

Application for Use of Community Park Facilities  
Village of Cayuga  
Cayuga, NY 13034

Today's Date \_\_\_\_\_ Date(s) Requested \_\_\_\_\_

Facility Requested : MacIntosh Park – Harris Park – Please circle one.

Name of Organization or Individual: \_\_\_\_\_

Time \_\_\_\_\_ to \_\_\_\_\_ Supervisor in Charge \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Night) \_\_\_\_\_

Purpose of Use \_\_\_\_\_

Total Participants Expected \_\_\_\_\_ Adults \_\_\_\_\_ Children \_\_\_\_\_

Is Material or Equipment Required from Village? Yes \_\_\_\_\_ No \_\_\_\_\_

If needed, What Types and for What Purpose \_\_\_\_\_

Residents (number) \_\_\_\_\_ Non-Residents (number) \_\_\_\_\_

**AGREEMENT**

The undersigned is more than 21 years of age and has read this form and attached regulations and agrees to comply with them. (S)he agrees to be responsible to the municipality for the use and care of the facilities. (S)he, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and on behalf of \_\_\_\_\_ does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Organization.

Signature of Organization's Representative or Individual

\_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**READ AND SIGN ATTACHED REQUIREMENTS AND RETURN COMPLETED APPLICATION**

**TO:**

Village of Cayuga  
6205 Railroad St.  
PO Box 313  
Cayuga, NY 13034  
Attn: Trustee Cheryl Ziegler-Greer

Village of Cayuga  
Facility Use Requirements see page 2.

The use of all Recreational and Parks facilities shall be subject to the approval and rules of the Recreation Commission administered by the Village Board of Trustees.

1. Organizations wishing to use the Village of Cayuga municipal facilities shall first apply to the Village Clerk on the prescribed form. The Village Board of Trustees has final authority for approval.
2. In the event of inclement weather, the Village Board of Trustees has final authority on whether the facilities are usable.
3. Intoxicants shall not be brought onto municipal facilities at any time.
4. All posted rules must be adhered to.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited.
6. Any damage to municipal facilities shall be promptly repaired at the user’s expense. No exceptions.
7. Organizations/Person(s) using the facilities must clean up afterwards.
8. Permits may be revoked at any time.
9. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
10. The fee for the use is \$100.00, (\$50.00 rental fee plus a \$50.00 refundable security deposit), payable before the use begins.
11. When required, users must provide the following insurance prior to using the facilities. Failure to do so prior to use will result in revocation of your permit:
  - a. The Commercial user hereby agrees to effectuate the naming of the Village of Cayuga as an unrestricted additional insured on the user’s policy. The policy naming the Village of Cayuga as additional insured shall:
    - Be an insurance policy from an A.M. best rates “secured” NYS licensed insurer;
    - Contain a 30 day notice of cancellation;
    - State that the organization’s coverage shall be primary coverage for the Village of Cayuga, its Board of trustees, employees and volunteers; and
    - Additional insured status shall be provided with ISO endorsement CG 2026 or its equivalent.
  - b. The user agrees to indemnify the municipality for any applicable deductibles.
  - c. Enclose a copy of the endorsement providing additional insured status.
    1. Required insurance:
      - Commercial: General Liability Insurance; \$1,000,000 per occurrence/2,000,000 aggregate.
      - Individuals: Homeowners Insurance – Liability \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.
  - d. User acknowledges that failure to obtain such insurance on behalf of the Village of Cayuga constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Village of Cayuga. The user is to provide the Village of Cayuga with a certificate of insurance, evidencing the above requirements have been met. The failure of the Village of Cayuga to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the Village of Cayuga.
  - e. In the event of an accident, please notify the custodian on duty, or call the office the next open business day.

Signature of Organization’s Representative or Individual:

\_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_ Telephone Number: \_\_\_\_\_