engineering provided for the \$1,7500. Treasurer Letourneau explained that it was for the Diving inspection, underwater photography and Library ramp. He added that this bill was for November and December 2015. AYE CARRIED

**CORRESPONDENCE:**

The Clerk read a letter notifying the Board of her resignation as Library Cleaner effective January 1, 2016. Motion by Trustee Treadwell to accept Donna Boumil's resignation as Library Cleaner effective January 1, 2016; Seconded by Trustee Martin; AYE CARRIED

## **REPORTS FROM THE MAYOR AND BOARD:**

### **MAYOR GEORGE A. RIVERS:**

Mayor Rivers asked if any of the Trustees were interested in attending the NYCOM Winter Legislative Meeting to be held February 7-9, 2016 at the Hilton Albany. Mayor Rivers stated that he was interested in attending the meeting and suggested that the Village Administrator also attend. Trustee Treadwell expressed interest in attending and will check to make sure he does not have a conflict on those dates. Trustee Treadwell will notify the Clerk if he is able to attend. Motion by Trustee Treadwell to authorize up to three (3) people to attend the NYCOM Winter Legislative Meeting to be held February 7-9, 2016.; Seconded by Trustee Moore; AYE CARRIED

The Clerk read Election Resolution #2016-01 which designates the polling place and hours for the March 15, 2016 Election. (see attached Resolution) Motion by Trustee Martin to accept the Election Resolution; Seconded by Trustee Treadwell; ROLL CALL VOTE ALL AYES

Mayor Rivers stated that beginning January 11, 2016 the Village Office will be open 12:00 noon – 12:30 pm Monday - Friday. The Village Office hours will be 7:30 am – 4:00 pm Monday –Friday.

Mayor Rivers stated that Christmas Tree pickup in the Village has begun and will continue for the next 2 weeks.

Mayor Rivers stated that Champlain Telephone will no longer be answering fire calls for the Library, Village Hall and Fire Department. The Village Administrator is working on proposals from Alltech to install new equipment and take over this service. It was suggested that Time Warner and Tony Cologne be asked for quotes.

### **TRUSTEE MARTIN:**

No Report

### **TRUSTEE MOORE:**

No Report.

### **TRUSTEE MOTT:**

No Report

### **TRUSTEE TREADWELL:**

Trustee Treadwell read correspondence from Judith Bergeron stating that she is interested in doing the cleaning at the Dodge Memorial Library once a week after Donna Boumil resigns the position. Trustee Treadwell made a motion to hire Judith Bergeron to begin cleaning at the Library immediately; Seconded by Trustee Moore; AYE CARRIED

Trustee Treadwell made a motion to request an Executive Session to discuss Library Personnel; Seconded by Trustee Moore; ROLL CALL VOTE; ALL AYES

**OTHER REPORTS:****VILLAGE CLERK:**

Donna Boumil would like to wish everyone a Happy New Year and thank Carol Hanfield for her help during her transition to Village Clerk.

**COMMENTS FROM THE PUBLIC:**

Ben Arno addressed Mayor Rivers about faucets at the Fire Department sink in the Janitor's Closet. Brian Pelkey stated that PW would take care of the faucets.

**RECESS:**

Trustee Moore made a motion to take a short recess @ 7:11 p.m.; Seconded by Trustee Martin; AYE CARRIED

Trustee Martin made a motion to go into Executive Session @ 7:13 p.m.; Seconded by Trustee Treadwell; AYE CARRIED

**EXECUTIVE SESSION:**

No Action was taken during Executive Session regarding Library Personnel

Trustee Treadwell made a motion to enter into Regular Session at 7:18 pm; Seconded by Trustee Moore; AYE CARRIED

**REGULAR SESSION:**

Trustee Treadwell made a motion to abolish the full-time (40 hour/week) Library Technician position at the Dodge Memorial Library and create two(2) permanent part-time positions (Library Technician – 29 hours a week at \$15/hour and a Library Page – up to 21 hours a week at \$11.68/hour); Seconded by Trustee Moore; AYE CARRIED

Trustee Treadwell made a motion to hire Susan Sullivan, provisionally, as Library Technician for 29 hours a week at \$15/hour to begin January 19, 2016; Seconded by Trustee Martin; AYE CARRIED

Trustee Treadwell made a motion authorizing the Clerk to advertise for the Library Page position up to 21 hours a week at \$11.68/hour; Seconded by Trustee Moore; AYE CARRIED

Trustee Mott asked if there was any accountability for handing out the free light bulbs to residents. Treasurer Letourneau explained that there is a list of residents that the front Office uses to check off when bulbs are distributed. Treasurer Letourneau also explained that the light bulbs are for residential customers.

**ADJOURNMENT:**

Trustee Treadwell made a motion to adjourn at 7:21 p.m.; Seconded by Trustee Martin; AYE CARRIED

Respectfully Submitted,

Donna J. Boumil  
Village Clerk