

Minutes of the regular meeting of the Board of Trustees of the Village of Rouses Point, New York held on Monday, March 3, 2014 at Halstead Hall commencing at 7:00 P.M.

**PRESENT:** Francis J. Baker, Mayor  
Brad M. Martin, Trustee  
Arvil J. Moore, Trustee  
Joseph R. Treadwell, Trustee

**ALSO PRESENT:** Arsene F. Letourneau, Treasurer

**ABSENT:** William A. Maskell, Trustee  
Brian S. Pelkey, PWS

**RECORDING SECRETARY:** Carol A. Hanfield, Village Clerk

**CALL MEETING TO ORDER:**

Mayor Baker called the meeting to order and began with the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC:**

John Cooper, 11 Pine Street, asked the Board what the status was on the old water tank being taken down. Trustee Treadwell explained that he along with the Mayor and Brian Pelkey met with Pfizer. They said they had to address this with corporate and came back with the answer of NO. Discussion followed.

**MINUTES OF PREVIOUS MEETING:**

The Mayor presented the minutes of the regular meeting of February 18, 2014. Trustee Martin made a motion to approve the minutes as presented; Seconded by Trustee Moore; AYE CARRIED

**BILLS: VOUCHER NOS: 19088 – 19115 \$29,450.31**

The Treasurer stated that there were no additions or deletions. Trustee Moore made a motion to approve the list of bills as presented; Seconded by Trustee Martin; AYE CARRIED

**CORRESPONDENCE:**

The Clerk read a letter from Connie Cassevaugh, on behalf of the Friends of the Library, requesting permission and support for a Farmer's Market to be located on the Library lawn on Friday afternoons throughout the summer season. Each vendor will have a copy of their license, certification, an inspection record and tax number on file with the market. Vendors will sign a Facilities Use Form and a waiver exempting the Village from vendor produce liability. Trustee Martin made a motion to allow the Friends of the Library, to hold this Farmer's Market on Fridays' through the summer; Seconded by Trustee Moore; AYE CARRIED

The Clerk read a letter from the North Country Youth Hockey proposing to construct a warm area for spectators above the snack bar of the hockey rink. They will provide the

labor and will contribute \$3000 of organizational funds to support this project and are hopeful that the Village Board will assist them by contributing up to \$5000 to help fund the project to its completion. The Treasurer suggested that this be discussed at budget time. Discussion followed.

Trustee Moore stated that the Code Enforcement Officer be asked to look at this area to make sure it complies with the Building Code. The Board was in agreement that they thought his was a good idea. The Board decided that this will be looked into and if it can be fit into the upcoming budget they will put it in.

**MAYOR BAKER:**

Mayor Baker stated that the Welcome/Historical Center budget was presented to the Board for their review and approval. The Treasurer explained that these items are listed as the items for the \$25000 grant from the Dept. of State. He explained that this budget has to be approved by the Village Board so Melissa can submit it to the Dept. of State for their approval. Trustee Treadwell made a motion to approve this budget as presented; Seconded by Trustee Moore; AYE CARRIED

Mayor Baker presented a Budget Modification Resolution and asked the Treasurer to review it. Trustee Moore made a motion to approve this Resolution as presented; Seconded by Trustee Martin; ROLL CALL VOTE All Ayes (SEE ATTACHED)

Mayor Baker stated that the MEUA Semi-Annual Meeting will be held April 16<sup>th</sup> and April 17<sup>th</sup>, 2014 in East Syracuse, NY and asked that two (2) be allowed to attend this meeting. Trustee Treadwell made a motion to authorize two (2) be allowed to attend; Seconded by Trustee Martin; AYE CARRIED

Mayor Baker stated that he wished to amend the Mayoral Commission Appointments adding the Welcome/History Center with Trustee Moore as Chairperson and Trustee Martin as Co-Chairperson. Trustee Treadwell made a motion to amend the Mayoral Appointments; Seconded by Trustee Martin; AYE CARRIED (SEE ATTACHED)

**TRUSTEE MARTIN:**

Trustee Martin gave an update received from Becky Reid on the July 4<sup>th</sup> Celebration. There is a new sponsor this year. The American Legion Post 912 has graciously agreed to sponsor the committee. The North Country Golf Course will return for 2 nights with the beer tent; Amyland Rides has agreed to come back; the 5k will take place and Dr. Clauss will do fireworks. They are looking for 4 – 5 people to do the line-up for the parade. Without volunteers for this they will not be having a parade. There is also a need for adult volunteers to block streets during the parade. The committee's first meeting will be held at the American Legion Post 912 on March 5<sup>th</sup> at 7:00 p.m. Please invite your friends and family to help out with the event. The **2015** event will be looking for a new chairperson, so if interested let her know.

**TRUSTEE MASKELL:**

Absent



**TRUSTEE MOORE:**

Trustee Moore had nothing to report.

**TRUSTEE TREADWELL:**

Trustee Treadwell made a motion to authorize the Mayor to sign an Agreement between the Village of Rouses Point and CSEA Employee Benefit Fund for a Dental Plan. The Treasurer stated that there is no cost to the Village. Seconded by Trustee Moore; ROLL CALL VOTE All Ayes

Trustee Treadwell made a motion to authorize the Mayor to sign the Renewal Agreement between the Village of Rouses Point and the CSEA Employee Benefit Fund for a Vision Plan; Seconded by Trustee Moore; ROLL CALL VOTE All Ayes

Trustee Treadwell made a motion requesting an Executive Session to discuss Electric Personnel; Seconded by Trustee Moore; ROLL CALL VOTE All Ayes

**OTHER REPORTS:****TREASURER LETOURNEAU:**

The Treasurer stated that he gave a memo to the board that the lease and rental agreement with Pitney Bowes has ended for the Postage Meter & Insertter. We are presently paying \$495 per month for both machines with no supply cost. The proposals received from Pitney Bowes for a new rental/lease agreement are: a 48 month lease \$428.00/month and/or a 60 month lease for \$381.00/month. These costs do not include supplies. The cost for supplies is about \$15.50/month based on our usage last year. Trustee Moore made a motion to go with the 60 month plan of \$381.00/month; Seconded by Trustee Martin; AYE CARRIED

The Treasurer asked the Board when they would like to meet for a budget meeting. The Board made a decision to hold a budget workshop on Friday, March 14<sup>th</sup> @ 8:00 a.m. at the Village Office in the upstairs meeting room.

**OPEN MEETING TO THE PUBLIC:**

Ben Arno, member of the Welcome/Historical Committee, stated that at the last meeting the Historical Society wanted to know if the committee is still going to be a committee after they take over the building. The Board said that they want the committee to stay.

Ben told the Board that they need a couple of land lines. There are no wires ran into the building. The Treasurer stated that they need permission to contact the Champlain Telephone and Primelink to install the lines into the building for the phone and internet service because this is not a budgeted item. Trustee Moore made a motion that Champlain Telephone & Primelink be contacted to install the lines for the phone and internet; Seconded by Trustee Martin; AYE CARRIED

Ben gave the Board an update on what has been done at the station. He said that the floors are now done; he started moving stuff in that was stored at the sewer plant; he

moved the desk in that was at the library; there was a work bee held last Friday and they wiped down the walls and cleaned the windows; also the computers have been ordered.

**RECESS:**

Trustee Moore made a motion to go into recess @ 7:28 p.m.; Seconded by Trustee Martin; AYE CARRIED

Trustee Martin made a motion to go into Executive Session @ 7:35; Seconded by Trustee Treadwell; AYE CARRIED

**EXECUTIVE SESSION:**

No action taken during Executive Session regarding Electric Personnel.

**REGULAR SESSION:**

Trustee Moore made a motion to go into regular session at 7:55 p.m.; Seconded by Trustee Martin; AYE CARRIED

**ADJOURNMENT:**

Trustee Martin made a motion to adjourn at 7:56 p.m.; Seconded by Trustee Moore; AYE CARRIED

Respectfully Submitted;

A handwritten signature in cursive script that reads "Carol A. Hanfield".

Carol A. Hanfield  
Village Clerk